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**Australian College
of Theology**

Handbook



Australian College of Theology

An Australian University College

2024 Handbook

At the time of the preparation of this Handbook (November 2023) all information herein is as up to date as is possible. The courses of the ACT and the units of which they are comprised, including the unit outlines, learning outcomes, and bibliographies, as described and contained in the ACT Handbooks and ACT website and as approved by the Academic Board, are the intellectual property of the ACT and may not be used in whole or part without the written permission of the Board of Directors. Copyright and ownership of these courses and their units is vested in the ACT.

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EDUCATIONAL PHILOSOPHY

The ACT is a national, co-operative institution in which the ACT and its officers, the Board of Directors, the Academic Board and its standing committees and confessionally diverse affiliated institutions work together to prepare students enrolled in the ACT's academic courses for Christian ministry, and to promote the study of theology in the wider community. The ACT is committed to promoting academic policies, programs and procedures that are in line with the best tertiary practice.

The ACT recognises that Christians today live within a number of intersecting communities and that their education through the ACT should assist them to fulfil commitments to each of these communities.

First is their commitment to the community of Christians in all its variety. The ACT supports the view that, while adopting a point of view, students should have an understanding of other perspectives which Christians hold on topics which are taught. One prevailing presupposition is that the Christian world-view is not just a theoretical framework of beliefs but is something which is related to and guides all that we do.

Second is their commitment to the community of scholars. Students should work in accordance with those standards of critical scrutiny and academic freedom which guide this community. This involves looking critically at their own presuppositions as well as those of others.

Third is their obligation as members of our modern-day society to understand that society and contribute to its wellbeing.

Fourth is the commitment of students to a vocational or occupational community.

The ACT and its affiliated institutions are committed to:

- the importance of learning through interaction with teachers and other students so that teaching methods include lectures, class discussions, private research, and student presentations.
- making use of the most appropriate modern technologies in the delivery of each unit of study.
- the goal of student-oriented "life-long" learning and appropriate portability between institutions. Some courses especially those offered at Postgraduate level are designed so that a student can take subjects at different institutions if necessary.

Board of Directors
Australian College of Theology Limited

IDENTITY, PURPOSE AND MISSION

Our Identity

The ACT is an Australian government approved higher education provider, leading and fostering a robust consortium of independent affiliated colleges, which actively engage in scholarship and collaborate in the provision of theological education.

Our Purpose

The ACT's chief purpose is to collaborate with its affiliated colleges to equip people to faithfully serve God's church and God's world, primarily by the provision of quality-assured courses in theology and ministry.

Our Mission

The ACT provides an accredited, quality assured curriculum and specialist administrative support to enable affiliates to achieve efficient, cost effective delivery of theological education.

Board of Directors
Australian College of Theology Limited

OBJECTS OF THE ACT CONSTITUTION

The objects of ACT are to foster and direct the systematic study of theology and other disciplines related to Christian ministry, thought and practice, primarily through Affiliated Colleges which act consistently with the Christian Foundation of ACT, by:

- (a) teaching and research in a manner and at a level comparable to the standards of Australian universities;
- (b) awarding higher education qualifications equivalent to awards offered in Australian universities, and delivering the related courses in a variety of modes;
- (c) engaging in student-centred teaching and learning that advances knowledge, encourages freedom of speech and academic freedom, and enhances the pursuit of vocational excellence;
- (d) facilitating each Affiliated College's realisation of the full potential of its formational, educative and scholarly endeavour;
- (e) fostering and enhancing a culture of research and scholarship that leads to new knowledge and original creative endeavour;
- (f) promoting the study of theology and other disciplines related to Christian ministry, thought and practice in the wider community;
- (g) enhancing the higher education status of ACT; and
- (h) underpinning these objects of ACT through governance, procedural rules, policies, financial arrangements and planning, and quality assurance processes which are sufficient to ensure the academic integrity of ACT's learning and teaching activities, and research.

PREFACE

The Australian College of Theology has a long and honoured history. It was established in 1891 by the General Synod of the Church of England in Australia and Tasmania “to foster and direct the systematic study of Divinity, especially among the clergy”. Since its establishment, over 23,000 men and women have graduated with qualifications of the ACT.

In 2010 the ACT received self-accrediting authority, and was the first institution to be awarded self-accrediting status under the National Protocols for Higher Education Approval Process (2007). This means that it can accredit its own courses in theology and ministry within the scope of the self-accrediting authority.

In 2022, Australian College of Theology was registered as a University College by the Tertiary Education Quality and Standards Agency (TEQSA). TEQSA has stated that registration as a University College is granted only to institutions that deliver superior-quality higher education.

We are committed to excellence in teaching and learning, as well as to rigorous scholarship and research.

The following courses described in this Handbook are accredited and recognised awards under the Australian Qualifications Framework.

Accredited undergraduate coursework awards:

Undergraduate Certificate of Ministry
 Undergraduate Certificate of Theology
 Diploma of Christian Studies
 Diploma of Ministry
 Diploma of Theology
 Diploma of Theology / Diploma of Ministry
 Advanced Diploma of Ministry
 Advanced Diploma of Theology
 Associate Degree of Ministry
 Associate Degree of Theology
 Bachelor of Christian Studies
 Bachelor of Ministry
 Bachelor of Theology
 Bachelor of Divinity
 Bachelor of Theology / Bachelor of Ministry
 Bachelor of Ministry (Honours)
 Bachelor of Theology (Honours)

Accredited postgraduate coursework awards:

Graduate Certificate of Divinity
 Graduate Certificate of Christian Leadership
 Graduate Certificate of Christian Mentoring
 Graduate Certificate of Pastoral Care for Mental Health
 Graduate Certificate of Theological Research
 Supervision
 Graduate Certificate of Professional Pastoral Supervision
 Graduate Diploma of Divinity
 Graduate Diploma of Christian Leadership
 Master of Ministry
 Master of Divinity
 Master of Divinity / Graduate Diploma of Divinity
 Master of Arts (Christian Studies)
 Master of Intercultural Studies
 Master of Missional Leadership
 Master of Theological Studies
 Master of Christian Leadership
 Master of Professional Ministry

Accredited Higher Degree by Research awards:

Master of Theology (Research)
 Doctor of Ministry
 Doctor of Philosophy

Note: In preparing this Handbook the ACT has used its best endeavours to ensure that the information contained in it is true and accurate. Prospective candidates should make their own enquiries to verify this information. The ACT accepts no responsibility for any errors, omissions, inaccuracies or misstatements contained therein and disclaims any liability in respect thereof. The policies of the ACT are available on the ACT’s website: www.acttheology.edu.au Students should become familiar with all relevant policies, including Grievance Resolution Policies.

LEADERSHIP IN ACT

Membership of ACT Ltd

The College is governed by a Constitution, which outlines the membership of ACT Ltd. In 2022, there was a major change to the constitution, resulting in a much wider range of stakeholders becoming members of ACT Ltd. The ACT was formed by the Anglican Church in 1891, which from 2022 onwards remains an important stakeholder of ACT, but is no longer the controlling entity.

A copy of the ACT constitution is available on the ACT website at actheology.edu.au/constitution, and is reproduced as the final component of this Handbook.



The Board of Directors

Established in 2008, the Board exercises management and academic oversight of the College's academic enterprise. The Board is the final arbiter in matters concerning the eligibility of students, approval of new and review of existing courses, and the examination procedures and results. The current members of the Board are outlined below.

Category	Name
At least one Bishop who is a member	Bp Paul Barker
Independent person with senior administration experience in higher education institutions	Prof Roger Lewis (Independent Person), (Chair, Board of Directors)
Independent person with commercial expertise at a senior level within the public or private sector	Mr Greg Hammond (Independent Person) (Chair, Finance, Risk, Audit and Compliance Committee)
Independent director with financial and financial management expertise at a senior level	(Vacant at the time of production of this handbook)
At least two principals of Affiliated Theological Christian Colleges	The Rev Dr Grace Tsoi (Chinese Theological College Australia)
At least two principals of Affiliated Theological Christian Colleges	The Rev Dr Ian Smith (Christ College)
Other members	Dr Anne Abraham (Independent Person)
Other members	Prof Vanessa Chang (Independent Person)
Other members	The Rev Dr Brian Harris
Other members	Prof Nalini Pather (Independent Person)

Company Secretary

Prof James Dalziel

Academic Board

Rev Dr Brian Harris (Chair)

ACT Office leadership:

Dean and CEO

Dean & Chief Executive Officer
Prof James Dalziel, BA(Hons), PhD, MAPS.

Division of Research, Teaching and Learning

Deputy Dean & Director of Research
Dr Edwina Murphy, BEc, BMin, MTh, PhD

Division of Registry, Quality and Finance

Chief Operating Officer and Registrar
Mr Simon Davies, BCreatTech, MLead (Higher Ed.)

Teaching and Learning

Director of Teaching and Learning
Rev Dr Ian O'Harae, BA, Dip Ed, M Ed St, PhD

Quality

Quality Manager
Ms Lissa Philip, BTech, MTech

Academic Services

Director of Academic Services
Mr Asanka Gunarathne, BA (Hons),
Adv.Dip.Bus.Management

Finance

Director of Finance
Ms Vicki Chen, BSBAA, MAppFin, CPA

AFFILIATED COLLEGES OF THE ACT

The Australian College of Theology exists as a partnership between the Anglican Church of Australia and a confessionally diverse, national network of Bible and theological colleges delivering the awards of the College on its behalf. Students enrolled in a course of the Australian College of Theology must nominate and be accepted by one of the affiliated colleges approved to deliver that award. In circumstances where a student's enrolment is discontinued by an affiliated college but not by the Australian College of Theology, the student is permitted to have the ACT as his/her home college if another suitable home college cannot be found.

The ACT website www.acttheology.edu.au lists the courses delivered by each college.

Bible College SA

176 Wattle Street
Malvern SA 5061
ph: 08 8291 8188
email: admin@biblecollege.sa.edu.au
web: www.biblecollege.sa.edu.au

Brisbane School of Theology

1 Cross Street
Toowong QLD 4066
ph: 07 3870 8355
email: info@bst.qld.edu.au
web: www.bst.qld.edu.au

Chinese Theological College Australia

Suite 2, Level 2, 4 Railway Parade
Burwood NSW 2134
ph: 02 9715 2992
email: ctca@ctca.edu.au
web: www.ctca.edu.au

Christ College

1 Clarence Street
Burwood NSW 2134
ph: 02 9744 1977
email: admin@christcollege.edu.au
web: www.christcollege.edu.au

Laidlaw College

Private Bag 93104
Henderson Auckland 0650
NEW ZEALAND
ph: (+64) 9 836 7800
(+64) 9 837 9763
email: postgradregistrar@laidlaw.ac.nz
web: www.laidlaw.ac.nz

Malyon Theological College

PO Box 6166
Mitchelton QLD 4053
ph: 07 3354 5656
email: info@malyon.edu.au
web: www.malyon.edu.au

Mary Andrews College

Level 1, St Andrew's House
464-480 Kent Street
Sydney NSW 2000
Ph: 1300 590 531
email: macmin@mac.edu.au
web: www.mac.edu.au

Melbourne School of Theology

PO Box 6257
Vermont South VIC 3133
ph: 03 9881 7800
email: mst@mst.edu.au
academic.CD@mst.edu.au (Chinese department)
web: www.mst.edu.au

Morling College – Sydney Campus

122 Herring Road
Macquarie Park NSW 2113
ph: 02 9878 0201
email: enquiries@morling.edu.au
web: www.morlingcollege.com

Morling College – Perth Campus

20 Hayman Road. Bentley WA 6102
Ph: 08 6313 6200
email: enquiries@morling.edu.au
web: www.morlingcollege.com

Presbyterian Theological College

684 Elgar Road
Box Hill North VIC 3129
ph: 03 9898 9384
email: registrar@ptc.vic.edu.au
web: www.ptc.vic.edu.au

Queensland Theological College:

369 Boundary Street
Spring Hill QLD 4000
ph: 07 3871 9347
email: registrar@qtc.edu.au
web: www.qtc.edu.au

Reformed Theological College

Lvl3, 221 Queen Street
Melbourne VIC 3000
ph: 03 5244 2955
email: admin@rtc.edu.au
web: www.rtc.edu.au

Ridley College

170 The Avenue
Parkville VIC 3052
ph: 03 9207 4800
email: registrar@ridley.edu.au
web: www.ridley.edu.au

Sydney Missionary and Bible College

PO Box 83
Croydon NSW 2132
ph: 02 9747 4780
email: ftstudy@smbc.edu.au
ptstudy@smbc.edu.au
web: www.smbc.edu.au

Trinity College Queensland

GPO Box 674
Brisbane QLD 4001
Level 1, Uniting Church Centre
60 Bayliss Street
Auchenflower QLD 4066
ph: 07 3377 9950
email: ask@trinity.qld.edu.au
web: www.trinity.qld.edu.au

Trinity Theological College

PO Box 115
Leederville WA 6902
632-634 Newcastle Street
Leederville WA 6007
ph: 08 9228 9067
email: info@ttc.wa.edu.au
web: www.ttc.wa.edu.au

Youthworks College

16 Carillon Avenue
Newtown NSW 2042
ph: 02 8093 3400
email: college@youthworks.net
web: www.youthworkscollege.edu.au



FEES 2024

The following is a list of all student fees set and permitted by the ACT.

The ACT fees below are the maximum able to be charged. Affiliated Colleges are permitted to subsidise these fees, and will advertise the fee rate on their websites.

Tuition fees	Standard [^]		Overseas ^{^^}	
	tuition fee per cp	unit tuition fee	tuition fee per cp	unit tuition fee
AQF units Level 5-7	\$232.00	\$2,784 (12cp) \$5,568 (24cp)	\$267.25	\$3,207 (12cp) \$6,414 (24cp)
AQF units Level 8-9	\$248.00	\$2,976 (12cp) \$5,952 (24cp) \$8,928 (36cp)	\$285.50	\$3,426 (12cp) \$6,852 (24cp) \$10,278 (36cp)
In Context units **202-*12	\$803.00	\$9,636	N/A	N/A
PC119-*12	\$382.00	\$4,584	\$382.00	\$4,584
CertTheol and ASTC		\$990	N/A	N/A

Tuition fees	Standard [^]		Overseas ^{^^}	
	tuition fee per cp	unit tuition fee	tuition fee per cp	unit tuition fee
Research degrees				
Research degree thesis enrolment	\$223.50	\$5,364 (24cp part-time semester fee), \$10,728 (48cp full-time semester fee)	\$267.00	\$12,816 (48cp full-time semester fee)

[^] Standard fee is charged to all students except those on an Australian student visa.

^{^^} Overseas fee is charged only to students who are studying while being the holder of an Australian student visa with a Confirmation of Enrolment from the ACT.

Standard full-time annual load is 96 credit points, and standard full-time semester load is 48 credit points. To calculate the total annual course tuition fee for a full-time student, multiply the tuition per credit point by 96.




































Other student fees

- **Non-refundable Overseas Student course application fee** up to \$300
- Variation of Enrolment Fees (see Unit Enrolment & Results Policy) –
Add/substitute a unit after Administrative Date up to \$150.00/unit
- **Appeals Fee** (where relevant – see Grievance Resolution Policy - Students) 5% of the ACT tuition fee for the unit
- **Certified Transcript Fee** \$40 if in digital records, \$90 if in paper archives
- **Certified Testamur reprint** \$40.00

ACADEMIC DRESS

The Australian College of Theology based its graduate colours on the *British Colour Council Dictionary of Colour Standards (1951)*. However, as BCC codes are no longer widely available a list of equivalent Pantone® colour codes and Hexidecimal (HEX) colour values has been developed. Should any staff member or student wish to verify ACT academic dress colours, the *Dictionary of Colour Standards* contains swatches which are available to view in the ACT office only. Also note that most colours are described below using the colour names as available through leading academic regalia companies in Australia at the time of printing this handbook.

Graduate Colours: Pantone/ HEX Equivalents

Award	Colour	Sample	BCC	Pantone®	HEX
DipChrStuds	Col 46		BCC164	307c	006BA6
DipTh	Col 52		BCC103	7739c	319B42
DipMin	DH095-5733		BCC178	7677c	6F5091
DipTh/DipMin	Graduates may choose to wear Ministry or Theology colours, ie. DH095-5733 or Col 52.				
AdvDipTh	Col 52		BCC103	7739c	319B42
AdvDipMin	DH095-5733		BCC178	7677c	6F5091
AssocDegTh	Col52		BCC103	7739c	319B42
AssocDegMin	DH095-5733		BCC178	7677c	6F5091
BChrStuds	Academic Gold		BCC143	7508c	E1B87F
BMin	DH095-5733		BCC178	7677c	6F5091
BMin(Hons)	DH095-5733		BCC178	7677c	6F5091
BTh	Col 52		BCC103	7739c	319B42
BTh(Hons)	Col 52		BCC103	7739c	319B42
BTh/BMin	Graduates may choose to wear Ministry or Theology colours, ie. DH095-5733 or Col 52.				
BDiv	DH095-5791		BCC238	7729c	5844
GradCertDiv	DH095-5791		BCC238	7729c	5844
GradCertChrLead	Fuscia		BCC199	7648c	991E66
GradCertChrMent	Bunting Yellow		BCC113	7408c	F6BE00
GradCertPCMH	DH095-5747		BCC147	7455c	3A5DAE
GradCertPPS	DH095-5747		BCC147	7455c	3A5DAE
GradCertTRS	DH095-5747		BCC147	7455c	3A5DAE
GradDipDiv	DH095-5791		BCC238	7729c	5844
GradDipChrLead	Fuscia		BCC199	7648c	991E66
MMin	MGD Purple		BCC214	Violetc	440099
MDiv	DH095-5791		BCC238	7729c	5844
MDiv/GradDipDiv	DH095-5791		BCC238	7729c	5844
MA(ChrStuds)	Electric		BCC132	7692c	5587
MICS	Flame		BCC95	2026c	F4633A
MML	Carrot		BCC144	1495U	FF9351
MTS	DH095-5785		BCC100	3415c	7749
MChrLead	Fuscia		BCC199	7648c	991E66
MPM	MGD Purple		BCC214	Violetc	440099
MTh (Res)	Jade		BCC122	322c	7377
DMin	New Gold		BCC54	137c	FFA300
PhD	Cherry		BCC185	200c	BA0C2F
UCMin	DH095-5733		BCC178	7677c	6F5091
UCTh	Col 52		BCC103	7739c	319B42

UCMin

Hood: Black silk faced (to 7.5 cm) with DH095-5733 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

UCTH

Hood: Black silk faced (to 7.5 cm) with Col 52 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

DipChrStuds

Hood: Black silk faced (to 7.5 cm) with Col 46 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

DipTh

Hood: Black silk faced (to 7.5 cm) with Col 52 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

DipMin

Hood: Black silk faced (to 7.5 cm) with DH095-5733 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

AdvDipTh

Hood: Black silk faced (to 7.5 cm) with Col 52 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

AdvDipMin

Hood: Black silk faced (to 7.5 cm) with DH095-5733 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Black material in shape as worn by graduates of the University of Sydney.

AssocDegTh

Stole: Col 52 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

AssocDegMin

Stole: DH095-5733 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

BChrStuds

Hood: Black silk fully lined with Academic Gold and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

BMin/BMin(Hons)

Hood: Black silk fully lined with DH095-5733 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

BTh/BTh(Hons)

Hood: Black silk fully lined with Col 52 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

BDiv

Hood: Black silk fully lined with DH095-5791 silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertDiv

Stole: DH095-5791 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertChrLead

Stole: Fuschia silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertChrMent

Stole: Bunting Yellow silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertPCMH

Stole: DH095-5747 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertPPS

Stole: DH095-5747 faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradCertTRS

Stole: DH095-5747 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradDipDiv

Stole: DH095-5791 silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

GradDipChrLead

Stole: Fuschia silk faced with 5cm Dove Grey silk.

Gown: Plain black material similar in design to that worn by graduates of the University of Sydney.

MDiv

Hood: Black silk fully lined with DH095-5791 and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MMin

Hood: Black silk fully lined with MGD Purple and edged with Dove Grey silk in the shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MA(ChrStuds)

Hood: Black silk fully lined with Electric Blue and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MICS

Hood: Black silk fully lined with Flame and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MML

Hood: Black silk fully lined with Carrot and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MTS

Hood: Black silk fully lined with DH095-5785 and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MChrLead

Hood: Black silk fully lined with Fuscina and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MPM

Hood: Black silk fully lined with MGD Purple and edged with Dove Grey silk in the shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

MTh(Res)

Hood: Black silk fully lined with Jade silk and edged with Dove Grey silk in shape as worn by graduates of the University of Sydney.

Gown: Plain black similar in design to that worn by graduates of the University of Sydney holding the degree of Master.

DMin

Hood: New Gold cloth fully lined with black silk and edged with Dove Grey silk as worn by Doctors of the University of Cambridge.

Gown: New Gold cloth faced with black silk and edged with Dove Grey silk in the Cambridge Doctoral shape.

Bonnet: Black velvet bonnet with gold tassel in the Cambridge Doctoral style.

PhD

Hood: Cherry cloth fully lined with black silk and edged with Dove Grey silk in shape worn by Doctors of the University of Cambridge.

Gown: Cherry cloth faced with black silk, and edged with Dove Grey silk in the Cambridge Doctoral shape.

Bonnet: Black velvet bonnet with red tassel in the Cambridge Doctoral style.

Note: "Edged with Dove Grey silk" means 2.5cm on outside of the cowl. In addition, the ThD hood is edged 2.5 cm around the cape. Optional headwear for doctoral graduates: Black Velvet Tudor bonnet with matching cord and tassels.



PRIZES

Doctor Douglas Abbott & Mrs Grace Abbott Prize

Established in 2002 by the donor, the late Dr Douglas Abbott, a doctoral graduate of the ACT in the field of missiology, to the value of \$350, the Prize is to be awarded annually to the student who heads the class in the unit *Mission Perspectives* (EM001-512 / EM001-812) with a High Distinction.

Felix Arnott Prize

Established by the Council of the Australian College of Theology in honour of the Most Reverend F.R. Arnott, C.M.G., MA, ThD, sometime Archbishop of Brisbane and Chairman of the Board of Directors, the Prize, in the amount of \$700, is awarded annually to the student who, in the examination for the Degree of Bachelor of Theology, heads the list of those graduating with a GPA of at least 3.50.

Barton Babbage Prize

Established by the Council of the Australian College of Theology in honour of the late Reverend Canon S Barton Babbage, OAM, MA, PhD, ThD., fifth Registrar of the ACT, the Prize, in the amount of \$700, is awarded annually to the student who, in the examination for the Degree of Bachelor of Ministry, heads the list of those graduating with a grade point average of at least 3.5.

The David Barr Prize

Established by the Board of Directors in 2016 to commemorate the service of Prof David Barr AM, a longstanding member of the Board of Delegates (1992-2007) and the Board of Directors (2007-2014), and Chair of the Board from 2008 to 2014, the Prize to the value of \$500 is awarded to the candidate who in a Coursework Masters degree heads the list of those graduating that year (taken over both semesters) with a GPA of at least 3.0.

Kenneth Cable Prize

Established by the Board of Directors to honour the memory of Professor Kenneth Cable, ThD (1929–2003), the first Anglican layperson to be awarded the ACT's honorary degree of Doctor of Theology, the Prize, to the value of \$350, is awarded annually to the student who heads the class in a unit in the field of Christianity in History at advanced level (Category B or C unit at level 6, 7, 8 or 9) with a High Distinction.

Frank and Elizabeth Cash Prize

Established by the third Registrar of the ACT, the Reverend Frank Cash, MA, BD, ThD, and his wife, the Prize, to the value of \$500, is awarded each year to the student who, in the examination for the Advanced Diploma of Theology/Ministry, heads the list of those graduating with a GPA of at least 3.50.

Moyra Dale Memorial Prize

Established by the Board of Directors to honour the memory of Dr Isabel Moyra Dale, the Prize, to the value of \$350, is awarded annually to the student who heads the class in a unit in the field of Ministry and Practice at advanced level (Category B or C unit at level 6, 7, 8 or 9) with a High Distinction.

John Forster Memorial Prize

Established by his widow in memory of the second Registrar of the ACT, the Venerable John Forster, MA, DD, the Prize, to the value of \$500 is awarded annually to the student who, completing the Master of Divinity, Master of Ministry, Bachelor of Ministry or Bachelor of Theology, heads the list of those who have passed 24 credit points of Greek exegesis at advanced level.

Mark Harding Prize

Established by the Board of Directors to honour the work of Rev Dr Mark Harding, former Dean and CEO of Australian College of Theology, the Prize, to the value of \$350, is awarded annually to the student who heads the class in a unit in the field of Bible and Languages at advanced level (Category B or C unit at level 6, 7, 8 or 9) with a High Distinction.

Oliver Heyward Prize

Established in honour of the Chairman of the former Board of Delegates, the Right Reverend Oliver S Heyward, the Prize, to the value of \$350, is awarded annually to the student who, in the examination for the Graduate Diploma of Divinity, heads the list of those graduating with a grade point average of at least 3.5.

Hey Sharp Prize

Established by public subscription and first awarded in 1929 to perpetuate the memory of the work of the first Registrar, the Reverend Canon W. Hey Sharp, MA, during the first thirty years of the life of the ACT, the Prize was until 1992 awarded to the student who, in the examination for the Licentiate in Theology, headed the list with Distinction. The Prize, to the value of \$700, is now awarded to the Anglican ordinand in Australia who has in that year completed a recognised coursework or research degree in theology. The criterion for the award will be that the candidate has achieved grades at least to the level of a 3.50 GPA in the Master of Divinity, Master of Ministry, Bachelor of Theology or Bachelor of Ministry of the ACT, the Board of Directors deciding the recipient of the Prize. **Nominations for the award should be sent to the Dean by January 30 of the subsequent year.**

F.A. Walton Prize

Established by an anonymous donor in memory of the Reverend F.A. Walton, MA, first Chief Executive Officer of the General Board of Religious Education, the Prize, to the value of \$350, is awarded annually to the student who, in the examination for the Certificate in Theology, heads the list.

Janet West Prize

Established by the former Board of Delegates in honour of Dr Janet West, the first woman to be awarded the Doctor of Theology degree by the Australian College of Theology, the Prize, to the value of \$700, is awarded annually to the student who, in the examination for the degree of Master of Divinity or Master of Ministry, heads the list of those graduating with a GPA of at least 3.50.

**2023 Prize-winners (from 2022 graduates)**

The Dr Douglas Abbott & Mrs Grace Abbott Prize:
Marinus van Meerten, Ridley College

The Felix Arnott Prize:
Not awarded

The Barton Babbage Prize:
Natalie Schroder, Morling College

The David Barr Prize:
Joshua Huggett, Morling College

The Kenneth Cable Prize:
Marinus van Meerten, Ridley College

The Frank & Elizabeth Cash Prize:
Karen Quah, Morling College

The John Forster Memorial Prize:
Jacqueline Stok, Melbourne School of Theology

The Oliver Heyward Prize:
David Carne, Melbourne School of Theology

The Hey Sharp Prize:
No applicants

The F A Walton Prize:
Quin Wernej, Youthworks College
Vanessa Wheeler, Mary Andrews College

The Janet West Prize:
Jacqueline Stok, Melbourne School of Theology

GUIDELINES FOR ESSAYS IN COURSEWORK UNITS

This guide refers to essays within coursework units for all awards of the ACT, both in coursework awards and also coursework units within the Doctor of Ministry. An essay in a coursework unit refers to an assessment piece which forms part of the total assessment of a unit, where more than one assessment piece is required. If a unit only has one assessment piece, please refer to *Guidelines for Projects* or *Guidelines for Theses*.

1. Date

Essays are to be completed and submitted to the candidate's institution by the due dates. Failure to complete essays by the due dates may exclude students from sitting for examinations.

2. Presentation

An essay should reveal clear thinking and careful organisation, for while the essay will be marked primarily on content, the format is important. The use of a standard format assists both the examiner and the student. Careful attention should be given to spelling, grammar and punctuation.

The essay should be word-processed (double-spaced), A4 format and in 12 pt Times New Roman font or equivalent. The left-hand margin should be at least three centimetres wide. All pages should be numbered consecutively. Students should keep a copy of the essay.

3. General Format

An essay should consist of the following essential features, each to begin on a fresh page.

3.1 Title Page

This should contain the student's ACT number (but not name), course and unit, the full title of the essay, the date and the number of words in the body of the essay.

The essay must keep to the set length, within 10% variation. For example, a 3,000 word essay should be between 2,700 and 3,300 words. This count excludes footnotes, endnotes, bibliographical in-text referencing, bibliography, appendices and abstract. If an essay exceeds the number of required words by more than 10%, a penalty of 10% of the total possible marks will normally apply and the College may require the essay to be resubmitted, normally within 24 hours. Standard late penalties apply if the essay is not resubmitted on time. A limit of 10% on verbatim quotation applies in coursework unit essays.

The title page must also contain the following disclaimer signed and dated by the student—

The following essay, of which I have kept a copy, is entirely the work of the undersigned and all sources of ideas and expressions are duly acknowledged in footnotes, endnotes or in-text referencing.

Any essay to be examined externally should not contain the student's name. The signed disclaimer should be lodged separately with the student's home college.

Alternative means of submitting the above disclaimer other than a physical signature are allowed.

3.2 Abstract

This should occupy the second page of the essay and should be a piece of continuous prose, not numbered points, about 150 words long giving a summary of the structure of the argument of the essay.

3.3 The Essay Proper

The essay should contain:

- (i) A clear introduction to the subject setting out the matter to be discussed.
- (ii) The body of the essay setting out in a clear and concise way the subject under discussion.
- (iii) The conclusion summarising what has been said and the findings of the investigation.

The essay should be in the student's own words. Where a quotation contributes to the argument the author's words should be quoted exactly, in inverted commas. Where an author's argument is expressed in the student's own words, acknowledgment should be made.

3.4 Consistency

Consistent use of one convention for acknowledging the source of ideas and quotations should be used in the essay (see #4 below).

If notes are used, these should not exceed 25% of the prescribed essay length. If notes exceed 25% of the prescribed essay length, a penalty of 10% of the total possible marks will normally apply. A note should be introduced by a numeral above the line, usually placed at the end of a sentence. Notes may be included at the end of the essay as endnotes (beginning on a new page), or at the bottom of each page as footnotes.

3.5 Abbreviations

Abbreviations for journals or biblical books, for example, should conform to those set out in a recognised style reference work such as *The SBL Handbook of Style*. Biblical books may only be

abbreviated when followed by both chapter and verse (e.g., Gen. 5.2; not Gen. or Gen. 5).

3.6 Bibliographies

A bibliography should be included, containing all references cited and important references consulted in the writing of the essay. The items in the bibliography should be listed alphabetically by author's surname.

3.7 Greek and Hebrew

In awards where Greek and/or Hebrew language is a requirement, students should present Greek and Hebrew text without transliteration in non-foundational units. In other instances, transliteration may or may not be required at the discretion of the supervisor and/or examiner of the unit, giving consideration to prior learning and formal pre-requisites.

4. Format for Referencing and Bibliographic Citation

The ACT recommends the use of either the author-date or the note system. As affiliated colleges have the right to set a particular style, candidates should check with the unit provider as to whether a single style has been set as compulsory.

Students should consult one or more of the following sources for all matters relating to referencing and bibliographic citation. If using the *Style Manual for Authors, Editors and Printers* published by Department of Finance and Administration, Canberra, 6th edition (2002) pages 187-232 should be consulted. Both the author-date and note-bibliography system of referencing as outlined in this resource are acceptable. For details on the author-date system see pages 188-208. There are less extensive guidelines for the note system on pages 208-215.

In the interests of economy of space, punctuation can be minimised. Use italics instead of using underlining or boldface type. If the author-note system is used, the references can be given in a smaller font size than the main text.

For more information on the note system, students may also wish to consult the following general reference works—

- Turabian, K. L. 2018 *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th edition University of Chicago Press, Chicago, and

- *The Chicago Manual of Style*, 2017 17th edition University of Chicago Press, Chicago.

Students may also wish to consult the following more specialised guide—

- *The SBL Handbook of Style, for Ancient Near Eastern, Biblical, and Early Christian Studies*, 2014, 2nd edition, SBL Press.

These works are designed to deal exhaustively with questions students might have with the proper referencing and bibliographic conventions of the style they have adopted. *The SBL Handbook* has been devised with the biblical, early Jewish and early Christian literature disciplines in mind. It is particularly useful for accepted abbreviations of biblical books and journals.

It is expected that candidates will be consistent in their referencing, adopting and implementing one of the systems recommended in the standard style guide resources listed above.

5. Format for Footnotes and Bibliography

5.1 Author-date system

Each acknowledgment in the body of the essay/paper/thesis is followed in brackets by the author, the date of the work published and the page number, e.g., (Ehrman 1997:200) or (de Boer 1988:100). Using the author-date system does not negate the need for footnotes.

In the bibliography, the full details of the work are given according to the following schema:

Monographs

author—surname followed by initials, date, title, publisher, place published.

Ehrman, B. D. 1997, *The New Testament, A Historical Introduction to the Early Christian Writings*, Oxford University Press, Oxford & London.

Journals

author—surname followed by initials, date, "title", journal and volume, page numbers.

de Boer, M. C. 1988, "Jesus the Baptizer: 1 John 5:5–8 and the Gospel of John", *JBL* 107, 87–106.

5.2 Note system

Each acknowledgment in the body of the essay/paper/thesis is followed by a raised number, usually after the full-stop at the end of a sentence, directing the reader to a footnote or endnote. Here, when the work is cited for the first time, the

full details are given according to the following order—

Monographs

author—initials followed by surname, *title*, (place published, publisher, date), and page number.
B. D. Ehrman, *The New Testament, A Historical Introduction to the Early Christian Writings* (Oxford & London: Oxford University Press, 1997), 200.

Articles

author—initials followed by surname, "title", *journal* and volume, (year), and page number.
M. C. de Boer, "Jesus the Baptizer: 1 John 5:5–8 and the Gospel of John", *JBL* 107 (1988), 99.

Further citations in footnotes/endnotes of the same work are abbreviated.

Ehrman, *New Testament*, 201.
de Boer, "Jesus the Baptizer", 100.

In the bibliography, the work cited is listed by author surname, initials, then in the same manner in which it was first acknowledged in the essay/paper/thesis.

For students using EndNote the ACT recommends that Chicago 16th A (or 17th A when that becomes available) be the style that is followed. Please note that works will appear in footnotes with the initials of the author listed first. However, the bibliography will automatically list the surname of the author first.

Publications found on the internet should be referenced in the normal way with the internet address provided instead of the publisher's name. The date the material was cited should also be included. Internet addresses should not be hyphenated at the end of a line. They can be divided before the "dot" at the end of a line.

For example,

Author-date

Kaye, B. N. 1999, Head, Heart and Spirit: Shaping the New Millennium, no pages,
<http://www.anglican.org.au/BNKtalks/>. Cited 8 May 2007.

Note system

B. N. Kaye, "Head, Heart and Spirit: Shaping the New Millennium", 1999, no pages,
<http://www.anglican.org.au/BNKtalks/>. Cited 8 May 2007.



EndNote available for students and staff

The EndNote® software enables you to automatically format citations, footnotes and bibliographies to a chosen standard. It is one of the industry standard software tools for publishing and managing bibliographies on both Windows and Macintosh® computers.

The Australian College of Theology recommends the use of either the author-date (aka the Harvard system) or the note system.

Using EndNote, ACT students and academic staff could save many hours of typing and interpreting style requirements of scholarly publications by simply selecting the publication by name and generating a perfectly formatted document.

The ACT has purchased a licence for all ACT students currently enrolled in a higher education award at affiliated colleges, members of the Board of Directors, the three ACT Departmental Heads, as well as academic staff members and librarians at affiliated colleges, making it possible to use EndNote software. For more information, or to download the EndNote software, please visit our website, at actheology.edu.au/student-resources.

GUIDELINES FOR PROJECTS IN COURSEWORK AWARDS

This guide refers to the specific project codes **200-712, **200-812, **200-824, **200-836, **200-912, **200-924, **200-936.

Projects are normally attempted at the end of a student's course of study once all other requirements for the award have been satisfactorily completed. 24 credit point and 36 credit point projects require the completion of the unit AS001-812 or AS001-912 *Introduction to Research Methods* as a prerequisite for admission.

Style Guidelines

Abstracts for projects should be about 300 words in length.

Projects should be word-processed (double-spaced), single-sided, A4 format and in 12 pt Times New Roman font or equivalent. The left-hand margin should be at least three centimetres wide. All pages should be numbered consecutively. Students should keep a copy of the project.

Projects should keep to the set word limit within 10% variation. The word limit excludes footnotes, endnotes, bibliographical in-text referencing, bibliography, appendices and abstract, but includes any excursuses. Notes (i.e. footnotes or endnotes) must not exceed 25% of the prescribed project length. If a project exceeds the number of required words by more than 10%, a penalty of 10% of the total possible marks will normally apply and the home college may require the project to be resubmitted, normally within 24 hours. If notes exceed 25% of the prescribed project length, a penalty of 10% of the total possible marks will normally apply. Standard late penalties apply if the project is not resubmitted on time.

Table 1 sets out a summary of word limits, maximum bibliographical word limits, inclusions and exclusions.

Table 1. Word limits for projects

Project code	Level	Credit Points	Word Limit +/- 10%	Maximum Word Limit	Footnote/ Endnotes (not to exceed 25% of project word length)	Bibliography, Abstract, and Appendices	Excursuses
**200-712 ¹	7	12	6,000	6,600	Excluded	Excluded	Included
**200-812 ²	8	12	7,000	7,700	Excluded	Excluded	Included
**200-824 ⁴	8	24	12,000	13,200	Excluded	Excluded	Included
**200-836 ^{3,4}	8	36	16,000	17,600	Excluded	Excluded	Included
**200-912 ⁵	9	12	7,000	7,700	Excluded	Excluded	Included
**200-924 ⁴	9	24	12,000	13,200	Excluded	Excluded	Included
**200-936 ⁴	9	36	16,000	17,600	Excluded	Excluded	Included

1: Required only within the BChrStuds, but welcome in all undergraduate degrees

2: Not required in any course, but available for students as an elective option

3: Required within the Bachelor Honours, but available in several postgraduate courses

4: Can be used on a Research Training Pathway to support an application to a Higher Degree by Research

5: Can be used for completion of a Masters degree, but not sufficient to support an application to a Higher Degree by Research

The ACT recommends either the use of the author-date or note systems and expects candidates to be consistent in their referencing. As affiliated colleges have the right to set a particular style, candidates should check with their home college as to whether a single style has been set as compulsory.

In the interests of economy of space, punctuation can be minimised. Use italics instead of using underlining or boldface type. If the author-note system is used, the references can be given in a smaller font size than the main text.

For more information on the note system, students may also wish to consult the following general reference works—

- Turabian, K. L. 2018 *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th edition University of Chicago Press, Chicago, and
- *The Chicago Manual of Style*, 2017 17th edition University of Chicago Press, Chicago

Students may also wish to consult the following more specialised guide—

- *The SBL Handbook of Style, for Ancient Near Eastern, Biblical, and Early Christian Studies*, 2014, 2nd edition, SBL Press.

Other useful references include:

Booth, W. C. Colomb, G. G. & Williams, J. M. 2016 *The Craft of Research*, 4th edition, University of Chicago Press, Chicago.

Bouma, G. D. & Carland, S 2016 *The Research Process*, 6th edition Oxford University Press, Oxford.

Denholm, C. and Evans, T. (eds) 2012 *Doctorates Downunder: Keys to Successful Doctoral Study in Australia and New Zealand*, 2nd edition ACER Press, Camberwell.

Denholm, C. and Evans, T. (eds) 2007 *Supervising Doctorates Downunder: Keys to Effective Supervision* ACER Press, Camberwell.

Denholm, C. and Evans, T. (eds) 2009 *Beyond Doctorates Downunder: Maximising the Impact of Your Doctorate from Australia and New Zealand* ACER Press, Camberwell.

Procedures for projects

- The topic of the project must be approved by the relevant field Moderator, using the required form.
- Once the topic is approved, the student is to prepare a fuller proposal to be submitted to their home college's course coordinator. The proposal should nominate a topic and include a statement of aim and method. The student must also submit a bibliography of the primary and secondary monographs and articles in the subject area under investigation.
- Affiliated colleges are to ensure that adequate resources are available to the student in order that the research to be undertaken is supportable. In cases of inadequacies in the library holdings of the home college, the course coordinator is required to locate accessible local resources that will remedy the deficiency.
- Affiliated colleges are required to ensure that the student is aware of the academic standard expected of the project.
- Affiliated Colleges are required to ensure that: the Project Coordinator is an approved academic (as per the Faculty Qualifications Policy); the Project UQAF is submitted to the relevant Moderator; and the student is adequately supervised by the Project Coordinator.
- Students undertaking human subject research as part of their project must gain Ethics approval before commencing any human subject research. Where applicable, applications forms can be obtained from a student's home college.
- All projects internally examined by a student's enrolled college will be subject to the ACT's moderation procedure.
- All long projects (24/36cps) will be externally examined in accordance with the Long Project Examination Procedure.

NON-DISCRIMINATORY LANGUAGE

ACT students at all levels, as well as teachers, examiners and supervisors, are expected to avoid discriminatory language. By discriminatory language, we mean speaking or writing in a way that discriminates against, vilifies or denigrates individuals on the basis of their sex, colour, ethnicity, age, disability, race, or religion.

The recommendations below concerning avoidance of male-oriented language in generic contexts (see section 5) are intended for use in language about people only.

Departures from the approach described here need to be justified, especially if a student is writing a thesis or a major project.

1. All people are created in the image of God and all are equally found wanting before the justice of God. This revealed truth should motivate us to respect all people since Christ identified with and died for all. Inspired by the gospel of Jesus Christ, St Paul sought to establish in the church a new vision of humankind in which the conventional social divisions between male and female, slave and free, and Jew and Greek were broken down and overcome (Gal 3:28). Linguistic discrimination, and its more acute forms of vilification and denigration, culpably undermine and compromise the apostolic vision and should therefore be avoided by those who are committed to caring for all people, including Christians who are committed to showing unconditional love.

2. To use language to discriminate in our society is a serious one, which we do well to address, and to do all in our power to avoid and eradicate. Australia's commitment to eliminating discrimination can be measured, for example, by the number of federal acts that have been enacted—including the *Racial Discrimination Act 1975*, the *Sex Discrimination Act 1984* and the *Human Rights and Equal Opportunity Act 1986*.

3. To use language to discriminate, vilify and denigrate, may occur by means of the words used to refer to or address others, and may take verbal or written form. Linguistic discrimination against people may occur in various ways, whether by ignoring their presence, excluding them, portraying them in the light of irrelevant characteristics or in an unbalanced way, or using language that is insulting, harassing, or based on a stereotype.

4. The means by which and the contexts in which this avoidance of linguistic discrimination should

be achieved will vary according to the context of language and culture in which speaking and writing takes place. In working with already published works, such as the Bible, the issue of being faithful to the original intended meaning of a text will need to be addressed in the context of the need to avoid linguistic discrimination. The balance and tension between these two valid concerns (i.e. faithfulness to original meaning and avoiding linguistic discrimination) will vary between published works.

5. It is recommended that, where appropriate, women be made more visible in language by avoiding an older linguistic usage in which "male-specific" and "male-identified" terms were used in a generic sense. The use of the word "man" should also be avoided in idioms and phrases when the speaker or author clearly intends to refer to both men and women. The same applies to occupational nouns and job titles, and other titles and naming practices. Stereotyped images of women or men should also be avoided.

6. Language which is racist should be avoided, and especially with respect to people who are especially vulnerable in the Australian context, such as indigenous peoples.

7. Further, language which vilifies or denigrates certain ethnolinguistic groups on the basis of their language or ethnic background should be avoided as forms of such linguistic discrimination.

8. Linguistic discrimination and denigration should be avoided also in the case of people with disabilities or for people of certain ages.



REGULATIONS FOR COURSEWORK AWARDS, AND COURSEWORK UNITS IN THE DOCTOR OF MINISTRY

1 Enrolment Applications

1.1 Application Form

Candidates must apply for entry on the prescribed application form which is available from their enrolling college.

1.2 Failure to Enrol

Candidates who fail to enrol by the due dates are ineligible to complete a unit or submit any work for assessment. Students who fail to enrol in a unit are not permitted to continue in the unit, complete assessments, enrol at a later date and then submit the original assessments.

1.3 Enrolment in the Same Unit

A unit for which advanced standing has been given cannot be attempted. However, if it can be demonstrated that the subject matter of a project or seminar is different from one already completed, permission to enrol may be granted.

No coursework unit with the same unique content identifier (the first five characters of a unit code), may be undertaken if a student has already successfully completed or been granted advanced standing for a unit, with the exception of the following units by approval of the ACT Registrar if it can be shown that the content, student experience, and contribution to the course learning outcome is unique to each undertaking:

- **200 Project
- **201-912 Advanced Independent Reading Unit
- **202 In Context units
- **203 Conference Participation
- **204 Seminar units
- **206 Specialised Studies in...

Similarly, students could not repeat the same content within the framework of a unit with a different unit code. For example, a student could not undertake NT026-812 *Romans (English)*, and later enrol in in NT206-912 *Specialised Studies in New Testament: Romans (English)* covering the same content.

For further information, see the Unit Enrolment and Results Policy.

1.4 Examination scripts / externally marked projects

Examination scripts and externally assessed projects are not normally returned to students after marking. However, feedback to students on their performance is expected.

2 Passing Grades, Failures and Extensions

2.1 Passing Grades

In all awards all pieces of assessment for a unit must be completed in order to pass that unit.

In all units of study, 50% overall is needed to record a passing grade for a unit. Individual assessments all need to be completed, but do not all need to receive passing marks in order for a student to pass a unit.

2.2 Failures

Candidates who fail to notify the ACT by the set date of withdrawal from a unit (see Variation of Enrolment Policy on the ACT website or ask your college Registrar for the withdrawal date of each unit), will have a "fail" permanently recorded against that unit.

Candidates who fail a unit and who subsequently re-enrol in that unit are required to repeat all requirements of the unit, except that (where applicable) they are exempt from having to attend lectures. This is not the case for Overseas Students. The principle involved is that all requirements of a unit must normally be fulfilled in the one semester.

In completing assignments that are part of the assessment requirements for the unit, students may reuse (in part or in whole) work that they have previously submitted in an earlier attempt to complete that unit or in any other previously attempted unit where academic credit has not been received, provided they inform the examiner in writing that they are so doing. Where this takes place, the assignment must be assessed by the person examining the work submitted by students in the cohort enrolled in the later study period. The mark assigned by that examiner should stand (subject to the outcome of any appeal made under the Grievance Resolution policies).

For further detail on submitting work previously submitted for another unit which did not receive academic credit (such as a failed attempt at a unit), see Academic Misconduct Policy regarding recycling work.

Failed units will be permanently recorded on the transcripts of students and counted towards the grade point average. Students who fail a unit and

then subsequently successfully complete a unit will have both records remain on the academic record.

For further information, see the Unit Enrolment and Results Policy available on the ACT website: acttheology.edu.au.

2.3 Extensions

An extension for a unit assessment item may only be granted in the case of special circumstances, and in proportion with the period of time and the impact that the special circumstances have had. For further information on extensions, see the Extensions Policy available on the ACT website: acttheology.edu.au.

2.4 Appeals

Students are entitled to appeal against a mark awarded in an assessment or examination. Students are advised to read the Grievance Resolution Policy – Students available on the ACT website: acttheology.edu.au.

2.5 Satisfactory/Unsatisfactory Marks

Units marked on a pass/fail basis only will be graded as Satisfactory (pass) or Unsatisfactory (fail). Satisfactory marks will not be included in the calculation of GPAs, but fail marks will. For further information, see the Unit Enrolment and Results Policy available on the ACT website: acttheology.edu.au.

3 Withdrawals, Re-entry and Completion of Awards

3.1 Withdrawal from Enrolment

3.1.1 Before the Census Date for the unit:

Withdrawals received before the census date will not show on a student's academic transcript, and the student will receive a full refund of any tuition fees paid. For further information, see the Unit Enrolment and Results Policy available on the ACT website: acttheology.edu.au.

3.1.2 After the Census Date for the unit:

(a) Students who fail to notify their college in writing of their decision to withdraw from a unit by the census date will have a "FW" (failed to withdraw by the deadline) on their academic record, and the full tuition fee is payable. For further information, see the Unit Enrolment and Results Policy.

(b) Students are eligible to apply for a tuition fee refund if special circumstances outside of their control made it impracticable for them to complete the unit. If granted, a student will also receive a

"Compassionate Withdrawal" grade which will have no impact on a student's grade point average. For further information, see the Tuition Fee Refund Policy on the ACT website: acttheology.edu.au.

3.2 Lapse of Candidature

Upon completion of the time specification, candidature shall be deemed to have lapsed and all credit for that award will be nullified, unless permission from the ACT is obtained. For further information, see the Coursework Course Enrolment Policy.

3.3 Changes in Regulations

(i) Where there is any break of 12 months or more in a student's studies, except for those under deferral or suspension, any changes to the curriculum or regulations for an award shall apply to the candidate.

(ii) Subject to (iv) below, candidates who are continuing or are under approved suspension of candidature will not be subject to the new regulations.

(iii) Candidates who have failed to complete the award in the maximum time allowed but who are granted an extension of candidature will be subject to the new regulations governing the award in which they are enrolled.

(iv) Where major changes to an award occurs, the Academic Board may impose a time limit on the previous version of that award, after which candidates still completing that award will be subject to the new regulations, even if there has been no break during the course of their study.

For further information, see the Coursework Course Enrolment Policy.

4 Portability of Units

Transportability of credit is guaranteed within colleges of the ACT. Students are enrolled in ACT units into ACT courses, delivered at one or more college approved to deliver the units and courses of the ACT on its behalf. Students who have studied at one ACT college and choose to study at another ACT college are guaranteed that all ACT units studied as part of that course will count towards the completion of their course.

5 Attendance and Modes of Delivery

The ACT has set a minimum rate of attendance for all taught coursework units of 80%. This percentage applies in an analogous way to online and other delivery modes.

Students may seek an exemption from their affiliated college Academic Dean to the 80% attendance requirement in specified units on the basis of extenuating circumstances. If an exemption is approved, the Academic Dean needs to inform the ACT Registrar, and also put in place a strategy to assist the student catch up on missed unit content. Students who do not achieve a minimum 80% attendance rate without an approved exemption will have their enrolment in a unit cancelled. If this occurs past the census date, the student will have incurred the tuition fee of the unit and will receive a failing grade.

Academic records do not display the delivery mode of a unit. Students may request a statement from ACT showing the delivery mode of all units taken within their course. This will assist those seeking employment after the completion of their course for some graduate employers who may prefer students undertake their units in specified delivery modes.

5.1 Demand hours

A full-time yearly study load is 1200 demand hours. Each credit point requires 12.5 demand hours, and a standard full-time year is deemed as 96 credit points. Therefore:

- Each 12 credit point unit requires 150 demand hours.
- Each 8 credit point unit requires 100 demand hours.

5.2 Teacher-Directed Learning

A proportion of each unit's demand hours are devoted to teacher-directed learning activities. The proportion of teacher-directed learning varies depending on the level of the unit, with a higher proportion of teacher-directed learning at lower academic levels, and a lower proportion of teacher-directed learning at higher levels, instead focussing on independent research. For further information, see the Unit Delivery Rules.

5.3 Assessment workload

Each exam hour is usually reckoned as the equivalent of 1,500 words. Unit co-ordinators can make a case for up to a maximum of 30 additional examination minutes per 1,500 words if that is better suited to the nature and number of the tasks to be completed in the exam, without adding to the volume of preparatory work required by students.

Assessment workload within a unit is variable depending on the volume of each unit of study. The below indicators of assessment output are to

be scaled up or down for units with larger or smaller credit point value.

The word count for formative assessment items which consist of drafts and/or smaller sections of a larger assessment will not count toward the overall word count of the unit, but are considered stages within the resultant assessment item to which they contribute.

Level 5

Units at level 5 require 4000-4500 words of assessment for the completion of a 12 credit point unit.

Units at level 5 require 2660-3000 words of assessment for the completion of an 8 credit point unit.

Level 6

Units at level 6 require 5000-5500 words of assessment for the completion of a 12 credit point unit.

Level 7

Units at level 7 require 5500-6500 words of assessment for the completion of a 12 credit point unit.

Level 8

Units at level 8 require 5500-6500 words of assessment for the completion of a 12 credit point unit.

Level 9

Units at level 9 require 7000-7500 words of assessment for the completion of a 12 credit point unit.

For project requirements, see "Guidelines for Projects in Coursework Units", contained in this handbook.

5.4 Attendance Mode

This mode includes weekly, fortnightly or three or more session blocks spread over a semester.

For coursework units delivered in attendance mode, units for 12 credit points require 150 demand hours over the enrolment period of the unit. For the majority of units, this is comprised of at least 36 hours of teacher-directed learning over 12-13 weeks, and a further 114 hours devoted to general non-assessable reading and assessment tasks such as essays, class presentations and preparation for exams. For further information, see the Unit Delivery Rules.

5.5 Intensive Mode

This mode consists of the delivery of the unit in a concentrated way during a period of one to three weeks.

Units delivered in this mode require the same amount of teacher-directed learning as attendance and off-campus mode. For further information, see the Unit Delivery Rules.

5.6 Off-Campus Mode

Off-campus units can only be taken through a college affiliated with ACT approved for delivery of off-campus units.

All coursework awards are available in full in off-campus (otherwise known as "distance" or "online") mode according to the discretion and unit offerings of individual ACT affiliated colleges.

The demand hours requirement and teacher-directed learning requirement apply to units in off-campus mode as per attendance and intensive units. For further information, see the Unit Delivery Rules.

5.7 Directed Study Contracts

DSC mode expands the opportunities for students to take elective units in which they have an interest, but which might not be part of a college's regular teaching cycle. A DSC unit delivery mode relies extensively on a student's initiative and independent research skills. For further information, see the Unit Delivery Rules.

The outline, goal and learning outcomes for a unit taught in this mode are identical to units taught in any other delivery mode.

Assessment tasks for units offered in DSC mode should ensure that the learning outcomes specified are the same as if the unit had been taught in any other delivery mode.

It is the responsibility of the college to demonstrate to the relevant unit moderator that the assessment tasks will adequately demonstrate the achievement of these learning outcomes, just like all units.

DSC mode units still require the same student demand hours as other delivery modes but are exempt from the ratio of teacher-directed learning as they rely more heavily on a student's independent research and reading. DSC mode units require one-on-one meetings between a student and the unit coordinator for at least 6 hours during the semester, at which the student will present tutorial papers.

At least one assessment task should require the student to demonstrate some understanding of the whole unit area and how various elements co-inhere. An example might be a 1,000 word project to create a 12-13 week teaching plan for this unit that would include a comprehensive breakdown of topics and appropriate reading lists, or a 1,000 word glossary of key terms relevant to the unit area.

As per other delivery modes, ACT's Moderators need to approve the prepared reading list and the specific assessment tasks in order to be satisfied that the student could reasonably be expected to cover the breadth and the depth of the unit at a level consistent with classes taught in other delivery modes. This should be clearly expressed so that the student knows what is required of them (hence the use of the term "contract").

- There is a 48 cp limit on the number of units that might be taken by any one student in DSC mode.
- No more than 24 cps can be taken in DSC mode in any one field of study.

5.8 Single Unit Study

Single Unit Study is an enrolment method which does not lead to a formal award of the College and does not form part of an award course at another higher education provider. The ACT allows enrolment in single unit study at all unit levels. For further information, see the Coursework Course Enrolment Policy.

5.9 Adjacent levels in one class

Delivery of a unit to a multi-streamed student cohort in "Category A" foundational units may take place for levels 5-8.

Delivery of a unit to a multi-streamed unit cohort in any other unit may take place for up to three adjacent AQF levels. For example, levels 5-7, 6-8, and 7-9 may be co-delivered, but levels 5-8, and 6-9, may not be co-delivered.

The ACT Registrar has the authority to grant exemptions to this rule if deemed appropriate.

One standing exemption to this rule is student(s) enrolled in a capstone experience unit (**205-912) may be in the same cohort as students in a unit delivered to levels 6-8, but may not be in a cohort alongside students enrolled at level 5 (Academic Board, October 2019). Similar to this is permission for students in a Specialised Studies unit (**206-912) may be in the same cohort as students in a unit delivered to levels 6-8, but may not be in a cohort alongside students enrolled at level 5.

For further information, see the Unit Delivery Rules.

6 In Context Units

6.1 What can be charged in the tuition fee?

As a general guide, compulsory components of the unit delivery may be charged to the tuition fee, and therefore deferred to a FEE-HELP loan by eligible students. Exceptions to this are student transport, student accommodation and student food, which the Department of Education has explicitly stated cannot be included in the tuition fee. For example, in a *Reformation History in Context* unit including site visits within Germany, the faculty costs, compulsory teaching activities, assessments etc can be covered as tuition fee, which is likely to result in a higher tuition fee than a standard coursework unit delivered on-site at an ACT affiliated college campus. Tuition fees for all units are published on the ACT website at acttheology.edu.au/fees.

6.2 What cannot be charged in the tuition fee?

Anything determined as an Incidental Fee by the *Higher Education Provider Guidelines* (2012) in accordance with the *Higher Education Support Act* (2003) cannot be charged in the tuition fee for a unit or deferred to a FEE-HELP loan. As such, if there is a charge for an essential good or service that the student has the choice of acquiring from a supplier other than the higher education provider and is for food, transport and accommodation costs associated with the provision of field trips that form part of the course of study, it cannot be charged as tuition fee. Similarly, any charge for a good or service that is not essential to the course of study cannot be allocated as tuition fees. For further information about inclusion of costs in tuition fees and compulsory exclusion of costs defined as Incidental Fees by the Department, colleges are advised to consult the *Higher Education Administrative Information for Providers*, and the *Higher Education Provider Guidelines* (2012).

7 Miscellaneous Regulations

7.1 Recommended Texts

(i) The recommended English texts of the Bible are the New Revised Standard Version (NRSV), Revised Standard Version (RSV), New International Version (NIV), Today's New International Version (TNIV) and the English Standard Version (ESV). Biblical quotes in all essay and examination questions will use these versions.

(ii) The recommended text of the Hebrew Bible is that of *Biblia Hebraica Stuttgartensia* (1977).

(iii) The recommended Septuagint text is A. Rahlfs and R. Hanhart (eds.), *Septuaginta* (2nd rev.ed.; Stuttgart, 2006).

(iv) The recommended Greek text of the New Testament is that of the 4th edition (revised) of the United Bible Societies' text.

7.2 Use of the Bible in Examinations

An English translation of the Bible (and/or a translation in the student's first language) may be allowed by examiners in examinations in coursework awards except biblical language and language exegesis examinations. Approved English translations are: NRSV, RSV, NIV, TNIV and the ESV. In English Set Text units where a bible has been allowed by examiners, candidates are also permitted to take an unmarked copy of the Greek New Testament (UBS latest edition) or the Hebrew Bible.

Colleges will make available unmarked copies of the Greek New Testament (UBS latest edition) chapters or the Hebrew Bible (recommended version) chapters in those examinations which require Greek or Hebrew exegesis.

7.3 Special Consideration in Examinations

(i) All students who are undertaking their course of study in English must be able to communicate adequately in English. ACT's English Language Proficiency Policy is designed to ensure that all applicants are adequately prepared for the courses they are applying for. Students whose main language is not English are permitted the use of a bi-lingual and English dictionary in examinations but are not permitted to extend the time in examinations.

(ii) In all ACT coursework awards candidates with special needs (e.g. vision impairment, dyslexia, arthritis etc) may apply for examination conditions that are in keeping with the needs of the student. Such requests are to be made in writing to their affiliated college. Possible conditions that might be approved are the granting of a viva, the use of a scribe acceptable to the college, the provision by the college and under close supervision of a computer loaded with basic software. In some cases, alternative assessments may be set, subject to the approval of the relevant moderator.

(iii) Candidates who are affected by special circumstances (illness or misadventure) should not submit assessments or sit for examinations. Students should apply for an extension (see Extensions Policy on ACT website). Students who submit work or sit for an examination while affected by illness or misadventure will be marked according to the work submitted and the candidate's circumstances will not be taken into account when marking the paper. Students need to choose whether to attempt their assessments or to apply for extension / withdrawal **before submitting an**

assessment or sitting for an examination. No unit withdrawals will be accepted after a candidate has submitted work for marking in all assessments.

(iv) The only exception to the above clause is candidates who are incapacitated immediately before or during an examination may be granted an extension on an assessment. Application must be made to the affiliated college with supporting evidence (e.g., medical certificate) as soon as possible, and, in any case, before July 1 (for first semester units) and December 1 (for second semester units).

(v) On application from an Academic Dean of a college, the ACT Registrar will compassionately and reasonably assess requests for special consideration that do not conform to the above categories.

7.4 Conferral of Awards

(i) The Academic Board shall issue (confer) the awards of the Australian College of Theology. After the award is conferred by the Academic Board, the student is entitled to all rights as a graduate of the ACT.

(ii) The certificates of graduates associated with an affiliated college may be presented at an official function of that college by the Dean or the Principal or the nominee of the Principal or may be collected by or forwarded individually to the graduate by the student's primary college.

(iii) The certificates of graduates not associated with an affiliated college will be forwarded individually by the ACT to each graduate.

(iv) For more information on conferral, see the Conferral Policy, available on the ACT website.

7.5 Application of All Regulations

The Academic Board has discretionary power to waive the application of a particular policy or regulation, subject to government requirements and while maintaining the integrity of an award.

7.6 Grades, GPA

(i) Grades

High Distinction (85%+), Distinction (75–84%), Credit (65–74%), Pass+ (58–64%) Pass (50–57%), Fail (0–49%).

(ii) GPA

The transcript of candidates' results will convert the score or grade awarded to a grade point, culminating in a grade point average (GPA) upon graduation.

Grades awarded for each unit in the diplomas and degrees are as follows:

Failed to withdraw by the set date (FW) = 0
0–49% (F) = 0

50–57% (P) = 1.0

58–64% (P+) = 1.5

65–74% (C) = 2.0

75–84% (D) = 3.0

85+% (HD) = 4.0

For further information, see the Unit Enrolment and Results Policy.

7.7 Bibliographies

Bibliographies listed in the unit outlines are indicative of the breadth and depth of reading required rather than prescriptive. For more information, see the *Units Policy*.

7.8 Full-time Study

Full time study is defined as 48cps per semester. Most benefits for full-time students require that students undertake 75% of a full-time load (that is, 36cps per semester). No student will be allowed to enrol in more than 60cps of concurrent units in order to avoid overloading a student with an unsustainable enrolment and assessment load. For more information, see the *Coursework Course Enrolment Policy* and the *Unit Enrolment and Results Policy*.

7.9 English Language Proficiency

Except in the case of those who have an assessable qualification taught in English from a country on the current (at time of student's course application) UAC English Language Proficiency policy country list, all applicants will be required to show proof of English language proficiency, usually through an IELTS test.

IELTS scores for entry to all courses are listed on each course outline.

For more information, see the *English Language Proficiency Policy*, available on the ACT website.

7.10 Assessment of Previous Awards

As part of application to a course, applicants should submit certified copies of academic records of past studies. For more information, see the *Coursework Course Enrolment Policy* and the *Prior Learning Policy*.

7.11 Expectations

Accredited courses require of candidates that they develop skills of analysis and criticism and independent judgement. Rote learning and the reproducing of lecture notes will not be asked for in diploma or degree examinations. Candidates can expect that examination and essay questions will expect a person to marshal information from various sources, and with that information to solve a problem or respond to a challenge.

7.12 Field Education unit limit

There is a limit of two field education units per course. This only refers to units with the term "field education" in the ACT unit title.

8 Ethics Clearance

Any student wishing to undertake any kind of human subject research as part of their thesis, project or coursework unit assessments must first obtain clearance from either their enrolled college's ethics committee for those proposals deemed low risk, or, the ACT's Ethics Committee for all other risk categories. The ACT recognises the need for research involving human subjects and organisations. This research can be understood to include the investigation of any aspect, or aspects of human life in general, that involves direct contact with individual persons or persons in social and organisational groups, or involves making use of confidential information concerning human subjects, social groups, or organisations. The ACT is also aware of its responsibility for ensuring that the privacy, safety, health, social sensitivities and welfare of such subjects, social groups, or organisations are adequately protected. It is the policy of the ACT that participating colleges, supervisors and candidates follow the Ethics Protocol (application for ethics approval) when applying for ethics clearance for a research project.

What is 'human subject research'?

Within the sphere of the ACT it is research that involves humans through:

- Surveys, interviews, etc
- Use of personal documents
- Access to their information
- Being observed
- Psychological testing

Where activity involves human participation or definable human involvement and has a purpose of establishing facts, principles or knowledge or of obtaining or confirming knowledge, the features of human involvement will be the focus of deciding whether it is research and so subject to review by the Ethics Committee.

Where that involvement has a potential for infringing basic ethical principles, at least respect for humans, beneficence and justice, review by the Ethics Committee is warranted. Such a potential arises: where that involvement could cause harm to the well-being of participants, whether physically, psychologically, spiritually or emotionally; or in the exploitation of cultural knowledge and/or property, where their involvement, or the use of their personal or community-based information, has a potential for infringement of their privacy or of the

confidentiality or ownership that attaches to that information; or where their involvement imposes burdens with little benefit.

The Ethics Proposal form can be accessed via the Graduate School of Research page of the ACT website at www.actheology.edu.au/research

9 Overseas Students

Attention is drawn to the following matters relating to candidates and their study in Australia.

The information provided by overseas students to the provider (the Australian College of Theology) may be made available to Commonwealth and State agencies and the Fund Manager of the Educational Services for Overseas Students (ESOS) Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code; and the provider is required, under section 19 of the ESOS Act 2000, to tell the Department about: (i) certain changes to the student's enrolment; and (ii) any breach by the student of a student visa condition relating to attendance or satisfactory academic performance.

The ACT's CRICOS provider code is 02650E.

9.1 Students under 18 years of age

Prospective overseas students less than 18 years of age will not be admitted to a course of study beginning before the applicant's eighteenth birthday.

9.2 Visas and Government Regulations

An overseas student will normally be enrolled in full-time only. Although the National Code no longer requires this for each study period, students are required to complete the enrolled course within the time frame as stated on the student's Confirmation of Enrolment (CoE) document. This means that if overseas students elect to take less than a full-time load in any study period, they need to keep in mind how they will organise their unit load in future study periods in order to complete the course on time. Full-time is defined as normally not less than 48 cps per semester, or 96 cps per year. No more than 25 percent of the student's total course may be undertaken by distance and/or online learning. For more information, see the *Course Progress Policy*.

9.3 Off-campus mode study

No more than one quarter of an overseas student's total course by off-campus (distance or online) units. In addition, overseas students must not enrol exclusively in off-campus units in any semester.



REGULATIONS FOR RESEARCH DEGREES

1 Enrolment Applications

Applications for admission to HDR courses must be submitted to Research Committee by the affiliated college on behalf of the candidate. For details of enrolment rules and processes, including special provisions, see the HDR Course Enrolment Policy.

2 Appeals

Candidates wishing to lodge an appeal or a grievance related to any matter should review the [Grievance Resolution Policy – Students](#).

Candidates should also refer to the [Research Integrity Policy](#) and the [Research Misconduct Procedure](#) for further information specific to their course.

3 Course Withdrawal, Re-entry and Completion of Awards

3.1 Withdrawal from Enrolment

3.1.1 Before the Census Date for the unit:

If a candidate submits an application for suspension of candidature, leave of absence, or withdraws from the course prior to the census date, the enrolment will be withdrawn, and the candidate will receive a full refund of any tuition fees paid.

3.1.2 After the Census Date:

(a) Students who fail to notify their college in writing of their decision to withdraw from a unit by the census date will have the research unit marked as completed on their academic record, and the full tuition fee is payable.

(b) Students are eligible to apply for a tuition fee refund if special circumstances outside of their control made it impracticable for them to complete the unit (the semester of research). If granted, a student will receive a "Compassionate Withdrawal" grade for the unit (the semester of research) which will have no impact on a student's grade point average. In addition to the Compassionate Withdrawal grade being recorded, a suspension of candidature will be recorded, effectively granting the candidate an additional semester of candidature to complete the award. For further information, see the *Tuition Fee Refund Policy*.

3.2 HDR Leave, Suspension and Extension

HDR candidates are eligible to suspend their candidature for a number of reasons and periods of time. Categories include suspension of candidature, extended leave of absence and

special leave of absence (parental leave and jury leave). Special rules apply to HDR candidates on a student visa (overseas students).

If suspension is granted under one of the above categories, the date for completion of the course of study is automatically extended by the length of time granted.

Candidates may also apply for an extension of candidature unrelated to suspension of candidature.

For details, please see the [HDR Leave, Suspension and Extension Rules](#).

The link to the application form is available on the Graduate School of Research website. The form is also available directly by logging into the ACT portal.

3.3 Lapse of Candidature

Upon completion of the time specification, candidature shall be deemed to have lapsed and all credit will be nullified, unless permission from the ACT has been obtained.

4 Miscellaneous Regulations

4.1 Conferral of Awards

- (i) The Academic Board shall issue (confer) the awards of the Australian College of Theology.
- (ii) The testamur of Doctor of Ministry or Doctor of Philosophy shall normally be presented by the Dean of the Australian College of Theology or their representative.
- (iii) For more information on conferral, see the [Conferral Policy](#), available on the ACT website.

4.2 Application of all Regulations

The Academic Board has discretionary power to waive the application of a particular policy or regulation, except for those which are fundamental to the integrity of an award and are subject to government requirements.

4.3 English Language Proficiency

All applicants are required to demonstrate English language proficiency prior to admission to a course. For more information, see the *English Language Proficiency Policy*, available on the ACT website.

4.4 Assessment of Previous Awards:

When submitting their application for candidature in an HDR award to an affiliated

college, candidates should include a certified copy of the transcript of all degrees and diplomas. The accreditation status of the candidate's previous seminary should be checked with the ACT office prior to submitting the application. The affiliated college will submit all documentation to the Research Committee which will then assess the candidate's qualifications and make a determination on admission to the HDR program.

4.5 Graduation:

Admission to a course of study does not guarantee eventual graduation.

4.6 Expectations:

Graduate level courses require candidates to develop and use skills of analysis and criticism and independent judgement. At doctoral level candidates are required to make a new contribution to their field of research.

5 Ethics Clearance

Any HDR candidate wishing to undertake any kind of human participant research as part of their thesis must first obtain approval from the Human Research Ethics Committee of the ACT (HREC).

The Ethics Proposal form can be accessed via the Graduate School of Research page on the ACT website.

6 Off-Shore Candidates

HDR applicants who meet the normal ACT admission criteria for the particular award and who in addition to these criteria display a strong chance of completion as indicated by either:

- Personal knowledge of them by supervisors within the supervising institution, or
- A record of publication in refereed publications, or previous academic research theses, or
- Sponsorship by a reputable denomination or mission sending agency known to the supervising institution, or a
- Sponsorship by a theological training trust fund (e.g. Langham Partnership, International Teams etc.)

Upon the supply of:

- Commendation from at least one reputable Academic Referees
- And written declaration from their denominational, or mission directors or

other current employer, that such bodies understand the time commitment involved and approve of the candidate's application,

And who possess the following access to resources or facilities such as:

- Electronic journals, Zoom (or other) internet links with supervisor and the supervising college library. And preferably an
- Accredited theological institution (accredited by ATEA or ATESEA), or
- Adjunct supervision in country of origin

Will be admitted as Off-Shore postgraduate candidates in the doctoral awards in either part-time or full-time status under the following rules:

- Subsequent to the first year two (2) weeks residency requirement HDR students are required to be resident at their supervising college for a minimum of two weeks (10 working days) on a pro rata basis (every year for FT candidates and every subsequent year for PT candidates) from then on in any combination of numbers of days.
- Research Committee must be satisfied the evidence submitted by the supervising college meets the needs of the candidate to progress their research.
- In their final year a candidate may apply to forgo their residential opportunity if in the opinion of their supervisor and their college's postgraduate coordinator, significant progress in research is being made without the need for further face-to-face contact.
- During such residency periods they must engage in the academic life of their supervising institution through such means as presentation of postgraduate seminar papers, attendance at available conferences, audit courses and confer with their supervisor.
- Their primary supervisor is to be supplied from the full-time faculty of the supervising college.
- The candidate shall supply evidence of progress according to normal ACT annual review processes and standards along with a statement by their supervising college's postgraduate coordinator that they are meeting the residential minimums.

All Off-Shore residency requirements may be waived where the supervising college provides evidence that convinces Research Committee that

by waiving the residency requirements the candidate's research and supervision will not be compromised.

7 Overseas Students

- The information provided by overseas candidates to the provider (the Australian College of Theology) may be made available to Commonwealth and State agencies and the Fund Manager of the Educational Services for Overseas Candidates (ESOS) Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code; and the provider is required, under section 19 of the ESOS Act 2000, to tell the Department about: (i) certain changes to the candidate's enrolment; and (ii) any breach by the candidate of a candidate visa condition relating to attendance or satisfactory academic performance.
- Information for current or potential overseas students is available on the ACT website: acttheology.edu.au/overseas-students.
- Time of candidature for overseas students will be subject to government-imposed restrictions and the terms of their visas. An overseas candidate will normally be enrolled only in full-time mode. Candidates are required to complete the enrolled course within the time frame as stated on the *candidate's Confirmation of Enrolment (CoE)* document. Full-time mode is defined as 48 cps per semester, or 96 cps per year.



**Australian College
of Theology**

An Australian University College

COURSEWORK AWARDS

UNDERGRADUATE CERTIFICATE OF MINISTRY
(AQF APPROVED UNDERGRADUATE CERTIFICATE, COURSE CODE: UCMIN20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

- Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world including professional and vocational life.
- Introduces students to specialist disciplines by which knowledge of God is applied to guide Christian practice:
 1. Evangelism & Missiology (EM) and/or
 2. Pastoral & Church Focused Ministry (PC) and/or
 3. Developmental Ministry (DE)
- The course integrates studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
- Through an elective unit students can:
 - Synthesise Christian understanding with particular occupational and/or life interest
 - Develop practical ministry skills

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 48, all at Level 5 or above

Length: 0.5 years F/T or P/T equivalent, up to a limit of 4 years

Primary Course Discipline

- 12cps Old/New Testament Introduction, Biblical Overviews, Christian Thought and History
 - OT001-512; OT002-512; OT003-512
 - NT001-512; NT002-512; NT003-512
 - BB001-512; BB002-512; BB006-512; BB010-512; BB007-612
 - TH005-512; TH007-512; TH008-512; TH009-512

- 24cps in Ministry and Practice (EM and/or DM and/or PC)

Electives

- 12cps elective units from any unit field

Learning Outcomes

Knowledge

1. Demonstrate knowledge and understanding of foundational ministry concepts and practices.
2. Adapt foundational ministry knowledge to a variety of contexts.

Skills

3. Construct evidence-based perspectives to foundational ministry issues.
4. Demonstrate interpersonal and teamwork skills.
5. Communicate ministry-related knowledge, skills, and practices to others in a variety of contexts.

Application of knowledge and skills

6. Demonstrate autonomy in ministry learning and reflection in the context of Christian life and ministry.
7. Adapt foundational ministry knowledge and skills to various contexts in responsible and ethical ways.

Course articulation

Articulation to further studies

On completion of the course, students can articulate to any of the following courses:

- Diploma of Christian Studies
- Diploma of Ministry
- Diploma of Theology
- Diploma of Theology / Diploma of Ministry combined course
- Advanced Diploma of Ministry
- Advanced Diploma of Theology
- Associate Degree of Ministry
- Associate Degree of Theology
- Bachelor of Ministry
- Bachelor of Theology

Course Accreditation

The course type of Undergraduate Certificate is currently limited in the Australian Qualifications Framework (AQF) to 30 June 2025. As such, this course is currently accredited until 30 June 2025. If the qualification type is not extended in the AQF, all Undergraduate Certificate of Ministry qualifications must be awarded by 30 June 2025. Students are advised to plan their course progress accordingly. If the qualification type is not extended in the AQF beyond 30 June 2025, any students enrolled in the UCMIn who have not completed the course by then will be transferred into the Diploma of Ministry as the default program for continuing their studies.

UNDERGRADUATE CERTIFICATE OF THEOLOGY
(AQF APPROVED UNDERGRADUATE CERTIFICATE, COURSE CODE: UCTH20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

- Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world including professional and vocational life.
- Introduces students to specialist disciplines by which knowledge of God is developed and articulated:
 4. Bible & Languages (OT/NT/BB/LA)
 5. Christian Thought and History (TH/CH/BB)
- The course provides a grounding for ministry by establishing a foundation in theological knowledge and reflection
- Through an elective unit students can:
 - Synthesise Christian understanding with particular occupational and/or life interest
 - Develop practical ministry skills

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy. for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 48, all at Level 5 or above

Length: 0.5 years F/T or P/T equivalent, up to a limit of 4 years

Primary Course Discipline

- 12cps Old/New Testament Introduction, Biblical Overviews
 - OT001-512; OT002-512; OT003-512
 - NT001-512; NT002-512; NT003-512
 - BB001-512; BB002-512; BB006-512; BB010-512; BB007-612
- At least 8cps Christian Thought and History (CH and/or TH and/or PE)
- At least 8cps in LA / BB / NT / OT / CH / TH / PE

Electives

- At least 12cps elective units from any unit field

Learning Outcomes**Knowledge**

1. Demonstrate knowledge and understanding of foundational theological ideas and concepts.
2. Adapt foundational theological knowledge to a variety of contexts.

Skills

3. Construct evidence-based perspectives to foundational theological issues.
4. Demonstrate interpersonal and teamwork skills.
5. Communicate theologically-related knowledge, skills, and ideas to others in a variety of contexts.

Application of knowledge and skills

6. Demonstrate autonomy in theological learning and reflection in the context of Christian life and ministry.
7. Adapt foundational theological knowledge and skills to various contexts in responsible and ethical ways.

Course articulation**Articulation to further studies**

On completion of the course, students can articulate to any of the following courses:

- Diploma of Christian Studies
- Diploma of Ministry
- Diploma of Theology
- Diploma of Theology / Diploma of Ministry combined course
- Advanced Diploma of Ministry
- Advanced Diploma of Theology
- Associate Degree of Ministry
- Associate Degree of Theology
- Bachelor of Ministry
- Bachelor of Theology

Course Accreditation

The course type of Undergraduate Certificate is currently limited in the Australian Qualifications Framework (AQF) to 30 June 2025. As such, this course is currently accredited until 30 June 2025. If the qualification type is not extended in the AQF, all Undergraduate Certificate of Ministry qualifications must be awarded by 30 June 2025. Students are advised to plan their course progress accordingly. If the qualification type is not extended in the AQF beyond 30 June 2025, any students enrolled in the UCMIn who have not completed the course by then will be transferred into the Diploma of Ministry as the default program for continuing their studies.

DIPLOMA OF CHRISTIAN STUDIES
(AQF LEVEL 5 DIPLOMA, COURSE CODE: DIPCS20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 088086F)

Rationale

1. Introduces students at a foundation level to the sources and content of the Christian story and message and provides training which emphasises application of this story to life in the world, including professional and vocational life.
2. A course in Christian Studies will be based on the disciplines by which knowledge of God is developed and articulated (through units in the department of Bible & Languages and Christian Thought & History), and on the disciplines by which knowledge of God is applied to guide Christian practice (through units in the field of Ministry & Practice).
3. Through elective units students can:
 - Develop foundational understanding in the Bible and Christian Thought & History
 - Develop particular practical ministry skills in the three areas of the field of Ministry & Practice
 - Synthesise Christian understanding with particular occupational and/or life interests

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 96, all at Level 5 or above

Length: 1 year F/T or P/T equivalent, up to a limit of 6 years

Primary Course Discipline

- A total of at least 24cps of units from CH or TH or PE or BB or OT or NT or LA, containing at least:
 - 8cps units from BB or OT or NT or LA, and
 - 8cps units from CH or TH or PE
- At least 12cps units from PC and/or DM and/or EM

Electives

- At least 56cps elective units from any unit field

Rules
<ol style="list-style-type: none"> 1. Max cps concurrent enrolment: 60 2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
Learning Outcomes
<p>Discipline knowledge and understanding</p> <ol style="list-style-type: none"> 1. Demonstrate <i>essential</i> knowledge and understanding of 'Christian Studies' as an academic discipline 2. Identify the <i>essential</i> biblical and theological foundations of Christian Studies 3. Recognise the spiritual and ethical implications of Christian Studies <p>Inquiry and analysis</p> <ol style="list-style-type: none"> 4. Collect, summarise, and analyse information from standard biblical, theological and social scientific sources and scholarship <p>Problem solving and integration</p> <ol style="list-style-type: none"> 5. Construct evidence-based perspectives and responses to essential issues within Christian Studies by using standard source materials and methods <p>Communication</p> <ol style="list-style-type: none"> 6. Present <i>essential</i> ideas, knowledge and principles within Christian Studies of Theology and Ministry and Practice to, and engage with, different audiences using a variety of formats <p>Teamwork and professional practice</p> <ol style="list-style-type: none"> 7. Under supervision, apply <i>essential</i> 'Christian Studies' understanding in ministry contexts, professional and vocational life, and the wider community <p>Engagement with the world</p> <ol style="list-style-type: none"> 8. Engage with the <i>essential</i> challenges of contemporary Christianity, society and the wider world <p>Continuous learning and professional development</p> <ol style="list-style-type: none"> 9. Demonstrate a capacity for reflection and learning to sustain personal and professional development in Christian, professional and vocational life and ministry
Course Accreditation
This course is currently accredited until 31 December 2026.

DIPLOMA OF MINISTRY
(AQF LEVEL 5 DIPLOMA, COURSE CODE: DIPMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054659K ENGLISH; 083078B CHINESE)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and practice of this story and message in the contemporary world.
2. The course will require specialisation in disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism and Missiology (EM)
 - Pastoral and Church Focused Ministry (PC)
 - Development and Educational Ministry (DE)
3. The course will integrate studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
4. Through elective units students can:
 - Develop particular ministry skills in the 3 areas of the field of Ministry and Practice
 - Develop foundational understanding in the Bible and Christian Thought & History (LA, OT, NT, BB, TH, CH, PE)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 96, all at Level 5 or above

Length: 1 year F/T or P/T equivalent, up to a limit of 8 years

Common Ministry/Theology Stream Units:

- 24cps Old / New Testament Introduction (from OT001-512, OT002-512, OT003-512, NT001-512, NT002-512, NT003-512)
- At least 8cps in TH / CH / PE

Primary Course Discipline:

1. 24cps PC / EM / DM

Electives:

2. At least 36cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes**Knowledge**

1. Demonstrate knowledge and understanding of ministry concepts and practices.
2. Adapt ministry knowledge to a variety of contexts.

Skills

3. Construct evidence-based perspectives on one's own ministry practice.
4. Demonstrate interpersonal and teamwork skills.
5. Communicate ministry-related knowledge, skills, and practices to others in a variety of contexts.

Application of knowledge and skills

6. Demonstrate autonomy in ministry learning and reflection in the context of Christian life and ministry.
7. Adapt ministry knowledge and skills to various contexts in responsible and ethical ways.

Course Accreditation

This course is currently accredited until 31 December 2030.

DIPLOMA OF THEOLOGY
 (AQF LEVEL 5 DIPLOMA, COURSE CODE: DIPTH20,
 CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054649A ENGLISH; 083079A CHINESE)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world.
2. The course will concentrate on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. The course provides a grounding for ministry by establishing a foundation in theological knowledge and reflection.
4. Through elective units students can:
 - Follow study tracks in Bible & Languages and in Christian Thought & History
 - Develop practical ministry skills (EM, PC, DM)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 96, all at Level 5 or above

Length: 1 year F/T or P/T equivalent, up to a limit of 8 years

Common Ministry/Theology Stream Units:

- 24cps Old / New Testament Introduction (from OT001-512, OT002-512, OT003-512, NT001-512, NT002-512, NT003-512)
- At least 8cps in TH / CH / PE

Primary Course Discipline:

- 3.24cps LA / BB / NT / OT / CH / TH / PE

Electives:

- At least 36cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes**Knowledge**

1. Demonstrate knowledge and understanding of theological concepts and principles.
2. Adapt theological knowledge to a variety of contexts.

Skills

3. Construct evidence-based perspectives in a range of theological issues.
4. Demonstrate interpersonal and teamwork skills.
5. Communicate theologically-related concepts and principles to others in a variety of contexts.

Application of knowledge and skills

6. Demonstrate autonomy in theological learning and reflection in Christian life and ministry.
7. Adapt theological knowledge and skills to various contexts in responsible and ethical ways.

Course Accreditation

This course is currently accredited until 31 December 2030.

DIPLOMA OF THEOLOGY / DIPLOMA OF MINISTRY
(COMBINED AQF LEVEL 5 DIPLOMA, COURSE CODE: DIPTHMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 086267F)

Rationale

1. Introduces students to the sources and content of the Christian story and message, and provides training which emphasises application, articulation and practice of this story and message in the contemporary world.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Bible and Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. The course will also require specialisation in disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism & Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Development and Educational Ministry (DE)
4. This part of the course will integrate studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
5. Through elective units students can:
 - Follow study tracks in Bible & Languages and Christian Thought & History
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 144, all at Level 5 or above

Length: 1.5 years F/T or P/T equivalent, up to a limit of 8.5 years

Common Ministry/Theology Stream Units:

- 24cps Old / New Testament Introduction (from OT001-512, OT002-512, OT003-512, NT001-512, NT002-512, NT003-512)

- At least 8cps in TH / CH / PE

Primary Course Discipline:

4. 24cps PC / EM / DM
5. 24cps LA / BB / NT / OT / CH / TH / PE

Electives:

6. At least 60cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes

Knowledge

1. Demonstrate knowledge and understanding of theological and ministry concepts and practices.
2. Adapt a range of theological and ministry concepts and practices in a variety of contexts.

Skills

3. Construct evidence-based perspectives to theological and ministry issues and settings.
4. Demonstrate interpersonal and teamwork skills.
5. Communicate theological and ministry related knowledge, skills, and practices to others in a variety of contexts,

Application of knowledge and skills

6. Demonstrate autonomy in theological and ministry learning in the context of Christian life and ministry.
7. Adapt theological and ministry knowledge and skills to various contexts in responsible and ethical ways.

Course Accreditation

This course is currently accredited until 31 December 2030.

ADVANCED DIPLOMA OF MINISTRY
(AQF LEVEL 6 ADVANCED DIPLOMA, COURSE CODE: ADVDIPM20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054667K)

Rationale
<ol style="list-style-type: none"> 1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and practice of this story and message in the contemporary world at a higher level than the Diploma of Ministry. 2. The course will require specialisation in disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice: <ul style="list-style-type: none"> • Evangelism & Missiology (EM) • Pastoral & Church Focused Ministry (PC) • Development and Educational Ministry (DE) 3. The course will integrate studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate. 4. Through elective units students can: <ul style="list-style-type: none"> • Develop particular ministry skills in the three areas of the field of Ministry & Practice • Develop foundational understanding in the Bible and Christian Thought & History (LA, OT, NT, BB, TH, CH, PE)
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR</p> <p>Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR</p> <p>Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.</p> <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 144, all at Level 5 and above and including at least 48cps at Level 6 or above</p> <p>Length: 1.5 years F/T or P/T equivalent, up to a limit of 8 years</p> <p>Common Ministry/Theology Stream Units:</p> <ul style="list-style-type: none"> • 24cps Old / New Testament Introduction (from OT001-512, OT002-512, OT003-512, NT001-512, NT002-512, NT003-512) • 24cps in TH / CH / PE <p>Primary Course Discipline:</p> <p>7.48cps PC / EM / DM, including at least 12cps at Level 6 or above</p>

<p>Electives:</p> <ul style="list-style-type: none"> • At least 48cps elective units from any unit field
<p>Rules</p>
<ol style="list-style-type: none"> 1. Max cps concurrent enrolment: 60 2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
<p>Learning Outcomes</p>
<p>Knowledge</p> <ol style="list-style-type: none"> 1. Assess and evaluate knowledge and understanding of a range of ministry concepts and practices. 2. Assess and evaluate ministry knowledge and understanding to a variety of contexts. <p>Skills</p> <ol style="list-style-type: none"> 3. Analyse and evaluate evidence-based perspectives in a range of ministry issues. 4. Demonstrate interpersonal and teamwork skills. 5. Communicate a range of ministry-related concepts and practices to others in a variety of contexts. <p>Application of knowledge and skills</p> <ol style="list-style-type: none"> 6. Demonstrate autonomy in ministry learning and reflection to sustain personal and professional development in Christian life and ministry. 7. Integrate and apply ministry knowledge and skills to various contexts in responsible and ethical ways.
<p>Course Accreditation</p>
<p>This course is currently accredited until 31 December 2030.</p>

ADVANCED DIPLOMA OF THEOLOGY
(AQF LEVEL 6 ADVANCED DIPLOMA, COURSE CODE: ADVDIPHT20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<ol style="list-style-type: none"> 1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world at a higher level than the Diploma of Theology. 2. The course in Theology will concentrate on the disciplines by which knowledge of God is developed and articulated in two main fields: <ul style="list-style-type: none"> • Bible & Languages (LA, OT, NT, BB) • Christian Thought & History (TH, CH, PE) 3. The course provides a grounding for ministry by establishing a foundation in theological knowledge and reflection. 4. Through elective units students can: <ul style="list-style-type: none"> • Follow study tracks in Bible & Languages and in Christian Thought & History • Develop practical ministry skills (EM, PC, DM)
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR</p> <p>Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR</p> <p>Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.</p> <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Course Structure
<p>Overall cps: 144, all at Level 5 and above and including at least 48cps at Level 6 or above</p> <p>Length: 1.5 years F/T or P/T equivalent, up to a limit of 8 years</p> <p>Common Ministry/Theology Stream Units:</p> <ul style="list-style-type: none"> • 24cps Old / New Testament Introduction (from OT001-512, OT002-512, OT003-512, NT001-512, NT002-512, NT003-512) • 24cps in TH / CH / PE <p>Primary Course Discipline:</p> <p>8.48cps LA / BB / NT / OT / CH / TH / PE, including at least 12cps at Level 6 or above</p>

<p>Electives:</p> <ul style="list-style-type: none"> • At least 48cps elective units from any unit field
<p>Rules</p>
<ol style="list-style-type: none"> 1. Max cps concurrent enrolment: 60 2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
<p>Learning Outcomes</p>
<p>Knowledge</p> <ol style="list-style-type: none"> 1. Assess and evaluate knowledge and understanding of a range of theological concepts and principles. 2. Assess and evaluate theological knowledge and understanding to a variety of contexts. <p>Skills</p> <ol style="list-style-type: none"> 3. Analyse and evaluate evidence-based perspectives in a range of theological issues. 4. Demonstrate interpersonal and teamwork skills. 5. Communicate a range of theologically-related concepts and principles to others in a variety of contexts. <p>Application of knowledge and skills</p> <ol style="list-style-type: none"> 6. Demonstrate autonomy in theological learning and reflection to sustain personal and professional development in Christian life and ministry. 7. Integrate and apply theological knowledge and skills to various contexts in responsible and ethical ways.
<p>Course Accreditation</p>
<p>This course is currently accredited until 31 December 2030.</p>

ASSOCIATE DEGREE OF MINISTRY
(AQF LEVEL 6 ASSOCIATE DEGREE, COURSE CODE: ASDEGMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 088087E)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and practice of this story and message in the contemporary world.
2. Requires specialisation in disciplines by which knowledge of God is applied to guide Christian practice in at least two fields of the Department of Ministry and Practice:
 - Evangelism and Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Development and Educational Ministry (DE)
3. Integrates studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
4. Through elective units students can:
 - Develop particular ministry skills in the three fields of Ministry & Practice
 - Develop foundational understanding in the Bible and Christian Thought & History

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 192, all at Level 5 and above and including no more than 144cps at Level 5, and including at least 48cps at Level 6 or above

Length: 2 years F/T or P/T equivalent, up to a limit of 6 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-512, OT002-512, OT003-512, OR
 - OT003-512 and one of BB001-512, BB002-512, BB003-512
- 24cps New Testament Introduction:

- Two of NT001-512, NT002-512, NT003-512, OR
- NT003-512 and one of BB001-512, BB002-512, BB003-512
- 24cps in Christian Thought (CH/TH/PE) including at least:
 - 12cps CH
 - 12cps TH / PE
- 24cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

Primary Course Discipline:

9.48cps PC / EM / DE, including at least 24cps at Level 6 or above

Electives:

- At least 48cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes

Discipline knowledge and understanding

1. Demonstrate a *wider range of* knowledge of ministry as an academic discipline than the (Advanced) Diploma with particular attention to at least two fields of Ministry & Practice
2. Draw on biblical and theological foundations of ministry
3. Apply the *key* spiritual and ethical implications of ministry knowledge and understanding

Inquiry and analysis

4. Collect, summarise, and analyse information from *standard* biblical, theological and social scientific sources and scholarship in inquiry-based learning

Problem solving and integration

5. Construct evidence-based perspectives and responses to ministry issues by using *standard* source materials and methods, especially in the discipline area of specialisation

Communication

6. Present *key* ministry ideas, knowledge and principles to, and engage with, different audiences using a variety of formats

Teamwork and professional practice

7. Under supervision, apply *key* ministry understanding in formal ministry contexts and the wider community

Engagement with the world

8. Engage with *key* challenges of contemporary Christianity, society and the wider world

Continuous learning and professional development

9. Demonstrate a capacity for reflection and learning to sustain personal and professional development in Christian life and ministry

Course Accreditation

This course is currently accredited until 31 December 2026.

ASSOCIATE DEGREE OF THEOLOGY
(AQF LEVEL 6 ASSOCIATE DEGREE, COURSE CODE: ASDEGTH20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054716F)

Rationale
<ol style="list-style-type: none"> 1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world. 2. Concentrates on the disciplines by which knowledge of God is developed and articulated in two main Departments: <ul style="list-style-type: none"> • Bible & Languages • Christian Thought & History 3. Provides a grounding for ministry by establishing a foundation in theological knowledge and reflection. 4. Through elective units students can: <ul style="list-style-type: none"> • Follow study tracks in Bible & Languages and in Christian Thought & History • Develop practical ministry skills
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR</p> <p>Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR</p> <p>Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.</p> <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Course Structure
<p>Overall cps: 192, all at Level 5 and above and including no more than 144cps at Level 5, and including at least 48cps at Level 6 or above</p> <p>Length: 2 years F/T or P/T equivalent, up to a limit of 6 years</p> <p>Common Ministry/Theology Stream Units:</p> <ul style="list-style-type: none"> • 24cps Old Testament Introduction: <ul style="list-style-type: none"> ○ Two of OT001-512, OT002-512, OT003-512, OR ○ OT003-512 and one of BB001-512, BB002-512, BB003-512

- 24cps New Testament Introduction:
 - Two of NT001-512, NT002-512, NT003-512, OR
 - NT003-512 and one of BB001-512, BB002-512, BB003-512
- 24cps in Christian Thought (CH/TH/PE) including at least:
 - 12cps CH
 - 12cps TH / PE
- 24cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

Primary Course Discipline:

10. 48cps LA / BB / NT / OT / CH / TH / PE, including at least 24cps at Level 6 or above

Electives:

- At least 48cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes

Discipline knowledge and understanding

1. Demonstrate a *wider range* of knowledge of 'Theology' as academic discipline than the (Advanced) Diploma with particular attention to 'Bible and Languages' and 'Christian Thought & History'
2. Apply the *key* spiritual and ethical implications of biblical and theological knowledge and understanding

Inquiry and analysis

3. Collect, summarise, and analyse information from *standard* biblical and theological sources and scholarship in inquiry-based learning

Problem solving and integration

4. Construct evidence-based perspectives and responses to *key* biblical and theological issues by using *standard* source materials and methods

Communication

5. Present *key* biblical and theological ideas, knowledge and principles to, and engage with, different audiences using a variety of formats

Teamwork and professional practice

6. Under supervision, apply *key* biblical and theological understanding in formal ministry contexts and the wider community

Engagement with the world

7. Engage with the *key* challenges of contemporary Christianity, society and the wider world

Continuous learning and professional development

8. Demonstrate a capacity for reflection and learning to sustain personal and professional development in Christian life and ministry

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF CHRISTIAN STUDIES
(AQF LEVEL 7 BACHELOR DEGREE, COURSE CODE: BCS20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application of this story to life in the world, including professional and vocational life.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. It will also provide an approach to synthesising this understanding with particular occupational and/or life interests in 'integrated studies' (IN).
4. Through elective units students can:
 - Develop foundational understanding in the Bible and Christian Thought & History
 - Develop particular practical ministry skills in the three areas of the field of Ministry & Practice (EM, PC, DE)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 288, all at Level 5 and above, including 96cps advanced standing from a higher education provider in a discipline other than religious studies. Units studied in religious studies at ACT for this qualification are 192cps, and including no more than 96cps at Level 5, and including at least 72cps at Level 7 or above.

Length: For ACT Religious Studies component, 2 years F/T or P/T equivalent, up to a limit of 6 years. Units studied in other qualification must conform to the ACT's senescence clause in the Prior Learning Policy in order to be eligible for advanced standing.

Other Discipline Requirements:

- 96cps credit transfer granted for the completion of at least one-year full-time equivalent in a bachelor degree in a field other than religious studies.

Primary Course Discipline:

11. 24cps Old Testament Introduction:
 - Two of OT001-512, OT002-512, OT003-512, OR
 - OT003-512 and one of BB001-512, BB002-512, BB003-512
12. 24cps New Testament Introduction:
 - Two of NT001-512, NT002-512, NT003-512, OR
 - NT003-512 and one of BB001-512, BB002-512, BB003-512
13. 48cps in Christian Thought (CH/TH/PE) including at least:
 - 8cps CH
 - 8cps TH
14. 24cps Old / New testament set books
15. 12cps Independent study project that relates to the student's non-theological area of study to the Christian faith: IN200-712.

Electives:

- 60cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre/co-requisite for Level 7 units: 96cps, including 36cps at Level 6

Learning Outcomes**Discipline knowledge and understanding**

1. Demonstrate functional knowledge and understanding of 'Christian Studies' as an academic discipline
2. Discuss the interaction between Christian Studies and at least one other non-theological field of knowledge and understanding
3. Apply the functional spiritual and ethical implications of Christian Studies and at least one other non-theological field of knowledge and understanding

Inquiry and analysis

4. Collect, analyse, evaluate and synthesise recognised scholarship in Christian Studies and other non-theological fields of knowledge and understanding in inquiry-based learning

Problem solving and integration

5. Synthesise Christian Studies with at least one other non-theological field of knowledge and understanding
6. Construct evidence-based perspectives on functional issues in Christian Studies and other non-theological fields of knowledge and understanding by using recognized source materials and relevant scholarly literature, evaluating alternative interpretations and drawing reasoned conclusions

Communication

7. Present functional ideas, knowledge and principles in Christian Studies and other non-theological fields of knowledge and understanding to, and engage with, different audiences using a variety of formats

Teamwork and professional practice

8. As leader and in groups, apply functional 'Christian Studies' understanding in formal ministry contexts, professional and vocational life, and the wider community

Engagement with the world

9. Engage with the functional challenges of contemporary Christianity, society and the wider world

Continuous learning and professional development

10. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian, professional and vocational life and ministry

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF MINISTRY

(AQF LEVEL 7 BACHELOR DEGREE, COURSE CODE: BMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054670D ENGLISH; 083084D CHINESE)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and practice of this story and message in the contemporary world.
2. The course will require specialisation in disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism & Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Development and Educational Ministry (DE)
3. The course will integrate studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
4. Through elective units students can:
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice
 - Develop foundational understanding in the Bible & Languages, and Christian Thought & History (LA, OT, NT, BB, CH, TH, PE)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Course Structure

Overall cps: 288, all at Level 5 and above and including no more than 144cps at Level 5, and including at least 72cps at Level 7 or above

Length: 3 years F/T or P/T equivalent, up to a limit of 9 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-512, OT002-512, OT003-512, OR
 - OT003-512 and one of BB001-512, BB002-512, BB003-512

- 24cps New Testament Introduction:
 - Two of NT001-512, NT002-512, NT003-512, OR
 - NT003-512 and one of BB001-512, BB002-512, BB003-512
- 60cps in Christian Thought (CH/TH/PE) including at least:
 - 24cps CH
 - 24cps TH
 - 12cps TH / PE
- 36cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

Primary Course Discipline:

16. 72cps PC / EM / DE, including at least 24cps at Level 7 or above

Electives:

- At least 72cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre/co-requisite for Level 7 units: 96cps, including 36cps at Level 6

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate functional knowledge of ministry as an academic discipline with particular attention to at least two fields of Ministry & Practice, including the spiritual and ethical implications
2. Examine the biblical and theological foundations of ministry
3. Discuss the functional theological, spiritual and ethical implications of ministry knowledge and understanding

Inquiry and Analysis

4. Collect, analyse, evaluate and synthesise a wide range of recognised biblical, theological and social scientific scholarship in inquiry-based learning

Problem Solving and Integration

5. Construct evidence-based perspectives on ministry issues by using recognised source materials and scholarly literature, evaluating alternate explanations and drawing reasoned conclusions

Communication

6. Present functional ministry ideas, knowledge and principles to, and engage with, specialist and non-specialist audiences using a variety of formats

Teamwork and Professional Practice

7. As leader and in groups, apply the functional principles and methods of ministry in formal ministry contexts and the wider community

Engagement with the World

8. Engage with the functional challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

9. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian ministry

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF THEOLOGY
 (AQF LEVEL 7 BACHELOR DEGREE, COURSE CODE: BTH20,
 CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054676J ENGLISH; 083086B CHINESE)

Rationale

1. Introduces students to the sources and content of the Christian story and message and provides training which emphasises application and articulation of this story and message in the contemporary world.
2. The course will concentrate on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. A course in theology provides a grounding for ministry by establishing a foundation in theological knowledge and reflection.
4. Through elective units students can:
 - Follow study tracks in Bible & Languages and in Christian Thought & History
 - Develop practical ministry skills (EM, PC, DE)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 288, all at Level 5 and above and including no more than 144cps at Level 5, and including at least 72cps at Level 7 or above

Length: 3 years F/T or P/T equivalent, up to a limit of 9 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-512, OT002-512, OT003-512, OR
 - OT003-512 and one of BB001-512, BB002-512, BB003-512

- 24cps New Testament Introduction:
 - Two of NT001-512, NT002-512, NT003-512, OR
 - NT003-512 and one of BB001-512, BB002-512, BB003-512
- 60cps in Christian Thought (CH/TH/PE) including at least:
 - 24cps CH
 - 24cps TH
 - 12cps TH / PE
- 36cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

Primary Course Discipline:

17. 72cps LA / BB / NT / OT / CH / TH / PE, including:
- at least 24cps LA; and
 - at least 24cps at Level 7 or above

Electives:

- At least 72cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre/co-requisite for Level 7 units: 96cps, including 36cps at Level 6

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate functional knowledge and understanding of theology as an academic discipline in the fields of Bible & Languages and Christian Thought & History
2. Discuss the functional spiritual and ethical implications of biblical and theological knowledge and understanding

Inquiry and Analysis

3. Collect, analyse, evaluate and synthesise recognised biblical and theological scholarship in inquiry-based learning

Problem Solving and Integration

4. Construct evidence-based perspectives on functional biblical and theological issues by using recognised source materials and relevant scholarly literature, evaluating alternate interpretations and drawing reasoned conclusions

Communication

5. Present functional biblical and theological ideas, knowledge and principles to, and engage with, different audiences using a variety of formats

Teamwork and Professional Practice

6. As leader and in groups, apply functional biblical and theological understanding in formal ministry contexts and the wider community

Engagement with the World

7. Engage with the functional challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian life and ministry

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF DIVINITY
(AQF LEVEL 7 BACHELOR DEGREE, COURSE CODE: BDIV20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

1. A course in Divinity provides a grounding for ministry by establishing a foundation in biblical and theological knowledge, reflection and application.
2. The Bachelor of Divinity assists graduate students to develop knowledge and skills across broad and coherent areas of Divinity and depth in particular areas of interest.
3. It develops communication, application, and research skills, and prepares graduates for further theological study.
4. The course will include studies in the Bible, theology, and ministry and practice, and may include supervised practice-based learning, where appropriate

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications: Non-theological bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 288, all at Level 6 and above, and including at least 144cps at Level 7 or above

Length: 3 years F/T or P/T equivalent, up to a limit of 9 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-612, OT002-612, OT003-612, OR
 - OT003-612 and one of BB001-612, BB002-612, BB003-612
- 24cps New Testament Introduction:
 - Two of NT001-612, NT002-612, NT003-612, OR
 - NT003-612 and one of BB001-612, BB002-612, BB003-612
- 24cps in Christianity in History (CH)
- 24cps in Theology (TH)

Primary Course Discipline:

- 24cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

18. 24cps PC / EM / DE at Level 7 or above

Electives:

- 144cps elective units from any unit field

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre/co-requisite for Level 7 units: 96cps, including 36cps at Level 6

Learning Outcomes**Discipline Knowledge and Understanding**

1. Demonstrate a broad and coherent knowledge and understanding of 'Divinity' as an academic discipline in the field of 'Bible and Languages' and either the field of 'Christian Thought and History' or 'Ministry and Practice'; or both the fields of 'Christian Thought and History' and 'Ministry and Practice'.
2. Investigate the spiritual and ethical implications of biblical and theological knowledge and understanding.

Inquiry and Analysis

3. Analyse, critique, evaluate and synthesise a broad and coherent understanding and application of Divinity in biblical and theological scholarship, as well as ministry practice, in inquiry-based learning.

Problem Solving and Integration

4. Construct coherent evidence-based perspectives on broad Divinity issues by using recognized source materials and relevant scholarly literature, evaluating alternate interpretations and drawing reasoned conclusions.

Communication

5. Present broad and coherent knowledge and skills of Divinity to, and engage with, different audiences using a variety of formats.

Teamwork and Professional Practice

6. As a leader, and in groups, apply broad and coherent knowledge, understanding and application of Divinity in ministry contexts and the wider community.

Engagement with the World

7. Engage with the broad challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian life and ministry.

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF THEOLOGY / BACHELOR OF MINISTRY
(COMBINED AQF LEVEL 7 BACHELOR DEGREE, COURSE CODE: BTHBMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 086274G)

Rationale

1. Introduces students to the sources and content of the Christian story and message, and provides training which emphasises application, articulation and practice of this story and message in the contemporary world.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. The course will also require specialisation in disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism & Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Developmental & Educational Ministry (DE)
4. The course will integrate studies in the Bible and Christian tradition with practical experience and include supervised practice-based learning where appropriate.
5. Through elective units students can:
 - Follow study tracks in Bible & Languages and in Christian Thought & History
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

ATAR: Completion of Year 12 in the last two years, with an ATAR of 65 or above; OR

Previous Qualifications: Successful completion of a qualification at AQF Level 5 or above; OR

Demonstrate Academic Suitability for course: Test, Brief Essay, or Interview.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 6.5 overall with minimum of 6.0 in each subtest, OR 10 years in Australia with English being the language primarily spoken both at home and work.

Course Structure

Overall cps: 384, all at Level 5 and above and including no more than 192cps at Level 5, and including at least 96cps at Level 7 or above

Length: 4 years F/T or P/T equivalent, up to a limit of 12 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:

- Two of OT001-512, OT002-512, OT003-512, OR
- OT003-512 and one of BB001-512, BB002-512, BB003-512
- 24cps New Testament Introduction:
 - Two of NT001-512, NT002-512, NT003-512, OR
 - NT003-512 and one of BB001-512, BB002-512, BB003-512
- 60cps in Christian Thought (CH/TH/PE) including at least:
 - 24cps CH
 - 24cps TH
 - 12cps TH / PE
- 36cps Old / New testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books

Primary Course Discipline:

19. 72cps LA / BB / NT / OT / CH / TH / PE, including:

- at least 24cps LA; and
- at least 24cps at Level 7 or above

20. 72cps PC / EM / DE, including at least 24cps at Level 7 or above

Electives:

- At least 96cps elective units from any unit field

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate *functional* knowledge and understanding of theology (in the fields of Bible & Languages and Christian Thought & History) and ministry (in at least two areas of the field of Ministry & Practice) as academic disciplines
2. Discuss the *functional* biblical and theological foundations of ministry
3. Discuss the *functional* spiritual and ethical implications of biblical, theological and ministry knowledge and understanding

Inquiry and Analysis

4. Collect, analyse, evaluate and synthesise a *wide range of recognised* biblical, theological and ministry scholarship in inquiry-based learning

Problem Solving and Integration

5. Construct evidence-based perspectives on *functional* biblical, theological and ministry issues by using recognised source materials and relevant scholarly literature, evaluating alternative interpretations and drawing reasoned conclusions

Communication

6. Present *functional* biblical, theological and ministry ideas, knowledge and principles to, and engage with, different audiences using a variety of formats

Teamwork and Professional Practice

6. As leader and in groups, apply *functional* biblical, theological and ministry understanding in formal ministry contexts and the wider community

Engagement with the World

7. Engage with the *functional* challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian life and ministry

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre/co-requisite for Level 7 units: 96cps, including 36cps at Level 6

Course Accreditation

This course is currently accredited until 31 December 2026.

BACHELOR OF MINISTRY (HONOURS)

(AQF LEVEL 8 BACHELOR HONOURS DEGREE, COURSE CODE: BMINHONS20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

The Bachelor of Ministry (Honours) program is designed for students who have graduated with a three-year undergraduate degree in Ministry or Theology from the ACT and who have demonstrated high academic potential. It is a means of preparing men and women for advanced research in Ministry.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- BTh or BMin with GPA min 2.0 overall, with 2.0 in the designated field of study

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Special Additional Qualifications

1. Non-ACT graduates with accredited undergraduate degrees in theology from members of the Council of Deans of Theology, achieved at an equivalent level as that required for ACT graduates in theology, may need to complete certain preliminary studies before embarking on the Honours program. The completion of language requirements, including biblical language exegesis, is one example of a bridging program that will be required if the program of study and the units to be taken require biblical language expertise.
2. The ACT has a bridging policy with respect to graduates from certain accredited independent private providers. Generally, such students would not be granted entry to the Bachelors Honours award. Such students would be encouraged to undertake bridging work in order to transfer to the coursework masters award of the ACT and from there to articulate to the postgraduate research awards through a Research Training Pathway.
3. ACT BChrStuds graduates with a GPA of at least 2.8 will need to complete all requirements for the BTh or BMin with a GPA of at least 2.8 overall and satisfy the requirement of a GPA of at least 2.8 in the designated field of study to be pursued in the Honours program. Biblical language requirements will also need to be met for graduates seeking to enrol in the Bachelor of Theology Honours. On completing the above requirements, the BChrStuds degree would have to be surrendered.

Structure

Overall cps: 96, all at Level 8 or above

Length: 1 year F/T or P/T equivalent, up to a limit of 3 years

Common Ministry/Theology Stream Units:

21. 24cps coursework units from the student's designated field of research at level 8 or above
22. 12cps *Introduction to Research Methods*, AS001-812

Primary Course Discipline:

23. 36cps 16,000 word honours thesis **200-836 in EM / PC / DE

Electives:

24. 24cps coursework units at level 8 or above, from any unit field

Learning Outcomes**Knowledge**

1. Demonstrate an advanced knowledge and critical understanding of the principles and practices of ministry
2. Apply an advanced knowledge of research principles and methods relevant to the field of ministry

Skills

3. Analyse and critically evaluate complex ministry practices with intellectual independence
4. Exhibit research skills in designing and executing a project
5. Communicate principles and practices of ministry to, and engage with, different audiences in a range of settings
6. Display interpersonal skills and teamwork

Application of knowledge and skills

7. Synthesise and apply knowledge and skills to identify and provide solutions to complex ministry matters with initiative and intellectual independence

Rules

1. Honours will be determined from the Honours course alone and will not include the GPA of units taken in the prior undergraduate degree.
2. Candidates who achieve a mark of 40-49% in the thesis may be allowed to resubmit after taking into account the examiners' comments. The thesis will be submitted to the same examiners for a second result. A candidate may resubmit a thesis only once. A re-submission fee will be required. This is an incidental fee, not tuition fee, and therefore cannot be deferred to a FEE-HELP loan. If a passing grade is recorded for a resubmitted thesis, Third Class Honours will be awarded regardless of the grade.
3. Candidates may take no more than three years after the completion of their initial undergraduate degree in theology or ministry to complete the Bachelor Honours course.

Skills, Knowledge and Attitudes Acquired by Graduates

1. Ability to conduct research in a specialised field of study completed at a high academic level in a student's first degree in theology, including ability to exegete biblical texts in their original language if the area of the thesis so demands,
2. Demonstration of wide reading, intellectual independence, critical thinking and analytic rigour at early postgraduate level such that the potential for further postgraduate research is emerging.

Majors/ Specialisations	<ul style="list-style-type: none"> • Evangelism & Missiology (EM) • Pastoral & Church Focussed Ministry (PC) • Developmental Ministry (DE) 								
Criteria for determining the final honours level									
<ol style="list-style-type: none"> 1. The final grade of honours will be calculated by taking into account both the grades for the coursework units and the thesis 2. The grading system for the final honours level is set as follows: <table style="margin-left: 40px; border: none;"> <tr> <td>First Class</td> <td>85-100%</td> </tr> <tr> <td>Upper Second Class</td> <td>75-84%</td> </tr> <tr> <td>Lower Second Class</td> <td>65-74%</td> </tr> <tr> <td>Third Class</td> <td>50-64%</td> </tr> </table> 3. If a passing grade is recorded for a resubmitted thesis, Third Class Honours will be awarded regardless of the grade. 		First Class	85-100%	Upper Second Class	75-84%	Lower Second Class	65-74%	Third Class	50-64%
First Class	85-100%								
Upper Second Class	75-84%								
Lower Second Class	65-74%								
Third Class	50-64%								
Course Accreditation									
This course is currently accredited until 31 December 2026.									

BACHELOR OF THEOLOGY (HONOURS)

(AQF LEVEL 8 BACHELOR HONOURS DEGREE, COURSE CODE: BTHHONS20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054679F)

Rationale

The Bachelor of Theology (Honours) program is designed for students who have graduated with a three-year undergraduate degree in Theology or Ministry from the ACT and who have demonstrated high academic potential. It is a means of preparing men and women for advanced research in Theology.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- BTh or BMin with GPA min 2.0 overall, with 2.0 in the designated field of study
- 24cps in either Biblical Hebrew or New Testament Greek and at least 24cps of biblical language exegesis in their initial theology degree.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Special Additional Qualifications

1. Non-ACT graduates with accredited undergraduate degrees in theology from members of the Council of Deans of Theology, achieved at an equivalent level as that required for ACT graduates in theology, may need to complete certain preliminary studies before embarking on the Honours program. The completion of language requirements, including biblical language exegesis, is one example of a bridging program that will be required if the program of study and the units to be taken require biblical language expertise.
2. The ACT has a bridging policy with respect to graduates from certain accredited independent private providers. Generally, such students would not be granted entry to the Bachelors Honours award. Such students would be encouraged to undertake bridging work in order to transfer to the coursework masters award of the ACT and from there to articulate to the postgraduate research awards through a Research Training Pathway.
3. ACT BChrStuds graduates with a GPA of at least 2.8 will need to complete all requirements for the BTh or BMin with a GPA of at least 2.8 overall and satisfy the requirement of a GPA of at least 2.8 in the designated field of study to be pursued in the Honours program. Biblical language requirements will also need to be met for graduates seeking to enrol in the Bachelor of Theology Honours. On completing the above requirements, the BChrStuds degree would have to be surrendered.

Structure

Overall cps: 96, all at Level 8 or above

Length: 1 year F/T or P/T equivalent, up to a limit of 3 years

Common Ministry/Theology Stream Units:

25. 24cps coursework units from the student's designated field of research at level 8 or above
26. 12cps *Introduction to Research Methods*, AS001-812

Primary Course Discipline:

27. 36cps 16,000 word honours thesis **200-836 in LA / BB / OT / NT / CH / TH / PE

Electives:

24cps coursework units at level 8 or above, from any unit field

Learning Outcomes**Knowledge**

1. Demonstrate an advanced knowledge and critical understanding of the principles and concepts of theology
2. Apply an advanced knowledge of research principles and methods relevant to the field of theology

Skills

3. Analyse and critically evaluate complex theological matters with intellectual independence
4. Exhibit research skills in designing and executing a project
5. Communicate theological ideas and principles to, and engage with, different audiences
6. Display interpersonal skills and teamwork

Application of knowledge and skills

7. Synthesise and apply knowledge and skills to identify and provide solutions to complex theological issues with initiative and intellectual independence

Rules

1. Honours will be determined from the Honours course alone and will not include the GPA of units taken in the prior undergraduate degree.
2. Candidates who achieve a mark of 40-49% in the thesis may be allowed to resubmit after taking into account the examiners' comments. The thesis will be submitted to the same examiners for a second result. A candidate may resubmit a thesis only once. A re-submission fee will be required. This is an incidental fee, not tuition fee, and therefore cannot be deferred to a FEE-HELP loan. If a passing grade is recorded for a resubmitted thesis, Third Class Honours will be awarded regardless of the grade.
3. All set texts units in OT / NT in the Honours program must be from in the original language text if the candidate's designated field of research is in OT or NT.
4. Candidates may take no more than three years after the completion of their initial undergraduate degree in theology or ministry to complete the Bachelor Honours course.

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Ability to conduct research in a specialised field of study completed at a high academic level in a student's first degree in theology, including ability to exegete biblical texts in their original language if the area of the thesis so demands,

2. Demonstration of wide reading, intellectual independence, critical thinking and analytic rigour at early postgraduate level such that the potential for further postgraduate research is emerging.

Majors/ Specialisations

- Languages (LA)
- Old Testament (OT)
- New Testament (NT)
- Theology (TH)
- Christianity in History (CH)
- Philosophy & Ethics (PE)

Criteria for determining the final honours level

1. The final grade of honours will be calculated by taking into account both the grades for the coursework units and the thesis
2. The grading system for the final honours level is set as follows:

First Class	85-100%
Upper Second Class	75-84%
Lower Second Class	65-74%
Third Class	50-64%

3. If a passing grade is recorded for a resubmitted thesis, Third Class Honours will be awarded regardless of the grade.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF DIVINITY
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCDIV20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 076017G)

Rationale

1. Introduces postgraduate students with a non-theology background to the sources and content of the Christian story and message at an advanced level and provides training which combines articulation of this story and message with their application and practice in the contemporary world.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in the fields of:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. It will also include units in the disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism & Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Developmental Ministry (DE)
4. Through elective units students can:
 - Develop understanding in the Bible and Christian Thought & History
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- Bachelor degree or equivalent
- Alternative admission to the Graduate Certificate of Divinity or the Graduate Certificate of Pastoral Care for Mental Health on individual application to the ACT Registrar including 5 years' ministry or relevant industry experience (paid or unpaid); and written support of a referee who holds a relevant Masters degree from the ACT or equivalent; and successful completion of a previous qualification at AQF Level 5 or above; and being at least 25 years of age. Requirements for demonstration of academic suitability is determined at the discretion of the ACT Registrar, who will only admit applicants on a case by case basis who in the ACT Registrar's belief are likely to be successful in Level 8 units. The principles considered in assessing an application under this clause include:
 - accommodating student diversity by including the under-representation and/or disadvantage experienced by identified groups and creating equivalent opportunities for academic success regardless of students' backgrounds; and
 - specific consideration for the recruitment, admission, participation and completion of Aboriginal and Torres Strait Islander peoples; and
 - ensuring that admitted students have the academic preparation needed to participate in their intended study, and no known limitations that would be expected to impede their progression and completion.

On successful completion of the Graduate Certificate of Divinity or the Graduate Certificate of Pastoral Care for Mental Health under this admission pathway, students can articulate to other postgraduate courses which normally would have required the completion of a bachelor degree for admission

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 48, all at Level 8 or above

Length: 0.5 years F/T or P/T equivalent, up to a limit of 2 years

Primary Course Discipline:

- 48cps from any units in the ASCED field of Religious Studies at Level 8 or above

Rules

1. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate up-to-date *advanced* knowledge and understanding of selected fields of Divinity
2. Examine the biblical, theological and ministry foundations of Divinity

Inquiry and Analysis

3. Collect, analyse, evaluate and synthesize *advanced* Divinity scholarship in inquiry-based learning

Problem Solving and Integration

4. Construct evidence-based perspectives on *advanced* Divinity issues by using *recognized* source materials and scholarly literature, evaluating alternative explanations and drawing reasoned conclusions

Communication

5. Present *advanced* Divinity ideas, knowledge and principles to, and engage with, specialist and non-specialist audiences using a variety of formats

Teamwork and Professional Practice

6. As leader and in groups, apply *advanced* understanding of Divinity in formal ministry contexts and the wider community

Engagement with the World

7. Bring *developing* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian ministry

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Ability to interpret and critically evaluate the biblical deposit, especially those books which have played a crucial role in the development of the Christian tradition, with a comprehensive knowledge of their original context and their major themes and ideas,
2. Comprehensive and critical understanding of and ability to exegete biblical texts in their original language(s),
3. Comprehensive and critical understanding of the major theological tenets of the Christian faith which underpin any coherent theological world view and philosophy of ministry,
4. Skills in at least one area of pastoral ministry,
5. Comprehensive and critical understanding of the historical conditions under which theological worldviews have developed and are being shaped today,
6. Openness to the tradition of published scholarship and the diversity of viewpoints which characterise that scholarship in the various fields of the discipline of theology as essential to understanding and respecting the discipline and as an integral part of the preparation for communicating the Christian tradition and contributing to the on-going enterprise of the community of scholars in the articulation and actualisation of the Christian faith.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF CHRISTIAN LEADERSHIP
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCCL20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<ol style="list-style-type: none"> 1. A coursework certificate at AQF level 8 supporting professional practice and/or further study and scholarship, the Graduate Certificate of Christian Leadership is designed to apply ACT Graduate Attributes to bring the development Christian leadership practice to an advanced level. 2. Its purpose is to provide advanced, theologically informed knowledge needed to lead, develop, and manage complex organisations.
Rationale
<ol style="list-style-type: none"> 3. A coursework certificate at AQF level 8 supporting professional practice and/or further study and scholarship, the Graduate Certificate of Christian Leadership is designed to apply ACT Graduate Attributes to bring the development Christian leadership practice to an advanced level. 4. Its purpose is to provide advanced, theologically informed knowledge needed to lead, develop, and manage complex organisations.
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Bachelor degree or equivalent, AND • A minimum of four years relevant work experience. <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work</p>
Structure
<p>Overall cps: 48, all at Level 8 and above</p> <p>Subject to the Credit Transfer Rules, graduates of an AQF level 7, 8 or 9 accredited course in leadership or business studies or a related field are eligible to receive block credit for up to 12 cps of Level 8 units in the course based on units completed in their previous degree.</p> <p>Length: 0.5 years F/T or P/T equivalent, up to a limit of 2 years</p>

Primary Course Discipline:**12 credit points core at level 8:**

- PC154-812: Introduction to Christian Leadership

36 credit points at level 8 or above in Christian Leadership specific electives, including:

- PC138-812/PC138-912 Leading People, Teams and Yourself in Christian Contexts
- PC139-806 Developing Mission, Vision and Strategy
- PC140-906 Leading Organisations through Change and Crisis (6)
- PC141-806 Leading in Intercultural and Diverse Environments
- PC142-806 Governance and Legal Issues for Non-Profits
- PC143-806 Marketing, Communications and Fundraising
- PC144-906 Family Systems for Organisational Leadership
- PC145-806 Social Entrepreneurship
- PC146-804, PC147-804, PC148-804 Women in Christian Leadership A, B & C
- PC149-806 Issues in Leading Christian Education
- PC150-906 Principalship of Christian Schools
- PC153-806 Financial Management in Non-Profit Contexts
- DM009-812 / DM009-912 Chaplaincy in an Institutional Setting
- EM061-812 Issues in Mission Leadership: A
- PC080-812 / PC080-912 Leadership in Global Contexts
- PC119-812 / PC119-912 Experiential Leadership Development
- PC151-806 Supervised Leadership Formation
- PC152-906 Advanced Supervised Leadership Formation
- PC203-812 / PC203-912 Conference Participation
- PC204-812 / PC204-912 Seminar
- PC210-912 Christian Leadership Project (12cps)
- PC211-924 Christian Leadership Project (24cps)
- PC201-912 Independent Reading

Rules

A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes**Discipline Knowledge and Understanding**

1. Demonstrate up-to-date advanced knowledge and understanding of Christian leadership practice and management in selected areas within organisations.

Inquiry and Analysis

2. Interpret theological perspectives and integrate with business disciplines and leadership practice.

Problem Solving and Integration

3. Propose solutions to selected challenges faced in leading organisations.

Communication

4. Effectively communicate key concepts and information, utilising selected communication strategies to reach agreement with others about problems in organisations.

Teamwork and Professional Practice

5. Apply advanced perspectives and skills from selected topics in Christian leadership to lead collaborations between paid staff and volunteers within organisations to achieve individual and collective outcomes.

Engagement with the World

6. Bring developing professional and vocational capacity to engagement with the challenges of leadership in contemporary organisations within Australian and international contexts.

Continuous Learning and Professional Development

7. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Apply selected principles of Christian leadership and management theory to an organisational context.
2. Engage in theologically informed leadership of organisations.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF PASTORAL CARE FOR MENTAL HEALTH
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCPCMH20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

A coursework certificate at AQF level 8 which equips students with a non-theological background or theological undergraduate award with a current and advanced knowledge of pastoral care for mental health in the local church and other ministry contexts. The primary discipline units equip students with a rigorous theological framework for pastoral care for mental health and wellbeing, while the elective units integrate theological reflection with advanced skills in pastoral care. This is a specialist award that equips graduates with the specialist knowledge necessary for gospel ministry in today's world, as well as to prepare graduates for further learning and research.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- Bachelor degree or equivalent.
- Alternative admission to the Graduate Certificate of Divinity or the Graduate Certificate of Pastoral Care for Mental Health on individual application to the ACT Registrar including 5 years' ministry or relevant industry experience (paid or unpaid); and written support of a referee who holds a relevant Masters degree from the ACT or equivalent; and successful completion of a previous qualification at AQF Level 5 or above; and being at least 25 years of age. Requirements for demonstration of academic suitability is determined at the discretion of the ACT Registrar, who will only admit applicants on a case by case basis who in the ACT Registrar's belief are likely to be successful in Level 8 units. The principles considered in assessing an application under this clause include:
 - accommodating student diversity by including the under-representation and/or disadvantage experienced by identified groups and creating equivalent opportunities for academic success regardless of students' backgrounds; and
 - specific consideration for the recruitment, admission, participation and completion of Aboriginal and Torres Strait Islander peoples; and
 - ensuring that admitted students have the academic preparation needed to participate in their intended study, and no known limitations that would be expected to impede their progression and completion.

On successful completion of the Graduate Certificate of Divinity or the Graduate Certificate of Pastoral Care for Mental Health under this admission pathway, students can articulate to other postgraduate courses which normally would have required the completion of a bachelor degree for admission

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work

Structure

Overall cps: 48, all at Level 8 and above

Length: 0.5 years F/T or P/T equivalent, up to a limit of 2 years

Primary Course Discipline:

24 credit points in:

- PC137-812: Theological Perspectives on Mental Health; and
- PC136-812: Theological Approaches to Wellbeing

12 credit points in:

- PC135-812: Pastoral Care for those with Mental Ill-Health; OR
- IN004-812: Mental Health issues in Christian Counselling

12 credit points in specific electives, including:

- DE003-812: Disability, Theology, and Religion
- DE028-812: Disability and the People of God
- PC002-812: Pastoral Care
- PC003-812: Pastoral Skills and Methods
- PC008-812: Spiritual Formation for Professional Ministries
- PC050-812: Mentoring and Pastoral Care of Workers
- PC067-812: Spirituality for Christian Ministry
- PC073-812: Self-care and Resilience in Ministry
- PC093-812: Pastoral Care Field Education
- PC094-812: Practical Ministry Field Education
- PC095-812: Lay Ministry Field Education
- PC121-812: Theology for Everyday Life
- PC200-812: Pastoral & Church-Focused Ministry Project – 7,000 words
- PC204-812: Pastoral & Church-Focused Ministry Seminar
- PC000-812: RPL on the basis of completion of a unit of Clinical Pastoral Education

Rules

A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate *current* and *advanced* knowledge and understanding of pastoral care for mental health and wellbeing in a local church and other ministry contexts.
2. Examine biblical-theological frameworks for pastoral care for mental health and wellbeing that can be utilised for theological reflection in ministry practice.

Inquiry and Analysis

3. Collect, analyse, evaluate and synthesize *advanced* scholarship in inquiry-based learning within the specialisation of pastoral care for mental health and wellbeing within the local church and other ministry settings.

Problem Solving and Integration

4. Construct evidence-based perspectives on *advanced* issues in pastoral care for mental health and wellbeing by using *recognized* source materials and scholarly literature, evaluating alternative explanations and drawing reasoned conclusions.

Communication

5. Present *advanced* ideas, knowledge and principles in pastoral care for mental health and wellbeing in the local church and other ministry contexts, and engage with specialist and non-specialist audiences using a variety of formats.

Teamwork and Professional Practice

6. Apply *advanced* understanding of pastoral care for mental health and wellbeing in formal ministry contexts and in the wider community.

Engagement with the World

7. Bring *developing* professional and vocational capacity in issues concerning pastoral care for mental health and wellbeing to engage with the challenges of contemporary Christianity, society, and the wider world.

Skills, Knowledge, and Attitudes Acquired by Graduates

The course content is applicable to those involved in pastoral care in the local church such as the vocational ministry. It will develop the pastoral effectiveness of ministry workers in a context where mental health issues are prevalent. Upon completion of this course, students could enrol in a Graduate Diploma (AQF Level 8) or a relevant Masters Degree (AQF Level 9) for further learning.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF CHRISTIAN MENTORING
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCCM20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<ol style="list-style-type: none"> 1. A coursework certificate at AQF Level 8 supporting professional skills and practice and/or a further study and scholarship, the Graduate Certificate of Christian Mentoring is designed to enhance the Graduate Attributes with a special focus on knowledge skills and abilities in the one to one intentional ministry of Christian mentoring and with related knowledge in professional supervision and ministry coaching to an advanced level. 2. Its purpose is to provide advanced knowledge and skills for a professional ministry as a Christian mentor.
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Bachelor degree or equivalent, AND • Completed at least 1 year of ministry or theology or divinity study at Level 5 or above. <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 48, all at Level 8 or above</p> <p>Length: 0.5 years F/T or P/T equivalent, up to a limit of 3 years. The course is to be taken in part-time mode as units are sequential.</p> <p>Primary Course Discipline:</p> <ul style="list-style-type: none"> • Christian Mentoring – one of: <ul style="list-style-type: none"> ○ PC020-812 Christian Mentoring; or ○ PC043-824 Christian Mentoring: Foundations and Dynamics • PC021-812 Mentoring Christian Leaders • PC022-812 Professional Practice as a Christian Mentor <p>Electives:</p> <ul style="list-style-type: none"> • If PC020-812 was undertaken, students are to undertake 12cps of elective units at level 8 or above in any unit field.

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate up-to-date advanced knowledge and understanding of 'Christian Mentoring' and the related fields of Professional Supervision and Ministry coaching.
2. Examine the biblical, theological and ministry foundations of Christian Mentoring and the related fields of Professional Supervision and Ministry coaching.

Inquiry and Analysis

3. Collect, analyse, evaluate and synthesize advanced scholarship in inquiry-based learning in Christian Mentoring and the related fields of Professional Supervision and Ministry coaching.

Problem Solving and Integration

4. Construct evidence-based perspectives on advanced issues in Christian Mentoring and the related fields of Professional Supervision and Ministry coaching by using recognized source materials and scholarly literature, evaluating alternative explanations and drawing reasoned conclusions.

Communication

5. Present advanced ideas, knowledge and principles in Christian Mentoring and the related fields of Professional Supervision and Ministry coaching and engage with, specialist and non-specialist audiences using a variety of formats.

Teamwork and Professional Practice

6. As a professional practitioner in Christian mentoring to apply advanced understanding of Christian Mentoring and the related fields of Professional Supervision and Ministry coaching in formal ministry contexts and the wider community.

Engagement With the World

7. Bring developing professional and vocational capacity in Christian Mentoring and utilising understanding of the related fields of Professional Supervision and Ministry coaching to support Christian disciples and leaders in their engagement with the challenges of contemporary Christianity, society and the wider world.

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian Mentoring, and utilising understanding of the related fields of Professional Supervision and Ministry coaching.

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Apply the principles and skills of Christian mentoring in a professional mentoring context.
2. Engage with Christian professionals and those in Christian ministry as a practitioner in Christian Mentoring.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF PROFESSIONAL PASTORAL SUPERVISION
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCPPTS20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<p>This course aims to provide a Christian and theologically informed course in professional pastoral supervision of Christian ministry workers and is also relevant for equipping people for Spiritual Direction Supervision, Coaching Supervision and Mentoring Supervision.</p>
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Completed 3 year bachelor degree or equivalent; and • Minimum 2 years' formal academic studies in Ministry/Theology/Divinity/Chaplaincy or a related discipline. (This study requirement may be within the 3-year bachelor degree but this is not required). <p>Additional Professional Experience and Personal Readiness:</p> <ul style="list-style-type: none"> • Minimum 5 years' experience as a pastor, pastoral ministry worker or chaplain. All applicants must submit with their application a brief summary of their relevant experience including details of the contexts and roles in which they have been involved in pastoral ministry and/or chaplaincy. • All applicants must submit with their application letters of commendation from their current employing organisation and their professional supervisor, commenting on the character of the applicant and their suitability for training as a professional pastoral supervisor. • All applicants must be interviewed by a suitably qualified representative of the college through which they hope to undertake their studies to assess their suitability for study in this award. All criteria by which colleges conduct this assessment must be published and available to prospective students. <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work</p>
Structure
<p>Overall cps: 48, all at Level 8 and above</p> <p>Length: 0.5 years F/T or P/T equivalent, up to a limit of 2 years</p> <p>Primary Course Discipline:</p>

36 credit points in:

- PC023-812 – Professional Supervision for Ministry Workers;
- PC024-812 – Advanced Professional Supervision for Ministry Workers; and
- PC051-812 – Professional Pastoral Supervision Practicum

12 credit points in specific electives, including:

- DE014-812 - Chaplaincy in Educational Settings
- PC063-812 - Positive approaches in Christian Counselling and Ministry
- PC033-812 - Self-Leadership and Character Formation for Pastors
- PC053-812 - Professional and Personal Wellbeing in Supervision of Christian Ministry Workers
- PC073-812 - Self-care and Resilience in Ministry
- PC076-812 - Personal and Spiritual Formation for Christian Ministry
- PC081-812 - Pastoring in the 21st Century
- PC021-812 - Mentoring Christian Leaders
- PC138-812 - Leading People, Teams and Yourself in Christian Contexts
- PC135-812 - Pastoral Care for those with Mental Ill-Health
- PC136-812 - Theological Approaches to wellbeing
- PC035-812 - Principles of Leadership and Management
- PC049-812 - Chaplaincy Skills
- EM008-812 - Cross Cultural Communication

Rules

A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes**Discipline Knowledge and Understanding**

1. Demonstrate up-to-date advanced knowledge and understanding of the theories and methods of professional supervision, its biblical, theological and ministry foundations and relevant aspects of the Australian legal, ethical and professional context.

Inquiry and Analysis

2. Collect, analyse, evaluate and synthesize advanced scholarship in inquiry-based learning of Professional Pastoral Supervision.

Problem Solving and Integration

3. Construct evidence-based perspectives on advanced issues in Professional Pastoral Supervision by using recognized source materials, scholarly literature, and reflection on practice in order to evaluate alternative explanations and draw reasoned conclusions.

Communication

4. Present advanced ideas, knowledge and principles in Professional Pastoral Supervision and engage with specialist and non-specialist audiences using a variety of formats.

Teamwork and Professional Practice

5. As a professional practitioner, apply advanced knowledge of the supervisory alliance to develop professional pastoral relationships with supervisees and other church leaders using a variety of formats.

Engagement with the World

6. Develop professional and vocational capacity to support Christian leaders to engage in an ethical manner with the challenges of contemporary Christian leadership in the church, society and the wider world.

Continuous Learning and Professional Development

7. Demonstrate advanced skills of reflective practice and self-awareness within supervision practice to sustain personal and professional development.

Delivery Requirements

Academic Board requirement on delivery of core units:

On 5 August 2022, the Academic Board determined that in line with the principle contained within clause 5.3 of the *Faculty Qualification Policy*, the three specified core units of the Graduate Certificate of Professional Pastoral Supervision are to be delivered only by faculty who meet the standard Faculty Qualification Policy requirements and also are Supervisor Trainer members of the Australasian Association of Supervision (AAOS) or equivalent.

Academic Board requirement on college approval for course delivery:

On 5 August 2022, the Academic Board determined that if Affiliated Colleges not yet approved to deliver the Graduate Certificate of Professional Pastoral Supervision wish to apply for permission to deliver the course, the college would be requested to demonstrate how it would staff the delivery of the course in line with the above requirement on the delivery of core units.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE CERTIFICATE OF THEOLOGICAL RESEARCH SUPERVISION
(AQF LEVEL 8 GRADUATE CERTIFICATE, COURSE CODE: GCTRS20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<p>This course aims to:</p> <ul style="list-style-type: none"> • improve supervisory practice and facilitate a variety of contemporary strategies within the context of a supervisor's particular discipline. • provide a nationally recognised qualification for theological teaching faculty who wish to be develop a specialization in research supervision or become primary supervisors and/or research administrators. • foster a mindset across the ACT cadre of supervisors that appreciates the significant contribution that competent supervision can make to the researcher experience and likelihood of completion of postgraduate awards. • familiarize candidates with the Australian regulatory environment and common features of best practice support systems beyond the local context emerging postgraduate programmes in neighbouring academies. • catalyse writing confidence and publication of theological research and scholarship so to foster an active research culture in ACT providers. • foster among scholars and researchers a sense of accountability to Christ for the quality of supervision provided to researchers for whom we have a formative responsibility.
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Completion of a Research Masters or Research Doctorate. Admission may be granted by the ACT Director of Research on a case by case basis to applicants who hold a Coursework Doctorate; and • Applicants must demonstrate employment in a higher education institution for the purpose of supervising research degree candidates in the disciplines of Theology and/or Religious Studies <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work</p>
Structure
<p>Overall cps: 48, all at Level 8 and above</p> <p>Length: 0.5 years F/T or P/T equivalent, up to a limit of 2 years</p> <p>Primary Course Discipline:</p>

48 credit points in:

- AS004-812 – The Theological Supervisor’s Responsibilities
- AS005-812 – The Theological Supervisory Relationship
- AS006-812 – Investigating Theological Research Culture
- AS200-812 – Minor project in Theological Research Pedagogy

Rules

A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.

Learning Outcomes**Discipline Knowledge and Understanding**

- Demonstrate advanced knowledge of the pedagogy of theological research supervision including the legal, ethical, structural, interpersonal and emotional dimensions of the supervisory relationship.

Inquiry and Analysis

- Interpret supervisory relationships and theological research cultures through a variety of relational style grids or cultural constellations.

Problem Solving and Integration

- Develop contextualised principles and policies of supervisory support that reflect an ethos informed by Christian values.
- Develop contextually grounded insights to devise ongoing logistical responses through theology research-based investigation of supervisory practice.

Communication

- Design theological research and theory-based reports, articles and discussion papers for the benefit of institutions, peers and the wider higher education community in theological supervisory practice.

Teamwork and Professional Practice

- Facilitate the operation of the range of cohorts and committees required for delivery of effective support of theological research in the light of differing government regulations and best practice theological research.

Engagement with the World

- Enable theological researchers to experience supervision that will facilitate entry to national and international communities of research and practice across disciplines.

Continuous Learning and Professional Development

- Catalyse progressive, personal and organizational development in the delivery of theological research supervision through engagement with current scholarship and research across the international community of educators.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE DIPLOMA OF DIVINITY

(AQF LEVEL 8 GRADUATE DIPLOMA, COURSE CODE: GDDIV20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054685G ENGLISH; 083093C CHINESE)

Rationale
<ol style="list-style-type: none"> 1. Introduces postgraduate students to the sources and content of the Christian story and message at an advanced level and provides training which combines articulation of this story and message with their application and practice in the contemporary world. 2. The course will be based on the disciplines by which knowledge of God is developed and articulated in the fields of: <ul style="list-style-type: none"> • Bible & Languages (LA, OT, NT, BB) • Christian Thought & History (TH, CH, PE) 3. It will also include units in the disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice: <ul style="list-style-type: none"> • Evangelism & Missiology (EM) • Pastoral & Church Focused Ministry (PC) • Developmental Ministry (DM) 4. Through elective units students can: <ul style="list-style-type: none"> • Develop understanding in the Bible and Christian Thought & History • Develop particular ministry skills in the three areas of the field of Ministry & Practice
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications: Bachelor degree or equivalent</p> <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 96, all at Level 8 or above</p> <p>Length: 1 year F/T or P/T equivalent, up to a limit of 4 years</p> <p>Primary Course Discipline:</p> <ul style="list-style-type: none"> • 24cps the following units: <ul style="list-style-type: none"> ○ OT001-812, OT002-812, OT003-812, BB001-812, BB002-812, BB003-812, NT001-812, NT002-812, NT003-812 • 12cps from CH / TH / PE units at level 8 or above <p>Electives:</p> <ul style="list-style-type: none"> • 60cps elective units from any unit field

Rules
<ol style="list-style-type: none"> 1. Max cps concurrent enrolment: 60 2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study. 3. Exemptions to some or all of the 36cps Primary Course Discipline may be granted for graduates of a qualification in Ministry or Theology at AQF Level 7 or above (or equivalent). Exemptions are granted on a case by case basis by the ACT Registrar. Where an exemption is approved, students may replace units normally required for the course with electives of their choice at the same or higher level. An example of the use of this is students who already hold an Extended Masters degree such as the Master of Ministry, who wish to use this course as a Research Training Pathway for admission to a higher degree by research. For more information about Research Training Pathways, see ACT website: actheology.edu.au/research-training-pathways/
Learning Outcomes
<p>Discipline Knowledge and Understanding</p> <ol style="list-style-type: none"> 1. Demonstrate up-to-date <i>advanced</i> knowledge and understanding of selected fields of Divinity 2. Examine the biblical, theological and ministry foundations of Divinity <p>Inquiry and Analysis</p> <ol style="list-style-type: none"> 3. Collect, analyse, evaluate and synthesise <i>advanced</i> Divinity scholarship in inquiry-based learning <p>Problem Solving and Integration</p> <ol style="list-style-type: none"> 4. Construct evidence-based perspectives on <i>advanced</i> Divinity issues by using <i>recognised</i> source materials and scholarly literature, evaluating alternative explanations and drawing reasoned conclusions <p>Communication</p> <ol style="list-style-type: none"> 5. Present <i>advanced</i> Divinity ideas, knowledge and principles to, and engage with, specialist and non-specialist audiences using a variety of formats <p>Teamwork and Professional Practice</p> <ol style="list-style-type: none"> 6. As leader and in groups, apply <i>advanced</i> understanding of Divinity in formal ministry contexts and the wider community <p>Engagement with the World</p> <ol style="list-style-type: none"> 7. Bring <i>developing</i> professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world <p>Continuous Learning and Professional Development</p> <ol style="list-style-type: none"> 8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian ministry
Skills, Knowledge, and Attitudes Acquired by Graduates
<ol style="list-style-type: none"> 1. Ability to interpret and critically evaluate the biblical deposit, especially those books which have played a crucial role in the development of the Christian tradition, with a comprehensive knowledge of their original context and their major themes and ideas, 2. Comprehensive and critical understanding of and ability to exegete biblical texts in their original language(s),

3. Comprehensive and critical understanding of the major theological tenets of the Christian faith which underpin any coherent theological world view and philosophy of ministry,
4. Skills in at least one area of pastoral ministry,
5. Comprehensive and critical understanding of the historical conditions under which theological worldviews have developed and are being shaped today,
6. Openness to the tradition of published scholarship and the diversity of viewpoints which characterise that scholarship in the various fields of the discipline of theology as essential to understanding and respecting the discipline and as an integral part of the preparation for communicating the Christian tradition and contributing to the on-going enterprise of the community of scholars in the articulation and actualisation of the Christian faith.

Course Accreditation

This course is currently accredited until 31 December 2026.

GRADUATE DIPLOMA OF CHRISTIAN LEADERSHIP
(AQF LEVEL 8 GRADUATE DIPLOMA, COURSE CODE: GDCL20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<p>A coursework graduate diploma at AQF level 8 developing professional practice and/or further study and scholarship, the Graduate Diploma of Christian Leadership is designed to apply ACT Graduate Attributes to bring the development Christian leadership practice to an advanced level.</p> <p>Its purpose is to provide advanced, theologically informed knowledge needed to lead, develop, and manage complex organisations.</p>
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Bachelor degree or equivalent, AND • A minimum of four years relevant work experience. <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 96, all at Level 8 or above</p> <p>Subject to the Credit Transfer Rules, graduates of an AQF level 7, 8 or 9 accredited course in Ministry or Theology or equivalent are eligible to receive credit for 12cps, replacing the 12cps of level 8 Introductory Bible units.</p> <p>Subject to the Credit Transfer Rules, graduates of an AQF level 7, 8 or 9 accredited course in leadership or business studies or a related field are eligible to receive block credit for up to 24 cps of Level 8 units in the course based on units completed in their previous degree.</p> <p>Length: 1 year F/T or P/T equivalent, up to a limit of 4 years</p> <p>Primary Course Discipline:</p> <p>24 credit points at level 8 Introductory Bible and Leadership</p> <ul style="list-style-type: none"> • 12cps from BB007-812 (Biblical Theology of Mission), or BB009-806 (Biblical Theology: An Introduction), or BB001-812 (Introduction to Biblical Theology), or PE014-812 (Biblical Theology of Work), or OT001-812 (OT Foundations), or OT002-812 (OT Prophets and Writings), or OT003-812 (OT Overview), or NT001-812 (Jesus and the Gospels), or NT002-812 (Early NT Church), or NT003-812 (NT Overview); AND

- PC154-812: Introduction to Christian Leadership

72 credit points at level 8 or above in Christian Leadership specific electives, including:

- PC138-812/PC138-912 Leading People, Teams and Yourself in Christian Contexts
- PC139-806 Developing Mission, Vision and Strategy
- PC140-906 Leading Organisations through Change and Crisis (6)
- PC141-806 Leading in Intercultural and Diverse Environments
- PC142-806 Governance and Legal Issues for Non-Profits
- PC143-806 Marketing, Communications and Fundraising
- PC144-906 Family Systems for Organisational Leadership
- PC145-806 Social Entrepreneurship
- PC146-804, PC147-804, PC148-804 Women in Christian Leadership A, B & C
- PC149-806 Issues in Leading Christian Education
- PC150-906 Principals of Christian Schools
- PC153-806 Financial Management in Non-Profit Contexts
- DM009-812 / DM009-912 Chaplaincy in an Institutional Setting
- EM061-812 Issues in Mission Leadership: A
- PC080-812 / PC080-912 Leadership in Global Contexts
- PC119-812 / PC119-912 Experiential Leadership Development
- PC151-806 Supervised Leadership Formation
- PC152-906 Advanced Supervised Leadership Formation
- PC203-812 / PC203-912 Conference Participation
- PC204-812 / PC204-912 Seminar
- PC210-912 Christian Leadership Project (12cps)
- PC211-924 Christian Leadership Project (24cps)
- PC201-912 Independent Reading

Rules

- A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
- Maximum concurrent enrolment load: 60cps

Learning Outcomes

Discipline Knowledge and Understanding

- Demonstrate up-to-date advanced knowledge and understanding of Christian leadership practice and management of organisations.

Inquiry and Analysis

- Interpret theological perspectives and integrate with business disciplines and leadership practice.

Problem Solving and Integration

- Propose innovative and responsible solutions to real-world challenges faced in leading organisations.

Communication

- Effectively communicate key concepts and information, utilising a range of communication strategies to reach agreement with others about problems in organisations.

Teamwork and Professional Practice

- Apply advanced perspectives and skills from Christian leadership to lead collaborations between paid staff and volunteers within Christian organisations to achieve individual and collective outcomes.

Engagement with the World

- Bring developing professional and vocational capacity to engagement with the challenges of leadership in contemporary organisations within Australian and international contexts.

Continuous Learning and Professional Development

- Demonstrate a capacity for independent reflection and learning to sustain personal and professional development

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Apply key principles of Christian leadership and management theory to an Christian organisational context.
2. Engage in theologically informed leadership of organisations.
3. Practice self-awareness and reflection to support continuous development as a Christian leader.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF MINISTRY

(AQF LEVEL 9 MASTER DEGREE [EXTENDED], COURSE CODE: MMIN20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 088085G)

Rationale

1. Introduces postgraduate students to the sources and content of the Christian story and message at an advanced level, and provides training which combines articulation of this story and message with their application and practice in the contemporary world. The course will include the essential research principles and methods used in Ministry as preparation for higher degrees in Theology and Ministry.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in the fields of:
 - Bible and Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. It will also include units in the disciplines by which knowledge of God is applied to guide Christian practice in the three areas of the field of Ministry and Practice:
 - Evangelism & Missiology (EM)
 - Pastoral & Church Focused Ministry (PC)
 - Developmental Ministry (DM)
4. Through elective units students can:
 - Develop advanced understanding in the Bible and Christian Thought & History
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications: Non-theological bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 288, all at Level 8 and above, including at least 96cps at level 9.

Length: 3 years F/T or P/T equivalent, up to a limit of 9 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-812, OT002-812, OT003-812, OR
 - OT003-812 and one of BB001-812, BB002-812, BB003-812
- 24cps New Testament Introduction:

- Two of NT001-812, NT002-812, NT003-812, OR
- NT003-812 and one of BB001-812, BB002-812, BB003-812
- 24cps Christianity in History (CH)
- 36cps Theology (TH)

Primary Course Discipline:

- 36cps Old / New Testament set books, including at least:
 - 12cps OT set books
 - 12cps NT set books
- 72cps PC / EM / DM, including at least one of the following:
 - 12 credit point project (**200-912); or
 - 24 credit point project (**200-924); or
 - 36 credit point (**200-936); or
 - a 12cps masters capstone experience unit (**205-912); or
 - a 12cps advanced independent reading unit (**201-912).

Electives:

At least 72cps elective units from any unit field

Rules
<ol style="list-style-type: none"> 1. Max cps concurrent enrolment: 60 2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study. 3. There is a pre-requisite for Level 9 units: 48cps Level 8
Learning Outcomes
<p>Discipline knowledge and understanding</p> <ol style="list-style-type: none"> 1. Demonstrate up-to-date <i>extended</i> knowledge and understanding of Ministry, including the spiritual and ethical implications 2. Discuss the <i>essential</i> research principles and methods used in Ministry <p>Inquiry and analysis</p> <ol style="list-style-type: none"> 3. Utilise, and reflect upon <i>prior knowledge and experience</i>, and use and reflect critically on, current knowledge, ideas and practice in Ministry in inquiry-based learning <p>Problem solving and integration</p> <ol style="list-style-type: none"> 4. Integrate and synthesise <i>extended</i> learning and knowledge from a <i>wide range of sources and contexts</i> in the investigation of problems and issues in Ministry scholarship and practice <p>Research</p> <ol style="list-style-type: none"> 5. Plan and execute a research project or capstone experience by asking questions and identifying problems and using appropriate Ministry research principles and methods <p>Communication</p> <ol style="list-style-type: none"> 6. Present <i>extended</i> Ministry knowledge, ideas and principles to, and engage with, specialist as well as non-specialist audiences using a variety of formats <p>Teamwork and professional practice</p> <ol style="list-style-type: none"> 7. As leader and in groups, apply <i>extended</i> understanding of Ministry in formal ministry contexts and the wider community <p>Engagement with the world</p> <ol style="list-style-type: none"> 8. Bring <i>enhanced</i> professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world <p>Continuous learning and development</p> <ol style="list-style-type: none"> 9. Demonstrate <i>readiness for research</i> at a higher level in capacity for wide reading, analytical rigour and independent thinking
Skills, Knowledge, and Attitudes Acquired by Graduates
<ol style="list-style-type: none"> 1. Ability to interpret and critically evaluate the biblical deposit, especially those books which have played a crucial role in the development of the Christian tradition, with a comprehensive knowledge of their original context and their major themes and ideas. 2. Comprehensive and critical understanding of and ability to exegete biblical texts in their original language(s). 3. Comprehensive and critical understanding of the major theological tenets of the Christian faith which underpin any coherent theological world view and philosophy of ministry. 4. Skills in at least one area of pastoral ministry. 5. Comprehensive and critical understanding of the historical conditions under which theological worldviews have developed and are being shaped today.

6. Openness to the tradition of published scholarship and the diversity of viewpoints which characterise that scholarship in the various fields of the discipline of theology as essential to understanding and respecting the discipline and as an integral part of the preparation for communicating the Christian tradition and contributing to the on-going enterprise of the community of scholars in the articulation and actualisation of the Christian faith.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF DIVINITY

(AQF LEVEL 9 MASTER DEGREE [EXTENDED], COURSE CODE: MDIV20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054688E ENGLISH; 083099G CHINESE)

Rationale

1. Introduces postgraduate students to the sources and content of the Christian story and message at an advanced level and provides training which combines articulation of this story and message with their application and practice in the contemporary world. The course will include the *essential* research principles and methods used in Divinity as preparation for higher degrees in Theology and Ministry.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in the fields of:
 - Bible and Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. Through elective units students can:
 - Develop advanced understanding in the Bible and Christian Thought & History
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications: Non-theological bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 288, all at Level 8 and above, including at least 96cps at level 9.

Length: 3 years F/T or P/T equivalent, up to a limit of 9 years

Common Ministry/Theology Stream Units:

- 24cps Old Testament Introduction:
 - Two of OT001-812, OT002-812, OT003-812, OR
 - OT003-812 and one of BB001-812, BB002-812, BB003-812
- 24cps New Testament Introduction:
 - Two of NT001-812, NT002-812, NT003-812, OR
 - NT003-812 and one of BB001-812, BB002-812, BB003-812
- 24cps Christianity in History (CH)
- 36cps Theology (TH)

Primary Course Discipline:

- 24cps LA – either LA003-812 and LA004-812, or LA005-812 and LA006-812
- 48cps Old / New testament set books, with a minimum of 12cps from Old Testament and 12cps from New Testament, including 24cps set books using the original Greek or Hebrew biblical text
- 12cps CH / TH / PE
- 24cps LA / BB / NT / OT / CH / TH / PE

Electives:

- At least 72cps elective units from any unit field, which includes at least one of the following:
 - 12 credit point project (**200-912); or
 - 24 credit point project in any unit field (**200-924); or
 - 36 credit point project in any unit field (**200-936); or
 - a 12cps masters capstone experience unit (**205-912); or
 - a 12cps advanced independent reading unit (**201-912).

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes**Discipline Knowledge and Understanding**

1. Demonstrate up-to-date *extended* knowledge and understanding of Divinity, including the spiritual and ethical implications
2. Discuss the *essential* research principles and methods used in Divinity

Inquiry and Analysis

3. Utilise, and reflect upon *prior knowledge and experience*, and use and reflect critically on, current knowledge, ideas and practice in Divinity in inquiry-based learning

Problem Solving and Integration

4. Integrate and synthesise *extended* learning and knowledge from *a wide range of sources and contexts* in the investigation of problems and issues in Divinity scholarship and practice

Research

5. Plan and execute a research project or capstone experience by asking questions and identifying problems and using appropriate Divinity research principles and methods

Communication

6. Present *extended* Divinity knowledge, ideas and principles to, and engage with, specialist as well as non-specialist audiences using a variety of formats

Teamwork and Professional Practice

7. As leader and in groups, apply *extended* understanding of Divinity in formal ministry contexts and the wider community

Engagement with the World

8. Bring *enhanced* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

9. Demonstrate *readiness for research* at a higher level in capacity for wide reading, analytical rigour and independent thinking

Skills, Knowledge, and Attitudes Acquired by Graduates

7. Ability to interpret and critically evaluate the biblical deposit, especially those books which have played a crucial role in the development of the Christian tradition, with a comprehensive knowledge of their original context and their major themes and ideas,
8. Comprehensive and critical understanding of and ability to exegete biblical texts in their original language(s),
9. Comprehensive and critical understanding of the major theological tenets of the Christian faith which underpin any coherent theological world view and philosophy of ministry,
10. Skills in at least one area of pastoral ministry,
11. Comprehensive and critical understanding of the historical conditions under which theological worldviews have developed and are being shaped today,
12. Openness to the tradition of published scholarship and the diversity of viewpoints which characterise that scholarship in the various fields of the discipline of theology as essential to understanding and respecting the discipline and as an integral part of the preparation for communicating the Christian tradition and contributing to the on-going enterprise of the community of scholars in the articulation and actualisation of the Christian faith.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF DIVINITY / GRADUATE DIPLOMA OF DIVINITY
COMBINED AWARD (COURSE CODE: MDIVGD20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<ol style="list-style-type: none"> 1. Introduces postgraduate students to the sources and content of the Christian story and message with greater breadth than the Master of Divinity, and provides training which combines articulation of this story and message with their application and practice in the contemporary world. The course will include the <i>essential</i> research principles and methods used in Divinity as preparation for higher degrees in Theology and Ministry. 2. The combined course in Divinity will be based on the disciplines by which knowledge of God is developed and articulated in the fields of: <ul style="list-style-type: none"> • Bible & Languages (LA, OT, NT, BB) • Christian Thought & History (TH, CH, PE) 3. Through elective units students can: <ul style="list-style-type: none"> • Develop advanced understanding in the Bible and Christian Thought & History • Develop particular ministry skills in the three areas of the field of Ministry & Practice
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications: Non-theological bachelor degree or equivalent</p> <p>Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 384, all at Level 8 and above, including at least 96cps at level 9.</p> <p>Length: 4 years F/T or P/T equivalent, up to a limit of 12 years</p> <p>Common Ministry/Theology Stream Units:</p> <ul style="list-style-type: none"> • 24cps Old Testament Introduction: <ul style="list-style-type: none"> ○ Two of OT001-812, OT002-812, OT003-812, OR ○ OT003-812 and one of BB001-812, BB002-812, BB003-812 • 24cps New Testament Introduction: <ul style="list-style-type: none"> ○ Two of NT001-812, NT002-812, NT003-812, OR ○ NT003-812 and one of BB001-812, BB002-812, BB003-812 • 24cps Christianity in History (CH)

- 36cps Theology (TH)

Primary Course Discipline:

- 24cps LA – either LA003-812 and LA004-812, or LA005-812 and LA006-812
- 48cps Old / New testament set books, with a minimum of 12cps from Old Testament and 12cps from New Testament, including 24cps set books using the original Greek or Hebrew biblical text
- 12cps CH / TH / PE
- 24cps LA / BB / NT / OT / CH / TH / PE

Electives:

- At least 168cps elective units from any unit field, which includes at least one of the following:
 - 12 credit point project (**200-912); or
 - 24 credit point project in any unit field (**200-924); or
 - 36 credit point project in any unit field (**200-936); or
 - a 12cps masters capstone experience unit (**205-912); or
 - a 12cps advanced independent reading unit (**201-912).

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate *wider up-to-date extended* knowledge and understanding of Divinity, including the spiritual and ethical implications
2. Discuss the *essential* research principles and methods used in Divinity

Inquiry and Analysis

3. Utilise, and reflect upon prior knowledge and experience, and use and reflect critically on, a *wider range of* current knowledge, ideas and practice in Divinity in inquiry-based learning

Problem Solving and Integration

4. Integrate and synthesize learning and knowledge from a *wider range of* sources and contexts in the investigation of problems and issues in Divinity scholarship and practice

Research

5. Plan and execute a research project or capstone experience by asking questions and identifying problems and using appropriate Divinity research principles and methods

Communication

6. Present a *wider range of extended* Divinity knowledge, ideas and principles to, and engage with, specialist as well as non-specialist audiences using a variety of formats

Teamwork and Professional Practice

7. As leader and in groups, apply a *wider range of extended* understanding of Divinity in formal ministry contexts and the wider community

Engagement with the World

8. Bring *enhanced* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Practice

9. Demonstrate *readiness for research* at a higher level in capacity for wide reading, analytical rigour and independent thinking

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Ability to interpret and critically evaluate the biblical deposit, especially those books which have played a crucial role in the development of the Christian tradition, with a comprehensive knowledge of their original context and their major themes and ideas,
2. Comprehensive and critical understanding of and ability to exegete biblical texts in their original language(s),
3. Comprehensive and critical understanding of the major theological tenets of the Christian faith which underpin any coherent theological world view and philosophy of ministry,
4. Skills in at least one area of pastoral ministry,
5. Comprehensive and critical understanding of the historical conditions under which theological worldviews have developed and are being shaped today,
6. Openness to the tradition of published scholarship and the diversity of viewpoints which characterise that scholarship in the various fields of the discipline of theology as essential to understanding and respecting the discipline and as an integral part of the preparation for communicating the Christian tradition and contributing to the on-going enterprise of the community of scholars in the articulation and actualisation of the Christian faith.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF ARTS (CHRISTIAN STUDIES)

(AQF LEVEL 9 MASTER DEGREE [COURSEWORK], COURSE CODE: MACS20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054694G)

Rationale

1. Introduces postgraduate students to the sources and content of the Christian story and message, and provides training which emphasises application of this story to life in the world, including professional and vocational life. It is intended to enable students to apply a Christian perspective and commitment to their life in the world, including their professional and vocational life. The course will include an introduction to the research principles and methods applicable to the specialised study of Christian Studies.
2. The course will be based on the disciplines by which knowledge of God is developed and articulated in two main fields:
 - Languages and Bible (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)
3. It will also provide an approach to synthesising this understanding with particular occupational and/or life interested in integrated studies.
4. Through elective units students can:
 - Develop understanding in the Bible and Christian Thought & History
 - Develop particular practical ministry skills in the three areas of the field of Ministry & Practice (EM, PC, DM)

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications: 3 year non-theological undergraduate degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 192, all at Level 8 and above, including at least 60cps at level 9.

Length: 2 years F/T or P/T equivalent, up to a limit of 8 years

Primary Course Discipline:

- 24cps from the following units:
 - OT001-812, OT002-812, OT003-812, BB001-812, BB002-812, BB003-812, NT001-812, NT002-812, NT003-812

- 36cps Level 8 or above in CH and / or TH units
- 12cps units at Level 8 or above from BB / OT / NT / TH / CH
- 12cps Level 8 or above in IN coursework units
- Level 8 Integration substantive piece:
 - 12cp Integrative Level 8 Project (IN200-812); OR
 - 12cp Level 8 coursework unit, OR
 - Defer enrolment by choosing to enrol in a longer (24/36cp) Level 9 project at the end of the course.
- Level 9 Integrative Project or advanced independent reading unit:
 - 12cp Integrative Level 9 Project (IN200-912); OR
 - 24cp Integrative Level 9 Project (IN200-924); OR
 - 36cp Integrative Level 9 Project (IN200-936); OR
 - a 12cps advanced independent reading unit focussing on Integration (IN201-912).

Electives:

- At least 84cps Level 8 or above elective units

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes**Discipline Knowledge and Understanding**

1. Demonstrate up-to-date *specialised* knowledge and understanding of 'Christian Studies', including the theological, spiritual and ethical implications
2. Explain the interaction between Christian Studies and at least one other non-theological field of knowledge and understanding or life interest
3. Discuss the research principles and methods used to investigate the relationship of Christian Studies with other non-theological fields of knowledge and understanding or life interest

Inquiry and Analysis

4. Utilise and reflect upon *prior knowledge and experience* in private and professional life, and use and reflect critically on *specialised* Christian Studies knowledge, ideas and practice

Problem Solving and Integration

5. Synthesize Christian Studies with at least one other non-theological field of knowledge and understanding or life interest, using a *wider range of sources and contexts*

6. Construct evidence-based perspectives on *specialised* issues in Christian Studies and other non-theological fields of knowledge and understanding from a wider range of sources and contexts

Research

7. Plan and execute a research project by asking questions and identifying problems and using appropriate research principles and methods for relating Christian Studies with another field of knowledge and understanding or life interest

Communication

8. Present *specialised* ideas, knowledge and principles in Christian Studies and other non-theological fields of knowledge and understanding to, and engage with, specialist and non-specialist audiences using a variety of formats

Teamwork and Professional Practice

9. As leader and in groups, apply *specialised* knowledge and understanding of Christian Studies in formal ministry contexts and the wider community

Engagement with the World

10. Bring *enhanced* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

11. Show *readiness for research* at a higher level in capacity for wide reading, analytical rigour and independent thinking

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Skills in biblical exegesis, the practice of hermeneutics or interpretation, and theological reflection in such a way as to bring their theological insights to bear upon the world they face and on their roles and occupations in it,
2. Ability to integrate and synthesise insights gained from the student's program of study with their vocational and/or life interests,
3. Ability to investigate by means of the project the particular interface of theological study and the world of work and/or life interest of the student;
4. Demonstrate knowledge and competence in their analysis of texts and ideas, undertake reading at greater depth and breadth than that expected of undergraduates, and show ability to read across viewpoints with understanding and to report these with empathy,
5. Display an ability to present well-structured and coherent arguments,
6. Demonstrate ability in all units undertaken to arrive at independent judgments and conclusions, and to engage in constructing their own theological world-view with attention to the deposit of faith and contemporary world-views,
7. Develop a critical appreciation of the historical context of Christian Thought & History and practice and gain a critical appreciation of relevant cultural issues from a Christian perspective.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF MISSIONAL LEADERSHIP
(AQF LEVEL 9 MASTERS DEGREE [COURSEWORK], COURSE CODE: MML20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 097030C)

Rationale

1. Aimed at:
 - broadening and deepening Missional Leadership ministry concepts and practice; and/or
 - providing opportunities for continuing professional and vocational development in missional leadership after the completion of a first degree.
2. It is a course of study for ministry practitioners who already have some professional experience or for initial professional development. The course is an introduction to action learning principles applied in the context of the practitioner.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

Completed 3 year bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 192, all at Level 8 and above, including at least 60cps at Level 9.

Graduates of a BMin or BTh or equivalent are eligible to receive advanced standing for up to 48cps, with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Graduates of an AQF level 8 or 9 award in Ministry or Theology are eligible to receive advanced standing for up to 96cps based on volume of the studies in the previous award, with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Length: 2 years F/T or P/T equivalent, up to a limit of 8 years

Primary Course Discipline:

- Foundation studies:
 - 24cps from the following units:

- OT001-812, OT002-812, OT003-812, BB001-812, BB002-812, BB003-812, NT001-812, NT002-812, NT003-812
 - 12cps in CH / TH units at Level 8 or above
 - 12cps units at Level 8 or above from BB / OT / NT / TH / CH
- Level 8-9 units:
 - 12cps Missional Spirituality (EM023-812/912); or Spirituality for Christian Ministry (PC067-812/912)
 - 12cps Missional Leadership in the 21st Century (PC071-812/912); or Leadership in Global Contexts (PC080-812/912)
 - 12cps Missional Hermeneutics (EM044-812/912)
 - 12cps Cultural Exegesis (EM045-812/912)
 - EM Project or advanced independent reading unit:
 - 12cps Level 9 Project in EM (EM200-912); OR
 - 24cps Level 9 Project in EM (EM200-924); OR
 - 36cps Level 9 Project in EM (EM200-936); OR
 - a 12cps advanced independent reading unit in Missional Leadership (EM201-912)
 - 36cps elective units from the fields of EM / PC / DM / PE

Electives:

Between 24-48 cps elective units from any unit field.

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8
4. In October 2017, the Academic Board approved that individual compulsory units *Missional Spirituality*, *Missional Leadership*, *Missional Hermeneutics*, *Cultural Exegesis* may be replaced by units deemed to be making equivalent contributions to the Course Learning Outcomes by the Coursework Committee. At the time of publication, no such substitute units have been approved.

Learning Outcomes

Knowledge and Understanding

1. Demonstrate up to date *specialised* knowledge and understanding of Missional Leadership in the fields of "Ministry and Practice", including spiritual, ministerial, and ethical implications.

2. Discuss the research principles and methods used in the fields of “Ministry and Practice” (especially as they relate to missional leadership and praxis)

Inquiry and Analysis

3. Utilise and reflect upon *prior knowledge and experience*, and use and reflect critically on current *specialised* Ministerial and Missional knowledge, ideas, and practice.

Problem Solving and Integration

4. Integrate and synthesize learning and knowledge from a *wider range of sources and contexts* in the investigation of *specialised* problems and issues in Ministerial and Missional scholarship and practice.

Research

5. Plan and execute a research project by asking questions and identifying problems and using appropriate ministerial and missional research principles and methods.

Communication

6. Present *specialised* Ministerial and Missional ideas, knowledge, and principles to engage with professional as well as nonprofessional audiences using a variety of formats.

Teamwork and Professional Practice

7. As a leader and in groups, apply *specialised* Ministerial and Missional understandings in formal ministry contexts and the wider community.

Engagement with the World

8. Bring *enhanced* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world.

Continuing Learning and Development

9. Demonstrate *readiness for research* at a higher level in capacity for wide reading, analytical rigour and independent thinking.

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Ability to negotiate successfully the content and demands of a number of units in a specialised field of study in which theological insights are brought to bear upon the graduates’ ministry context,
2. Demonstration of knowledge and competence of skills in the analysis of texts and ideas, and issues in practical ministry,
3. Demonstration of wide reading, intellectual independence, critical thinking and analytic rigour at early postgraduate level such that the potential for research at Masters level is emerging.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF INTERCULTURAL STUDIES
(AQF LEVEL 9 MASTERS DEGREE [COURSEWORK], COURSE CODE: MICS20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

The course is designed to provide graduates in Theology and/or Ministry an opportunity to undertake specialised study at coursework Masters level in intercultural studies with a view to

- broadening and deepening intercultural ministry concepts and practice;
- enabling Christians who are currently engaged in some form of ministry across cultures to reflect on that ministry in the light of biblical and current missiological perspectives and issues;
- The course will include an introduction to the research principles and methods applicable to the specialised study of missiology.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

Completed 3 year bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 192, all at Level 8 and above, including at least 60cps at Level 9.

Graduates of a BMin or BTh or equivalent are eligible to receive advanced standing for up to 48cps, with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Graduates of an AQF level 8 or 9 award in Ministry or Theology are eligible to receive advanced standing for up to 96cps based on volume of the studies in the previous award, with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Length: 2 years F/T or P/T equivalent, up to a limit of 8 years

Foundational studies:

- 24cps from the following units:

- OT001-812, OT002-812, OT003-812, BB001-812, BB002-812, BB003-812, NT001-812, NT002-812, NT003-812

- 12cps in CH / TH units at Level 8 or above
- 12cps units at Level 8 or above from BB / OT / NT / TH / CH

Compulsory MICS units:

- EM052-*12 – Contextualisation of Theology and Ministry Practice (EM052-812/912)
- EM033-*12 –The Gospel, Cultural Anthropology and Ethnographic Models
- EM039-*12 – Making Disciples Across Cultures
- EM049-*12 – Developing Resilience and Spiritual Maturity in Cross-Cultural Ministry

EM electives

- 48cps cps of EM electives:
 - Can include AS001-*12 Introduction to Research Methods if taken
 - This component of the course must include a Masters capstone unit with a focus on intercultural studies, Intercultural Studies project or advanced independent reading unit:
 - 12cps Level 9 Project in Intercultural Studies (EM200-912); or
 - 24cps Level 9 Project in Intercultural Studies (EM200-924); or
 - 36cps Level 9 Project in Intercultural Studies (EM200-936); or
 - 12cps capstone experience unit (EM205-912); or
 - a 12cps advanced independent reading unit (EM201-912)

General Electives:

- Between 12-48 cps elective units from any unit field.

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate up-to-date specialised knowledge and understanding of intercultural ministry concepts and practice

Inquiry and Analysis

2. Utilise and reflect upon prior knowledge and experience, and use and reflect critically on current specialised missiological knowledge, ideas and practice

Problem Solving and Integration

3. Integrate and synthesise learning and knowledge from a wide range of sources and contexts in the investigation of specialised problems and issues arising in intercultural ministry

Research

4. Discuss the research principles and methods used in the discipline of Missiology
5. Plan and execute a research project or capstone experience by asking questions and identifying problems related to intercultural ministry and using appropriate Missiology research principles and methods

Communication

6. Present specialised Missiology ideas, knowledge and principles in relation to intercultural ministry practice to, and engage with, professional as well as non-professional audiences using a variety of formats

Teamwork and Professional Practice

7. As leader and in groups, apply specialised missiological understanding to intercultural ministry contexts and the wider community

Engagement with the World

8. Bring enhanced professional and vocational capacity to engagement with the challenges of contemporary global Christianity, society and the wider world

Continuous Learning and Development

9. Demonstrate readiness for research at a higher level in capacity for wide reading, analytical rigour and independent thinking

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF THEOLOGICAL STUDIES

(AQF LEVEL 9 MASTER DEGREE [COURSEWORK], COURSE CODE: MTS20,
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 0100549 ENGLISH; 0100542 CHINESE)

Rationale

A coursework Masters degree at AQF level 9 for professional practice and/or further study and scholarship, the Master of Theological Studies is designed to bring the development of ACT Graduate Attributes to an advanced level.

Its purpose is:

- 1) To provide students who are already graduates with the opportunity to undertake study in the disciplines by which knowledge of God is developed and articulated in the fields of:
 - Bible & Languages (LA, OT, NT, BB)
 - Christian Thought & History (TH, CH, PE)

AND

- 2) through elective units:
 - Further develop understanding in the Bible and Christian Thought & History; and/or
 - Develop particular ministry skills in the three areas of the field of Ministry & Practice (EM, PC, DM)

The course will include an introduction to the research principles and methods applicable to the specialised study of the theological disciplines.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

Completed 3 year bachelor degree or equivalent

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 192, all at Level 8 and above, including at least 60cps at Level 9.

Graduates of a BMin or BTh or equivalent are eligible to receive ungraded advanced standing (block credit) for 48cps (NA000-048), with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Graduates of an AQF level 8 or 9 award in Ministry or Theology are eligible to receive ungraded advanced standing (block credit) for up to 96cps based on volume of the studies in the previous award (ie graduates of a Graduate Certificate would receive NA000-048, graduates of a Graduate

Diploma or Masters Degree would receive NA000-096), with the remainder of the course to be completed at Level 8-9. Candidature periods will be reduced according to the volume of advanced standing granted.

Length: 2 years F/T or P/T equivalent, up to a limit of 8 years

Primary Course Discipline:

- 24cps from the following units:
 - OT001-812, OT002-812, OT003-812, BB001-812, BB002-812, BB003-812, NT001-812, NT002-812, NT003-812
- 12cps in CH / TH / PE units at Level 8 or above

Electives:

- At least 156cps elective units from any unit field, which includes at least one of the following:
 - 12cps Level 9 Project (**200-912); or
 - 24cps Level 9 Project (**200-924); or
 - 36cps Level 9 Project (**200-936); or
 - a 12cps masters capstone experience unit (**205-912); or
 - a 12cps advanced independent reading unit (**201-912).

Rules

1. Max cps concurrent enrolment: 60
2. A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
3. There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes

Discipline Knowledge and Understanding

1. Demonstrate up-to-date *advanced* knowledge and understanding of selected fields of Theological Studies, consisting of study within the broad fields of Christian Ministry and Practice; Christian Thought and History; and Bible and Languages.
2. Examine the biblical, theological and ministry foundations of Theological Studies

Inquiry and Analysis

3. Collect, analyse, evaluate and synthesise *specialised* Theological Studies scholarship in inquiry-based learning

Problem Solving and Integration

4. Construct evidence-based perspectives on *specialised* Theological Studies issues by using recognised source materials and scholarly literature, evaluating alternative explanations and drawing reasoned conclusions

Communication

5. Present *specialised* Theological Studies ideas, knowledge and principles to, and engage with, specialist and non-specialist audiences using a variety of formats

Teamwork and Professional Practice

6. As leader and in groups, apply *specialised* understanding of Theological Studies in formal ministry contexts and the wider community

Engagement with the World

7. Bring *developing* professional and vocational capacity to engagement with the challenges of contemporary Christianity, society and the wider world

Continuous Learning and Professional Development

8. Demonstrate a capacity for independent reflection and learning to sustain personal and professional development in Christian ministry

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Ability successfully to negotiate the content and demands of a number of units in a specialised field of study in which theological insights are brought to bear upon the graduates' ministry context,
2. Demonstration of knowledge and competence of skills in the analysis of texts and ideas,
3. Demonstration of wide reading, intellectual independence, critical thinking and analytic rigour at early postgraduate level such that the potential for research at Masters level is emerging.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF CHRISTIAN LEADERSHIP
(AQF LEVEL 9 MASTER DEGREE [COURSEWORK], COURSE CODE: MCL20,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

A coursework Masters degree at AQF level 9 for professional practice and/or further study and scholarship, the Master of Christian Leadership is designed to apply ACT Graduate Attributes to bring the development Christian leadership practice to an advanced level.

Its purpose is to provide specialised, theologically informed knowledge needed to lead, develop, and manage complex organisations.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- Bachelor degree or equivalent, AND
- A minimum of four years relevant work experience.

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work.

Structure

Overall cps: 144, all at Level 8 and above, including at least 60cps at Level 9.

Subject to the Credit Transfer Rules, graduates of an AQF level 7, 8 or 9 accredited course in Ministry or Theology or equivalent are eligible to receive credit for 12cps, replacing the "12cps from any unit at level 8 or above"

Subject to the Credit Transfer Rules, graduates of an AQF level 7, 8 or 9 accredited course in leadership or business studies or a related field are eligible to receive block credit for up to 36 cps of Level 8 units in the course based on units completed in their previous degree.

Length: 1.5 years F/T or P/T equivalent, up to a limit of 6 years

Primary Course Discipline:

36 credit points:

- 12cps from BB007-812 (Biblical Theology of Mission), or BB009-806 (Biblical Theology: An Introduction), or BB001-812 (Introduction to Biblical Theology), or PE014-812 (Biblical Theology of Work), or OT001-812 (OT Foundations), or OT002-812 (OT Prophets and Writings), or OT003-812 (OT Overview), or NT001-812 (Jesus and the Gospels), or NT002-812 (Early NT Church), or NT003-812 (NT Overview); AND

- PC154-812: Introduction to Christian Leadership; AND
- 12cps from any unit at Level 8 or above

24 credit points electives from PE, EM, PC or DE fields at level 8 or above

Project or Capstone:

- PC212-912 or PC213-924 Workplace Research Capstone, or a Level 9 Project of at least 12cps (**200-9**)

48 credit points at level 8 or above in Christian Leadership specific electives, including:

- PC138-812/PC138-912 Leading People, Teams and Yourself in Christian Contexts
- PC139-806 Developing Mission, Vision and Strategy
- PC140-906 Leading Organisations through Change and Crisis (6)
- PC141-806 Leading in Intercultural and Diverse Environments
- PC142-806 Governance and Legal Issues for Non-Profits
- PC143-806 Marketing, Communications and Fundraising
- PC144-906 Family Systems for Organisational Leadership
- PC145-806 Social Entrepreneurship
- PC146-804, PC147-804, PC148-804 Women in Christian Leadership A, B & C
- PC149-806 Issues in Leading Christian Education
- PC150-906 Principalship of Christian Schools
- PC153-806 Financial Management in Non-Profit Contexts
- DM009-812 / DM009-912 Chaplaincy in an Institutional Setting
- EM061-812 Issues in Mission Leadership: A
- PC080-812 / PC080-912 Leadership in Global Contexts
- PC119-812 / PC119-912 Experiential Leadership Development
- PC151-806 Supervised Leadership Formation
- PC152-906 Advanced Supervised Leadership Formation
- PC203-812 / PC203-912 Conference Participation
- PC204-812 / PC204-912 Seminar
- PC210-912 Christian Leadership Project (12cps)
- PC211-924 Christian Leadership Project (24cps)
- PC201-912 Independent Reading

Rules

- A maximum of 48 cps may be studied in DSC mode, including no more than 24 cps in any one field of study.
- Maximum concurrent enrolment load: 60cps
- There is a pre-requisite for Level 9 units: 48cps Level 8

Learning Outcomes

Discipline Knowledge and Understanding

- Demonstrate up-to-date specialised knowledge and understanding of Christian leadership practice and management of organisations.

Inquiry and Analysis

- Critically analyse and integrate theological perspectives with business disciplines and leadership practice.

Problem Solving and Integration

- Propose innovative, strategic and responsible solutions to complex challenges faced in leading organisations.

Communication

- Effectively communicate complex concepts and information, utilising a range of communication strategies to reach agreement with others about specialised problems in organisations.

Teamwork and Professional Practice

- Apply research-based perspectives and skills from Christian leadership to lead collaborations between paid staff and volunteers within organisations to achieve individual and collective outcomes.

Engagement with the World

- Bring mature professional and vocational capacity to engagement with the challenges of leadership in contemporary Christian organisations within Australian and international contexts.

Continuous Learning and Professional Development

- Demonstrate a capacity for independent reflection and learning to support life-long personal and professional development.

Skills, Knowledge, and Attitudes Acquired by Graduates

1. Apply the principles of Christian leadership and management theory to an organisational context.
2. Engage in theologically informed leadership of Christian organisations.
3. Practice a high degree of self-awareness and reflection to support continuous development as a Christian leader.
4. Demonstrate, through the completion of a Workplace Capstone Project, the ability to apply the content to a specialised issue in a Christian workplace.

Course Accreditation

This course is currently accredited until 31 December 2026.

MASTER OF PROFESSIONAL MINISTRY
(AQF LEVEL 9 MASTER DEGREE [COURSEWORK], COURSE CODE: MMP24,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
<p>The Master of Professional Ministry (MPM) is designed to develop a deeper level of engagement with the discipline and practice of ministry.</p> <p>The degree is intended for those in significant leadership positions in churches, denominational offices, para-church agencies and non-church agencies, and institutions where people want to enhance their research by also applying insights from Christian traditions, and who have at least five (5) years ministry experience, with the opportunity to undertake specialised study in ministry.</p> <p>The MPM serves as a major component of the coursework phase of the Doctor of Ministry, and as its exit award.</p>
Admission Requirements
<p>See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.</p> <p>Academic Qualifications:</p> <ul style="list-style-type: none"> • Completion of a Ministry / Theological Bachelor degree, or equivalent, and • A minimum of five years' (FTE, or equivalent PTE) work experience in a professional ministry or mission setting OR • Theological and non-theological qualifications deemed to provide a suitable grounding for Master of Professional Ministry study. <p>Language Qualifications: IELTS 7.0 overall, with a minimum of 7.0 in reading and writing, and minimum of 6.5 in listening and speaking OR 10 years continuous residence in Australia with English being the language primarily spoken both at home and work.</p>
Structure
<p>Overall cps: 96– all at level 9.</p> <p>Length: 1 year F/T or P/T up to a limit of 4 years</p> <p>Comprising:</p> <p>Research Methods – 24cps</p> <ul style="list-style-type: none"> • Introduction to Research Methods – 12cps • Research Methods for Ministry Practitioners – 12cps <p>Elective units – 36cps</p> <p>All at AQF Level 9, normally Evangelism and Missiology / Pastoral and Church Focused Ministry / Developmental and Educational Ministry units which will support the planned research project.</p> <p>They will provide opportunity for specialised level development in fields of study relevant to a candidate's proposed project, forming a coherent program of study in a recognised area of ministry</p>

practice and drawing from the fields of Development and Educational Ministries / Evangelism and Missiology / Pastoral and Church-Focused Ministry.

AQF Level 9 projects are not permitted as elective units.

Research – 36cps

Students will investigate an agreed topic in consultation with a supervisory team.

In a typical part-time course enrolment, this is generally undertaken through a 12cps enrolment and a 24cp enrolment, though part of the consultation with the supervisory team is to confirm the structure of the 36cps enrolment in research.

Rules

Throughout the Course candidates will be part of a cohort which meets for eight (8) hours per year, face-to-face and/or virtually, and will participate in formative activities, keeping a reflective journal. This journal will contribute to the *Personal and Professional Formation Portfolio* if candidates continue to the DMin.

Candidates must attend, and participate in, a minimum of four (4) College research seminars (or other research conference approved by the Graduate School of Research) during each year of full-time candidature or equivalent (minimum of two (2) for each year of part-time candidature).

Candidates must present at least one seminar or conference paper of no less than 20 minutes' duration at a research seminar or conference approved by the Graduate School of Research.

Learning Outcomes

Knowledge

1. Analyse, evaluate, and integrate a relevant body of ministry theories across contemporary professional ministry practices

Skills

2. Apply analytical, critical and creative thinking to professional ministry practices.
3. Apply advanced skills in research and evaluation to professional ministry settings.

Application of knowledge and skills

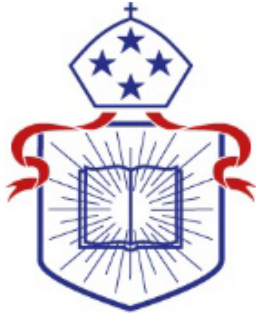
4. Complete research that integrates relevant theory/ies and professional ministry practice/s
5. Appraise, interpret, and communicate information in both oral and written formats and interact on a professional level to both specialists and non-specialists

Course articulation

- Doctor of Ministry

Course Accreditation

This course is currently accredited until 31 December 2030.



Australian College of Theology

An Australian University College

RESEARCH DEGREES

RESEARCH DEGREE POLICIES AND PROCEDURES

There are several policies which relate specifically to the enrolment, supervision, progression, submission, and examination of research degrees. HDR candidates are encouraged to be familiar with the details of each policy document relating to their course. Links to policies, procedures, and forms, as well as other resources, are available on the Graduate School of Research website.

Key documents include, but are not limited to:

Research Policies:

- [Research Integrity Policy](#)
- [Research Misconduct Procedure](#)
- [Research Data Management Policy](#)
- [Intellectual Property Rights Policy](#)

Induction and Progression

- HDR Course Enrolment Policy (2024 version in development)
- [HDR Candidates and Supervisors Induction Policy](#)
- [Minimum Resources Policy](#)
- [ACT Grants Policy](#)
- [Annual Progress Report](#)
- [Confirmation of Candidature Policy](#)
- [Confirmation of Candidature Procedure](#)
- Ethics Protocol (2024 version in development)
- [HDR Leave, Suspension and Extension Rules](#)

Thesis submission, examination, and conferral

- [HDR Thesis Submission & Final Bound Copy Rules](#)
- HDR Examination Policy (2024 version in development)
- [HDR Thesis Examination and Conferral Procedure](#)
- [Thesis by Publication Guidelines](#)

Supervision:

- [Supervisor and Supervision Policy](#)
- [Research Active Policy](#)
- [Research and Scholarship Policy](#)
- [Supervisor Remuneration Guidelines](#)

RESPONSIBILITIES OF SUPERVISORS, CANDIDATES, THE ACT AND AFFILIATED COLLEGES

Responsibilities of Supervisors

These are outlined in the [Supervisors and Supervision Policy](#).

Responsibilities of Candidates

The candidate has the responsibility to be well-informed about and to conform to the regulations governing the course and its academic standards.

The candidate must be aware of the prescribed word limit for theses. The word count includes all material except the bibliography i.e., it includes footnotes and any excurses or appendices. An excursus contributes to and supports the argument; an appendix contains information which verifies the argument of the thesis, such as a translation of a key text, extensive tables, or a questionnaire.

The candidate should expect to submit to their supervisor coherent accounts of the research to date.

The candidate should communicate with and submit material to their supervisor in accord with a mutually agreed schedule. Personal contact is preferable to merely submitting work by email. At least three annual face-to-face meetings (in person or via Zoom) are recommended. Supervisors comment on whether or not they consider a candidate's progress to be satisfactory in the Annual Progress Report. Reports of unsatisfactory progress will be investigated and, after discussion with the candidate, may lead to the candidate's status being reviewed or, ultimately, terminated by Research Committee.

The candidate is advised to keep a diary of meetings with their supervisor.

The candidate should not hesitate to seek clarification if unsure about the expectations of their supervisor.

The candidate should accept responsibility for maintaining negotiated regular communication with his/her supervisor and the progress of research agreed upon. If impediments arise, these should be immediately discussed with his/her supervisor.

When submitting the thesis for examination, the candidate must lodge with the supervisor a copy of the thesis in the form in which it has been submitted.

Admission to ACT Higher Degree by Research candidature does not guarantee eventual graduation.

Responsibilities of the ACT (and Affiliated Colleges)

Candidates have the right to be well-informed about the ACT's examination procedures, tuition fees, academic expectations, the research profile of the supervisor, thesis presentation requirements of the ACT, and any facilities and services to which they are entitled.

Problems arising from supervision and disputes which cannot be satisfactorily resolved with the supervising college should be referred to the Director of Research and Research Committee for initial mediation. If no satisfactory outcome is achieved, candidates have recourse to the [Grievance Resolution Policy – Students](#).

RESEARCH TRAINING PATHWAY

Since January 2017, Research Committee (formerly the Research and Research Studies Committee) has usually required candidates seeking admission to the MTh or PhD to have included the following units in a previous program of study. The Bachelor Honours 1 year program has been used as the model. The following combination of units is termed the Research Training Pathway (RTP), a standard, inclusive and equitable alternative research admission pathway for prospective students who may not otherwise meet admission requirements for reasons including disability or disadvantage. The RTP typically comprises:

- 2 x *****-812 or *****-912 level units, or equivalent, coherent with the proposed field of research in the HDR award, with a credit grade or better required in each unit.
- AS001-812 or AS001-912 Introduction to Research Methods, with a credit grade required.
- A project of no less than 12,000 words in the proposed field of research in the HDR award (i.e. **200-824, **200-836, **200-924, **200-936), with a credit or better required for entry to MTh; distinction or better required for entry to PhD.

Where a candidate has satisfied all requirements except completion of a research methods unit, prospective HDR candidates may apply to complete Introduction to Research Methods concurrently with the first semester of their MTh or PhD candidature, but enrolment in that unit does not contribute to the completion of the requirements of the degree.

All HDR candidates other than DMin candidates must have completed a Research Methods unit by the end of their first semester of candidature. This means that a research methods unit will have been completed either in a Research Training Pathway or concurrently in the first semester of HDR candidature.

If Introduction to Research Methods is taken concurrently with first semester enrolment in an HDR course other than the DMin, that unit must be enrolled in as a 'Single Unit Study' unit and tuition fees for the unit are to be paid upfront. For further information, see the Single Unit Study section of the *Coursework Course Enrolment Policy*.

MASTER OF THEOLOGY (RESEARCH)
 (AQF LEVEL 9 MASTER DEGREE [RESEARCH], COURSE CODE: MTH20)
 CRICOS COURSE CODE FOR OVERSEAS STUDENTS 094613D (ENGLISH)

Rationale

The Master of Theology (Research) course has been designed for research to be undertaken normally in one field of specialisation within either the Department of Bible and Languages, Department of Christian Thought and History, or Department of Ministry and Practice.

From its inauguration, the MTh(Res) has been used as a research degree for theology graduates who are already engaged in the ministerial profession and are aspiring to be teachers in theological colleges in Australia and overseas.

Admission Requirements

Academic Qualifications ¹

BTh/BMin Hons, with at least Lower Second Class Honours and at least a Credit grade in the thesis, OR

BTh or BMin or BDiv with an overall GPA ≥ 3.0 plus a Graduate Diploma with embedded RTP, with satisfactory completion of Research Methods, an overall GPA ≥ 2.0 and \geq Credit in a major project of at least 12,000 words, OR

BTh or BMin or BDiv plus a Coursework Masters (such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, an overall GPA ≥ 2.0 and \geq Credit in a major project of at least 12,000 words in FoR, OR

MDiv or MMin with embedded RTP, with satisfactory completion of Research Methods, an overall GPA ≥ 2.0 and \geq Credit in a major project of at least 12,000 words in FoR, OR

MDiv or MMin with an overall GPA ≥ 2.0 plus a Graduate Certificate with embedded RTP, with satisfactory completion of Research Methods, and \geq Credit in a major project of at least 12,000 words in FoR, OR

MDiv or MMin with an overall GPA < 2.0 plus a Coursework Masters (Such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, and \geq Credit in a major project of at least 12,000 words in FoR, OR

MTS, MA(ChrStuds) or MML with an overall GPA ≥ 2.0 with embedded RTP, with satisfactory completion of Research Methods, and \geq Credit in a major project of at least 12,000 words, OR

MTS, MA(ChrStuds) or MML with an overall GPA < 2.0 plus Graduate Certificate with embedded RTP, with satisfactory completion of Research Methods, and \geq Credit in a major project of at least 12,000 words, OR

Theological and non-theological qualifications deemed by Research Committee to provide a suitable grounding for Master of Theology study.

RTP = Research Training Pathway – see general information at start of Course Outlines section

¹ Australian College of Theology awards, or awards determined to be equivalents.

FoR = Field of Research

Structure

Overall cps: 96cps

Length: 1 year F/T (2 semesters) or P/T equivalent up to 2.5 years (5 semesters)

Thesis: 30,000 word thesis. Thesis length may vary by $\pm 10\%$. Total word count includes footnotes, but excludes bibliography.

Exit Award: An exit award pathway is not available for this course.

Honours: The Master of Theology (Research) degree is not offered with Honours nor with Merit.

Rules

1. See Regulations for Research Degrees, and Research Degree Policies and Procedures.
2. All applicants seeking entry to the MTh(Res) must have completed biblical and other language requirements that lay the foundation for research in their topic. For those candidates seeking to undertake research in Bible and Languages, this requirement will normally be at least 8 cps in either Biblical Hebrew (LA003A and LA003B) or New Testament Greek (LA004A and LA004B) and at least 8 cps of biblical language exegesis in their initial theology degree. Those seeking to undertake research in a field of the Department of Ministry and Practice or Christian Thought and History must demonstrate to the satisfaction of Research Committee that the biblical language requirements expected of MTh candidates pursuing research in Bible and Languages are not required for their proposed research.
3. Upgrade to doctoral courses is not permitted.
4. Candidates must submit an Annual Progress Report throughout the duration of candidature.
5. Candidates must satisfactorily complete [Confirmation of Candidature](#).
6. Candidates must satisfactorily complete the requirements of the Human Research Ethics Committee, where relevant.
7. Candidates may apply for [leave, suspension and/or extension of candidature](#).
8. Candidates must attend, and participate in, a minimum of 4 college research seminars (or other research conference approved by the Graduate School of Research) during each year of full-time candidature (minimum of 2 for each year of part-time candidature).
9. Candidates must present at least one seminar or conference paper of no less than 20 minutes' duration at a research conference approved by the Graduate School of Research prior to submission of the thesis.
10. Candidates must submit a thesis or approved body of work for examination.
11. Candidates must produce a citation in plain English which enables those with no specialised knowledge of the field to comprehend the nature of the research and appreciate its contribution to society.

Learning Outcomes

The Master of Theology (Research) is an AQF Level 9 Masters Research award.

Graduates of the Master of Theology (Research) will be able to:

Knowledge

- 1 Demonstrate up-to-date knowledge and depth of understanding of Theology in AT LEAST ONE of the fields of 'Bible and Languages,' 'Christian Thought and History,' and 'Ministry and Practice.'
- 2 Demonstrate advanced knowledge of research principles and methods used in AT LEAST ONE of the fields of 'Bible and Languages,' 'Christian Thought and History,' and 'Ministry and Practice.'

Skills

- 3 Apply advanced cognitive and technical skills in the design and execution of a specialised research project that makes a contribution to knowledge, AND/OR professional practice, AND/OR creative practice.
- 4 Analyse, synthesise, evaluate and critically reflect on complex information, problems and concepts and apply established theories in the context of an advanced body of knowledge and practice.

Application of knowledge and skills

- 5 Plan and conduct a substantial piece of research with creativity, initiative, autonomy, and accountability.
- 6 Communicate a coherent and sustained argument effectively and disseminate research findings to specialist and non-specialist audiences.

Course Accreditation

This course is currently accredited until 31 December 2030.

DOCTOR OF MINISTRY

(AQF LEVEL 10 DOCTORAL DEGREE, COURSE CODE: DMIN20)
CRICOS COURSE CODE FOR OVERSEAS STUDENTS 054710A (ENGLISH)

Rationale

The Doctor of Ministry is an AQF Level 10 doctoral award whose graduates make a significant and original contribution to knowledge as applied in the context of a broad range of professional Christian ministry practice.

The degree is intended for those in significant leadership positions in churches, denominational offices, para-church agencies and non-church agencies, and institutions where people want to enhance their research by also applying insights from Christian traditions. It provides a qualification to teach pastoral and mission courses in Theological Colleges, Bible Colleges, and Seminaries in Australia and overseas.

Admission Requirements

1. Academic Qualifications:²

MTh, OR

BTh (Hons) or BMin (Hons), with at least Upper Second Class Honours and at least a Credit in the thesis, OR

BTh or BMin or BDiv plus a Graduate Diploma with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 2.0 and \geq Credit in a major project of at least 12,000 words in the FoR, OR

BTh or BMin or BDiv plus a Coursework Masters (such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 2.0 and \geq Credit in a major project of at least 12,000 words in FOR, OR

MDiv or MMin with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Credit in a major project of at least 12,000 words in FoR, OR

MDiv or MMin plus a Coursework Masters (such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 2.0 and \geq Credit in a major project of at least 12,000 words in FoR, OR

MTS, MA(ChrStuds) or MML with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Credit in a major project of at least 12,000 words, OR

MPM with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 2.0, OR

Theological and non-theological qualifications deemed by Research Committee to provide a suitable grounding for Doctor of Ministry study.

² Australian College of Theology awards, or awards determined to be equivalents.

2. Ministry Experience Prerequisites

Applicants must be able to demonstrate a minimum of five years of significant contribution in their ministry context since completion of their first degree. All applications must include a curriculum vitae, outlining various roles they have undertaken, positions held, major goals and most significant achievements.

Applicants would normally currently be ministry practitioners in positions of significant ministry responsibility, aspiring to positions such as senior pastors, mission/denominational board representatives, tertiary educators, denominational leaders, church planters, mission directors, church consultants, department leaders, or senior positions or researcher positions in work contexts where a specific Christian reflection on their work would be beneficial to their employing organisation.

All applicants must submit with their application a letter of commendation from their current employing organisation that comments on the character of the applicant and their capacity to contribute to their denomination, church or institutional employer. This letter must also provide evidence from their employing organisation that the organisation understands the extent of the commitment required over the six years part-time or three years full-time of the degree and agrees to support the candidate to enable them to complete the course.

Structure

Overall cps: 288

Length: 3 years F/T (6 semesters) or P/T equivalent up to 6 years (12 semesters)

Entrance Pathway/Exit Award: All candidates for the DMin (except those on an overseas student visa) will be enrolled in a Master of Professional Ministry in the first instance. Upon satisfactory completion of those requirements with a Credit average (or above) and confirmation of candidature, the candidate may articulate to the DMin. Candidates may exit with the Master of Professional Ministry, or another ACT award, depending on the number of units completed.

Coursework Component 96cps

Comprising:

Elective units – 36cps

At AQF Level 9, normally Evangelism and Missiology/Pastoral and Church-Focused Ministry/Developmental and Educational Ministry units which will support the planned research project.

These will provide opportunity for advanced level development in fields of study relevant to a candidate's proposed project, forming a coherent program of study in a recognised area of ministry practice and drawing from the fields of Development and Educational Ministries/Evangelism and Missiology/Pastoral and Church-Focused Ministry.

Appropriate recognition of Prior Learning (RPL) is permitted.

AQF Level 9 projects are not permitted as elective units.

Proposed Level 9 Independent Reading Units must be approved by the Director of Research.

Research Methods – 24cps

Introduction to Research Methods (AS001-912) or similar and Research Methods for Ministry Practitioners (AS007-912).

Personal and Professional Formation Portfolio – 36cps

Doctor of Ministry Research component 192cps

40,000-50,000 word project. Total word count includes footnotes, but excludes the bibliography. Word count also excludes data provided in an appendix for verification of results only.

Notwithstanding anything to the contrary contained in this section, the Research Committee may, in any case in which it may deem it appropriate to do so, vary, dispense with, or suspend any requirement or prescription by these regulations, and report this to the Academic Board of the Australian College of Theology.

Rules

1. See Regulations for Research Degrees, and Research Degree Policies and Procedures.
2. Candidates must submit an Annual Progress Report throughout the duration of candidature, except in the coursework phase.
3. Normally a Credit average grade across all the coursework units is required to progress to research units.
4. Candidates must satisfactorily complete Confirmation of Candidature.
5. Candidates must satisfactorily complete the requirements of the Human Research Ethics Committee, where relevant.
6. Candidates may apply for leave, suspension and/or extension of candidature.
7. Throughout the Course candidates will be part of a cohort which meets for eight (8) hours per year, face-to-face and/or virtually, and will participate in formative activities, keeping a reflective journal which will contribute to the *Personal and Professional Formation Portfolio*.
8. Candidates must attend, and participate in, a minimum of four (4) College research seminars (or other research conference approved by the Graduate School of Research) during each year of full-time candidature (minimum of two (2) for each year of part-time candidature).
9. Candidates must present at least one seminar or conference paper of no less than 20 minutes' duration at a research seminar or conference approved by the Graduate School of Research prior to submission of the thesis.
10. Candidates must submit a thesis or approved body of work for examination.
11. Candidates must produce a citation in plain English which enables those with no specialised knowledge of the field to comprehend the nature of the research and appreciate its contribution to society.

Learning Outcomes

The Course Learning Outcomes of the Doctor of Ministry aligns with the AQF level 10 doctoral award whose graduates make a significant and original contribution to knowledge as applied in the context of professional Christian ministry practice.

Graduates of the Doctor of Ministry will be able to:

Knowledge

1. Demonstrate systematic and critical understanding of a substantial and complex body of knowledge of theological, biblical-hermeneutical and sociological methods as related to specialised aspects of Christian ministry.

Skills

2. Independently and systematically engage in critical reflection, synthesis, and evaluation of the body of knowledge related to specialised aspects of Christian ministry.
3. Develop, adapt, integrate and implement research methodologies to extend and redefine existing professional practice.
4. Disseminate and promote new insights to peers and the community.
5. Generate original knowledge and understanding to contribute to the professional practice of specialised aspects of Christian ministry.

Application of knowledge and skills

6. Demonstrate their autonomy, authoritative judgement, adaptability and ethical responsibility as an expert and leading practitioner in specialised aspects of Christian ministry.
7. Demonstrate their capacity to collaboratively plan, execute, and evaluate research.
8. Demonstrate their skills as communicators by disseminating their findings to their peers and the wider community.
9. Demonstrate the capacity to be lifelong learners committed to their ongoing development with particular emphasis on their own personhood as Christians within a professional ministry context.

Course Accreditation

This course is currently accredited until 31 December 2030.

DOCTOR OF PHILOSOPHY
 (AQF LEVEL 10 DOCTORAL DEGREE, COURSE CODE: PHD20
 CRICOS COURSE CODE FOR OVERSEAS STUDENTS 076015J (ENGLISH))

Rationale

The Doctor of Philosophy degree is designed to equip men and women as beginning researchers and scholars in the traditional fields of theology as well as in fields of study related to the humanities and social sciences which are integrated with theological perspectives. It provides a qualification recognised by theological and Bible colleges as well as universities for those who aim to teach in these fields.

Admission Requirements

Academic Qualifications³

MTh, OR

BTh/BMin Hons, with at least Upper Second Class Honours and at least a Distinction in the thesis, OR

BTh or BMin or BDiv plus a Graduate Diploma with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Distinction in a major project of at least 12,000 words, OR

BTh or BMin or BDiv plus a Coursework Masters (such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Distinction in a major project of at least 12,000 words in FoR, OR

MDiv or MMin with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Distinction in a major project of at least 12,000 words in FoR, OR

MDiv or MMin plus a Coursework Masters (such as MA(Th/Min) or MTS) with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Distinction in a major project of at least 12,000 words in FoR, OR

MTS, MA(ChrStuds) or MML with embedded RTP, with satisfactory completion of Research Methods, an overall GPA \geq 3.0 and \geq Distinction in a major project of at least 12,000 words,

OR

Theological and non-theological qualifications deemed by Research Committee to provide a suitable grounding for Doctor of Philosophy study.

RTP = Research Training Pathway – see general information at the start of the Course Outlines section

FoR = Field of Research

Language Qualifications: All applicants to the course where studied in English are to demonstrate proof of English language proficiency, in accordance with the English Language Proficiency Policy. For students from a non-English speaking background the IELTS test scores required are 7.5 overall with a min 7.5 in reading and writing, 7.0 in listening and 6.5 in speaking.

³ Australian College of Theology awards, or awards determined to be equivalents.

Structure
<p>Length: 3 year F/T (6 semesters) or P/T equivalent up to 6 years (12 semesters)</p> <p>Thesis: 80-100,000 word thesis. Total word count includes footnotes, but excludes the bibliography.</p>
Rules
<ol style="list-style-type: none"> 1. See Regulations for Research Degrees, and Research Degree Policies and Procedures. 2. All applicants seeking entry to the PhD must have completed biblical and other language requirements that lay the foundation for research in their topic. For those candidates seeking to undertake research in Bible and Languages, this requirement will normally be at least 8 cps in either Biblical Hebrew (LA003A and LA003B) or New Testament Greek (LA004A and LA004B) and at least 8 cps of biblical language exegesis in their initial theology degree. Those seeking to undertake research in a field of the Department of Ministry and Practice or Christian Thought and History must demonstrate to the satisfaction of Research Committee that the biblical language requirements expected of PhD candidates pursuing research in Bible and Languages are not required for their proposed research. 3. Candidates must submit an annual report throughout the duration of candidature. 4. Candidates must satisfactorily complete Confirmation of Candidature. 5. Candidates must satisfactorily complete the requirements of the Human Research Ethics Committee, where relevant. 6. Candidates may apply for leave, suspension and/or extension of candidature. 7. Candidates must attend, and participate in, a minimum of 4 college research seminars (or other research conference approved by the Graduate School of Research) during each year of full time candidature (minimum of 2 for each year of part time candidature). 8. Candidates must present at least one seminar or conference paper of no less than 20 minutes' duration at a seminar or research conference approved by the Graduate School of Research prior to submission of the thesis. 9. Candidates must submit a thesis or approved body of work for examination. 10. Candidates must produce a citation in plain English which enables those with no specialised knowledge of the field to comprehend the nature of the research and appreciate its contribution to society.
Learning Outcomes
<p>The degree of Doctor of Philosophy (AQF level 10) is a research doctorate awarded on the basis of the satisfactory completion of a thesis or body of work (thesis by publication). The thesis must make an original contribution to the relevant field of knowledge, integrating Christian theological perspectives and show evidence of original research and the exercise of independent critical analysis. Although a candidate works under a supervisor, the candidate is expected to demonstrate independence of thought.</p>

The award of the degree may be taken to certify that a candidate has been trained in the techniques relevant to the field of research, and is capable, without supervision, of applying these techniques to other research projects, and has become sufficiently familiar with a significant area of discipline within which the candidate has worked to be able to assess critically the present state of knowledge in the subject and to conceive original possibilities for further investigation with an increasing independence.

1. The thesis must embody the results of independent scholarship and research. It may be either a critical and analytical study of existing material or, as is more usual, an original contribution to the subject. In either case it must show evidence of originality and independence of thought, posing a new insight into the topic or formulating an existing issue in a novel and useful way.
2. The candidate must demonstrate that they are aware of, understand, and are able to read and analyse the literature—including primary source and scholarly material in languages other than English—that is directly relevant to the topic as well as related areas of significance, and are able to make considered judgments.
3. The thesis must be a work of appropriate literary standard. One way of gauging whether a candidate's work constitutes an original contribution to the relevant field is to consider the extent to which the thesis is publishable. Criteria that will help decide whether a thesis is publishable are:
 - there is emerging and/or growing interest in the subject area of the thesis such that the thesis, if published, would complement what has been published already, or, the thesis makes a radically new contribution to the subject area;
 - the thesis is well-written, its ideas are accessible, and it would lend itself to conversion to published format;
 - there are well-regarded international scholars who could be advocates for the published version of the thesis.

Graduates of the Doctor of Philosophy will be able to:

Knowledge

1. Create a substantial body of knowledge at the frontier of a field of theology and/or associated disciplines, including knowledge that constitutes an original contribution to the field.
2. Demonstrate substantial knowledge of research principles and methods applicable to the field of study.
3. Exhibit cognitive and technical skills to demonstrate expert understanding of theoretical knowledge in their discipline and to reflect critically on that theory and its potential application(s).

Skills

4. Demonstrate expert, specialised cognitive skills and use of intellectual independence to think critically, evaluate existing knowledge and ideas, undertake systematic investigation, and reflect on theory and practice to generate original knowledge.
5. Communicate a coherent and sustained argument effectively and disseminate research findings to specialist and non-specialist audiences.

Application of knowledge and skills

6. Demonstrate the application of knowledge and skills with autonomy and authoritative judgement as an expert and scholar.
7. Demonstrate the application of knowledge and skills with initiative, creativity and responsibility in new situations and/or for further learning.

Course Accreditation

This course is currently accredited until 31 December 2030.

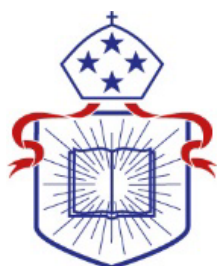
DOCTOR OF THEOLOGY (*HONORIS CAUSA*)

The Doctor of Theology was the first and principal research doctorate until its conclusion as an awarded research degree of the Australian College of Theology at the end of 2023. The degree of Doctor of Theology (*Honoris Causa*) is a long-standing award, governed by the [Honorary Degrees Policy](#), recognising significant contributions of people whom it is appropriate to honour in accordance with the policy.

The Board of Directors may confer the degree of Doctor of Theology (honoris causa) on a person if the Board is satisfied that person meets all of the eligibility criteria outlined in the policy. As part of the eligibility requirements, the person must meet one or more of the following criteria:

- (i) The person has made a sustained and distinguished contribution to theological scholarship in Australia;
- (ii) The person has made a sustained and distinguished contribution to theological education in Australia;
- (iii) The person has made a significant contribution to the leadership of the Christian church in Australia;
- (iv) The person has made a significant and academic service to the Australian College of Theology

The Policy outlines the anticipated frequency of awarding of the degree, the nominations process, the nomination evaluation process, and the process for conferral of the honorary degrees.



**Australian College
of Theology**

An Australian University College

NON-AQF QUALIFICATIONS

CERTIFICATE IN THEOLOGY
(FORMERLY KNOWN AS THE ASSOCIATE IN THEOLOGY,
THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale

1. Intended to further the education of adults in relation to Christian faith and life. Its aim is to stimulate the interest of alert and enquiring minds. What is required is not so much academic scholarship as an understanding of Christian theology and its implication for contemporary life.
2. Makes an ideal preparatory and enabling program for students who wish, at a future point, to undertake study at undergraduate level in the ACT, but may not otherwise meet the entry requirements of an accredited undergraduate award or may find undertaking accredited undergraduate level study, without suitable preparation, arduous.

Admission Requirements

See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria.

Academic Qualifications:

- 1) Completion of year 10 or equivalent
- 2) Enrolment in the Certificate in Theology may be extended to students entering year 10 in a school-supported program where the following conditions are met:
 - Students entering the program hold a band 7 or above in English domains (reading, writing) for Year 9 NAPLAN; OR
 - A student with a NAPLAN result in English domains (reading, writing) lower than band 7 are admitted only by affiliated colleges with a recommendation in relation to capacity from the local coordinator. The local coordinating teacher would be permitted to approve the academic readiness of a student with a lower NAPLAN result.

Structure

Units to pass: 6

Foundational units

NT New Testament
OT Old Testament
CB Christian Belief

Additional units

Any 3 units from the suite of Certificate level units, available to view on the ACT website at www.actheology.edu.au

Grades and Graduating Levels

Passing Grade: 50% or above.

All assessment items must be submitted in order to record a passing grade for a unit.

Graduating levels

80% average or above = Pass with Distinction

65%-79% average = Pass with Merit
50%-64% average = Pass

Course load and Assessment

The student demand hours for Certificate units is recognised by the ACT Academic Board as 50 hours per unit, with a requirement that each Certificate unit contain 12-13 hours of teacher-directed learning.

Assessment methods for Certificate units were historically conducted by way of an essay and an examination when the award was open for private enrolments. Enrolment in this course now is only through colleges approved by ACT to deliver the course. These colleges are welcome to determine the appropriate assessment methods for units.

The assessment output of Certificate units is required as 2000 words of assessment or equivalent output in the form of examinations or other assessment activities.

ACADEMIC STUDIES IN THEOLOGY CERTIFICATE

(COURSE CODE: ASTC, THIS COURSE IS NOT AVAILABLE TO OVERSEAS STUDENTS)

Rationale
This course is a preparatory and enabling pre-diploma program.
Government Assistance
The Academic Studies in Theology Certificate has been approved as an approved course for Centrelink payments, when taken by eligible candidates in at least 75% of a full time mode.
Admission Requirements
See Coursework Course Enrolment Policy and the English Language Proficiency Policy for further information. Below is a summary of admission criteria. Academic Qualifications: Year 10 or equivalent
Structure
<p>Units to pass: 8 F/T load: 4 units per semester</p> <p>Foundational units NT New Testament OT Old Testament CB Christian Belief ISS Introducing Study Skills DSS Developing Study Skills</p> <p>Additional units Any 3 units from the suite of Certificate level units, available to view on the ACT website at www.actheology.edu.au</p>
Grades and Graduating Levels
<p>Passing Grade: 50% or above All assessment items must be submitted in order to record a passing grade for a unit.</p> <p>Graduating levels 80% average or above = Pass with Distinction 65%-79% average = Pass with Merit 50%-64% average = Pass</p>
Course load and Assessment
The student demand hours for Certificate units is recognised by the ACT Academic Board as 50 hours per unit, with a requirement that each Certificate unit contain 12-13 hours of teacher-directed learning.

Assessment methods for Certificate units were historically conducted by way of an essay and an examination when the award was open for private enrolments. Enrolment in this course now is only through colleges approved by ACT to deliver the course. These colleges are welcome to determine the appropriate assessment methods for units.

The assessment output of Certificate units is required as 2000 words of assessment or equivalent output in the form of examinations or other assessment activities.

CONSTITUTION OF AUSTRALIAN COLLEGE OF THEOLOGY LIMITED
A Public Company Limited by Guarantee

(as amended 3 May 2011, 12 May 2021 and 3 May 2022)

1. PRELIMINARY

Preamble

1.1 The Australian College of Theology was constituted on 2 October 1891 by the General Synod of the Church of England in the Dioceses of Australia and Tasmania to foster and direct a systematic study of Divinity, especially among the Clergy.

The Australian College of Theology was reconstituted on 3 September 1900 and its Constitution was amended in 1910, 1916, 1926, 1932 and 1945 by the General Synod of the Church of England in the Dioceses of Australia and Tasmania.

On 15 May 1962 and subsequently on 29 September 1966 the Australian College of Theology was reconstituted by the General Synod of the Church of England in Australia. The Constitution of the Australian College of Theology was amended by the General Synod of the Church of England in Australia, which on 21 August 1981 was renamed the Anglican Church of Australia, in 1973, 1992, 1995 and 2004.

On 29 November 1995, the Australian College of Theology Council Inc was incorporated as an association under the Associations Incorporation Act 1984 (NSW).

On 6 September 2007, the Australian College of Theology Council Inc was registered pursuant to the provisions of the *Corporations Act 2001* (Cth) as a public company limited by guarantee in the name of the Australian College of Theology Council Limited.

On 24 October 2007, the General Synod of the Anglican Church of Australia consented to the change of name of the Australian College of Theology Council Limited to the Australian College of Theology Limited and the modification of the Constitution of the Australian College of Theology Council Limited in accordance with this Constitution and provided for the repeal of the existing Constitution of the Australian College of Theology.

On 3 May 2011, 12 May 2021 and 3 May 2022, the Constitution of the Australian College of Theology Limited was amended in accordance with the then Constitution.

1.2 The Australian College of Theology Limited operates in association with affiliated Christian theological colleges and affiliated Christian higher education institutions, each with their own church and agency stakeholders.

Christian foundation

1.3 The Australian College of Theology Limited:

- (a) holds the Christian faith as professed by the church of Christ from primitive times and in particular as set forth in the creeds known as the Nicene Creed and the Apostles' Creed;
- (b) receives all the canonical scriptures of the Old and New Testaments as being the ultimate rule and standard of faith given by inspiration of God and containing all things necessary for salvation; and
- (c) obeys the commands of Christ, teaches His doctrine and follows and upholds His discipline.

Definitions

1.4 The following words have these meanings in this Constitution unless the contrary intention appears:

Academic Board has the meaning specified in Clause 8.11;

ACNC Act means the *Australian Charities and Not-for-profits Commission Act 2012* (Cth);

ACT means the public company limited by guarantee constituted and governed by this Constitution under the name Australian College of Theology Limited;

ACT Committee has the meaning specified in Clause 8.10 and includes the Academic Board and a committee of the Academic Board established under Clause 8.11;

Affiliation Agreement means an agreement between ACT and an Affiliated College entered into in accordance with Clause 7.2(b);

Affiliated College means a Denominational College or a Non-denominational College which has executed an Affiliation Agreement with ACT;

Category means a Category of Members specified in Clause 3.1;

CEO means the Chief Executive Officer for the time being of ACT;

Christian Foundation of ACT means the declarations set out in Clause 1.3;

Constitution means this Constitution as amended from time to time, and a reference to a particular Part, Clause or Schedule has a corresponding meaning;

Corporations Act means the *Corporations Act 2001* (Cth);

Custodian Member Eligibility Criteria has the meaning specified in paragraph 3(c) of Schedule 2.

Deductible Contributions means a contribution of money or property as described in item 7 or 8 of the table in section 30-15 of the Tax Act in relation to a fundraising event held for the principal purpose of ACT;

Denominational College means a Christian theological college which is directly or indirectly controlled, or recognised, by the synod, assembly or equivalent governing body of one or more Christian denominations;

Direct Vote means a vote contained in a physical document, an email or another electronic communication delivered to ACT;

Director means a person holding office as a director of ACT;

Directors means all or some of the Directors acting as a board;

EFT has the meaning specified in Clause 3.2;

Extraordinary Resolution has the meaning specified in Clause 3.23;

Gifts means gifts of money or property for the principal purpose of ACT;

Governing Board means a formally constituted governing body that is collectively accountable for the governance and performance of an entity overall (including, in the case of an Affiliated College, compliance with the relevant Affiliation Agreement);

Higher Education Threshold Standards means the *Higher Education Standards Framework (Threshold Standards) 2021* made under section 58(1) of the *Tertiary Education Quality and Standards Agency Act 2011* (Cth);

Independent Person means a person who:

- (a) would be regarded as an "independent member" for the purposes of Standard 6.1.1 of the Higher Education Threshold Standards;
- (b) does not have a material personal, financial, business or other interest in, or dealings with, ACT or an Affiliated College;
- (c)
 - (i) is not enrolled as a candidate for an academic award of ACT;
 - (ii) is not employed by ACT or an Affiliated College;

- (iii) has not had an employment relationship with ACT or an Affiliated College within the last three years;
 - (iv) is not employed by a university or other higher education institution in a role which is directly engaged in the study of theology and/or other disciplines related to Christian ministry, thought or practice;
 - (v) is not a member of the Governing Board of an Affiliated College; or
 - (vi) has not been a member of the Governing Board of an Affiliated College within the last three years; and
- (d) is free of any interest, position, association or relationship with ACT or an Affiliated College that might influence, or reasonably be perceived to influence, their capacity to exercise independent judgement,

as determined by the Nominations Eligibility Committee prior to the person's:

- (A) selection as a Custodian Member;
- (B) nomination for election as a Director who must be an Independent Person; or
- (C) nomination for appointment as the Visitor;

Large Affiliated College is an Affiliated College with an EFT of 120 or more;

Member means a member of ACT and:

- (a) **Ex-officio Member** means a Member in Category A, B, C, H, I or L;
- (b) **Custodian Member** means a Member in Category D, E, F or G; and
- (c) **Graduate Member** means a Member in Category J or K;

Nominations Eligibility Committee means the committee constituted in accordance with Part 9;

Non-denominational College means a Christian higher education institution (not being a Denominational College) which is engaged in the study of theology and/or other disciplines related to Christian ministry, thought and practice;

Objects of ACT means the purposes and objects of ACT specified in Clause 2.1;

Register means the register of Members under the Corporations Act;

Registered Office means the registered office of ACT;

Secretary means a person appointed under Clause 11.1 as secretary of ACT, and where appropriate includes an acting secretary and a person appointed by the Directors to perform all or any of the duties of a secretary of ACT;

Selector has the meaning specified in paragraph 2 of Schedule 2;

Special Resolution has the same meaning as in the Corporations Act;

Tax Act means the *Income Tax Assessment Act 1997* (Cth); and

Visitor means the person appointed under Clause 4.1(f) as the visitor of ACT.

Interpretation

1.5 In this Constitution unless the contrary intention appears:

- (a) words importing any gender include both genders;
- (b) the word "meeting" includes a meeting using technology that gives the participants a reasonable opportunity to participate and is approved by the Directors;

- (c) the word "person" includes a firm, a body corporate, a partnership, a joint venture, an unincorporated body or association or an authority;
 - (d) the word "present" in the context of a person being present at a meeting includes participating in the meeting using technology that gives the participants a reasonable opportunity to participate and is approved by the Directors;
 - (e) the word "resolution" includes the situations where:
 - (i) a Custodian Member entitled to vote for the purposes of an Extraordinary Resolution casts a Direct Vote in accordance with Clause 3.23;
 - (ii) a Member entitled to vote at a meeting casts a Direct Vote in accordance with Clauses 5.17 and 5.18; and
 - (iii) a person entitled to participate in a meeting (other than a meeting of Members) has notice of the meeting and prior to the meeting sends to the Secretary a physical document, an email or another electronic communication assenting to a proposed resolution;
 - (f) the words "writing" and "written" includes printing, typing and other modes of reproducing words in a visible form including any representation of words in a physical document, an email or another electronic communication or form or otherwise;
 - (g) the singular includes the plural and vice versa;
 - (h) a reference to a law includes regulations and instruments made under the law;
 - (i) a reference to a law or a provision of a law includes amendments, re-enactments or replacements of that law or the provision;
 - (j) a reference to a Part, Clause or Schedule is a reference to a Part, Clause or Schedule to this Constitution; and
 - (k) a power, an authority or a discretion reposed in a Director, the Directors, ACT in general meeting or a Member may be exercised at any time and from time to time.
- 1.6 Unless the contrary intention appears in this Constitution, an expression has, in a provision of this Constitution that deals with a matter dealt with by a particular provision of the Corporations Act, the same meaning as in that provision of the Corporations Act.
- 1.7 If the Company is registered under the ACNC Act:
- (a) subject to the paragraph (b), the provisions of the Corporations Act in Part 2G.2 (meetings of members of companies) and Part 2G.3 (minutes and members; access to minutes) apply as if section 111L(1) of the Corporations Act was not enacted; and
 - (b) where a provision of the Corporations Act referred to in section 111L(1) includes a reference to the Australian Securities and Investments Commission (**ASIC**) including a reference to lodging any document with, or seeking consent or approval from, ASIC that provision does not apply to ACT to the extent that section 111(L) of the Corporations Act is in force.
- 1.8 Headings are inserted for convenience and are not to affect the interpretation of this Constitution.

Replaceable rules not to apply

- 1.9 The provisions of the Corporations Act that apply as replaceable rules are displaced by this Constitution and accordingly do not apply to ACT.

Transitional arrangements

1.10 The other provisions of this Constitution are subject to the transitional arrangements in Parts 22 and 23.

2. PURPOSE, OBJECTS AND POWERS

Purpose and Objects

2.1 The purpose and objects of ACT are to foster and direct the systematic study of theology and other disciplines related to Christian ministry, thought and practice, primarily through Affiliated Colleges which act consistently with the Christian Foundation of ACT, and by:

- (a) teaching and research in a manner and at a level comparable to the standards of Australian universities;
- (b) awarding higher education qualifications equivalent to awards offered in Australian universities, and delivering the related courses in a variety of modes;
- (c) engaging in student-centred teaching and learning that advances knowledge, encourages freedom of speech and academic freedom, and enhances the pursuit of vocational excellence;
- (d) facilitating each Affiliated College's realisation of the full potential of its formational, educative and scholarly endeavour;
- (e) fostering and enhancing a culture of research and scholarship that leads to new knowledge and original creative endeavour;
- (f) promoting the study of theology and other disciplines related to Christian ministry, thought and practice in the wider community;
- (g) enhancing the higher education status of ACT; and
- (h) underpinning the purpose and objects of ACT through governance, procedural rules, policies, financial arrangements and planning, and quality assurance processes which are sufficient to ensure the academic integrity of ACT's learning and teaching activities, and research,

and doing all other things as may be incidental, ancillary or conducive to the attainment of the purpose and objects of ACT.

Powers

2.2 ACT has the legal capacity and powers of an individual and all the powers of a body corporate under the Corporations Act.

Application of income and property

2.3 The income and the property of ACT, however derived:

- (a) must be applied solely towards the promotion of the Objects of ACT; and
- (b) may not be paid or transferred to a person in their capacity as a Member, in whole or in part, either directly or indirectly by way of dividend, bonus, benefit or otherwise.

2.4 Clause 2.3 does not prevent payment, directly or indirectly, in good faith to a Member:

- (a) of reasonable remuneration for services to ACT in the ordinary course of business;
- (b) for goods supplied by the Member to ACT in the ordinary course of business;
- (c) of fair and reasonable interest on money borrowed by ACT in the ordinary course of business from the Member at a rate not exceeding that fixed for the purposes of this

paragraph by ACT in a General Meeting;

- (d) of reasonable rent or equivalent payment (including licence fees) for use of premises let by the Member to ACT; or
- (e) in furtherance of the Objects of ACT.

3. MEMBERSHIP

Categories of Members

3.1 The Members are:

- (a) persons representing the interests of Affiliated Colleges, being:
 - (i) the principal of each Affiliated College (**Category A**, including a person with another title holding an equivalent position as determined by the Governing Board of the Affiliated College), provided that the Governing Board of the Affiliated College may at any time nominate a person other than the Principal as the member in Category A;
 - (ii) the chair or another board member nominated by the Governing Board of each Affiliated College (**Category B**, including a person with another title holding an equivalent position as determined by the Governing Board of the Affiliated College); and
 - (iii) in the case of each Large Affiliated College, another member of the Governing Board of the Large Affiliated College appointed from time to time by the Governing Board (**Category C**). If the Governing Board of a Large Affiliated College fails to appoint a Member, no vacancy in the Members in Category C arises, and the Governing Board of a Large Affiliated College can appoint a Member in Category C at any subsequent time.

A Member in Category A, B or C is an Ex-officio Member;

- (b) Independent Persons representing the interests of Christian denominations which control or recognise Denominational Colleges and Christian stakeholders of Non-denominational Colleges, being:
 - (i) in the case of a Denominational College, a person who holds a senior position within the relevant Christian denomination or is member of the denomination's governing synod, assembly or equivalent body (**Category D**);
 - (ii) in the case of a Non-denominational College, a person who holds a senior position in, or is member of the Governing Board of, a Christian stakeholder of the Affiliated College (**Category E**);
 - (iii) the prescribed number (as specified in the table in Schedule 1) of members of Christian denominations who have a stake in the governance and ministry of Denominational Colleges (**Category F**); and
 - (iv) the prescribed number (as specified in the table in Schedule 1) of members of Christian organisations who have a stake in the governance and ministry of Non-denominational Colleges (**Category G**),

all of whom are to be selected in accordance with Clauses 3.8–3.10 and Schedule 2. A Member in Category D, E, F or G is a Custodian Member. Custodian Members have special responsibilities under this Constitution which are set out in Clause 3.22; and

- (c) other persons who have an interest in the governance and ministry of ACT, being:
 - (i) the Directors, excluding those Directors who are Members in another Category

(**Category H**);

- (ii) the CEO (**Category I**);
- (iii) the prescribed number (as specified in the table in Schedule 1) of persons:
 - (A) holding the research degree of Master or Doctor awarded by ACT (**Category J**); and
 - (B) holding any other degree awarded by ACT (**Category K**),
 all of whom are to be selected in accordance with Clauses 3.11–3.13 and Schedule 3; and
- (iv) student representatives elected as members of the Academic Board or any committee of the Academic Board (**Category L**), provided that if the number of such student representatives exceeds three, three of them as selected by the CEO in consultation with the chair of the Academic Board.

A Member in Category H, I or L is also an Ex-officio Member. A Member in Category J or K is a Graduate Member.

Determination of Large Affiliated Colleges

- 3.2 By no later than 30 June and 31 December each year, the CEO must:
- (a) determine whether the EFT for each Affiliated College is 120 or more;
 - (b) advise an Affiliated College if it has become a Large Affiliated College for the purposes of this Constitution, in which case Clause 3.19 will apply; and
 - (c) advise an Affiliated College if it has ceased to be a Large Affiliated College for the purposes of this Constitution, in which case Clause 3.14(f) will apply.

For these purposes, **EFT** means the number (rounded up to two decimal places) per semester of full-time equivalent students enrolled through an Affiliated College as candidates for an academic award of ACT averaged across the immediately preceding six semesters as at 31 March or 31 August (as the case may be) and reported to the Department of Education, Skills and Employment for the purposes of TCSI (Tertiary Collection of Student Information).

Restrictions on Membership

- 3.3 A person may not be a Member in more than one Category.
- 3.4 A person is eligible to be:
- (a) selected as a Custodian Member if not already an Ex-officio Member; and
 - (b) elected as a Graduate Member if not already an Ex-officio Member or a Custodian Member.
- 3.5 A person eligible for selection or election in more than one Category may be selected, or nominated for election, in one Category only.

Member consents etc.

- 3.6 Within 30 days of a person becoming a Member, the person must:
- (a) consent to be a Member;
 - (b) acknowledge that as a Member the person is bound by this Constitution (including, in particular, Clause 3.21 and Part 18), the ACNC Act and the Corporations Act; and
 - (c) affirm their agreement with the Christian Foundation of ACT and support for the Objects of ACT,

in such form as may be required, or accepted, by ACT from time to time, provided that a Member in Category L is not required to affirm their agreement with the Christian Foundation of ACT.

Election or appointment of Ex-officio Members

3.7 Subject to the other Clauses of Part 3:

- (a) Ex-officio Members (other than Members in Category C) become Members upon being elected or appointed to the office or position entitling them to be Members; or
- (b) in the case of Members in Category C, being appointed by the Custodian Board of a Large Affiliated College.

Selection of Custodian Members

3.8 Subject to the other Clauses of Part 3, Custodian Members are to be selected in accordance with this Constitution every five years.

3.9 The selection of Custodian Members must take place before the election of Graduate Members.

3.10 The selection of Custodian Members is to be undertaken in accordance with Schedule 2.

Election of Graduate Members

3.11 Subject to the other Clauses of Part 3, Graduate Members are to be elected in accordance with this Constitution every five years.

3.12 The election of Graduate Members must take place after the selection of Custodian Members.

3.13 The election of Graduate Members is to be undertaken in accordance with Schedule 3.

Ceasing to be a Member

3.14 A person ceases to be a Member if the person:

- (a) dies;
- (b) resigns as a Member by notice in writing to ACT;
- (c) is a person who or whose estate is liable to be dealt with in any way under the law relating to mental health;
- (d) does not within 30 days of becoming a Member provide the consent required under Clause 3.6;
- (e) ceases to hold the office or position entitling them to be a Member:
 - (i) including, in the case of Category A, B, C, D or E, if the relevant Denominational College or Non-denominational College ceases to be an Affiliated College; and
 - (ii) for the avoidance of doubt, Members in Categories F and G do not cease to be Members solely because a Denominational College or Non-denominational College ceases to be an Affiliated College and, accordingly, remain Members until the next selection of Members in Categories F and G in accordance with Schedule 2;
- (f) in the case of a Member in Category C, the relevant Affiliated College ceases to be a Large Affiliated College;
- (g) in the case of a Member in Category A, B or C, the Member is removed as a Member by the Governing Body of the Affiliated College by notice in writing to ACT; and

- (h) in the case of a Custodian Member selected by a Selector, the Custodian Member is removed as a Member by the Selector by notice in writing to ACT.

Term of membership of Members

- 3.15 (a) The term of membership of Custodian Members is until the last date for the last date for the next selection of Custodian Members in the relevant Category in accordance with Schedule 2.
- (b) The term of membership of Graduate Members is until the next date specified for the declaration for the poll for the next election of Graduate Members in the relevant Category in accordance with Schedule 3.
- (c) Custodian Members and Graduate Members are eligible for re-selection or re-election upon the expiry of the term of their membership.

Vacancies in Custodian Members and Graduate Members

- 3.16 (a) Where there is a vacancy in the Custodian Members, the CEO will as soon as practicable after the occurrence of the vacancy request the Selector selecting that Custodian Member (if that Selector is still entitled to select a Custodian Member) to select a person who satisfies the relevant Custodian Member Eligibility Criteria as a replacement Custodian Member.
- (b) If the Selector fails to select a person to fill the vacancy:
- (i) the Directors must give notice of the failure to the Selector and request the Selector to select a person who satisfies the relevant Custodian Member Eligibility Criteria as a replacement Custodian Member within 30 days; and
 - (ii) if the failure continues after the expiry of that 30-day period, the Directors may select a person who satisfies the relevant Custodian Member Eligibility Criteria as a replacement Custodian Member in the relevant Category.
- (c) The eligibility of a person to be selected, or the selection of a person, as a Custodian Member is subject to Clause 9.3(a). If the majority of the Nominations Eligibility Committee has not determined that a person satisfies the relevant Custodian Member Eligibility Criteria, any selection of that person as a Custodian Member is of no effect.
- (d) The term of a replacement Custodian Member selected under this Clause is until the last date for the next selection of Custodian Members in the relevant Category in accordance with Schedule 2.
- (e) Upon the expiry of the term of their membership a replacement Custodian Member selected under this Clause is eligible for re-selection.
- 3.17 (a) Where there is a vacancy in the Graduate Members, the CEO will as soon as practicable after the occurrence of the vacancy invite nominations from among the Members and, with appropriate changes, conduct an election among the Members in the manner specified in Schedule 3.
- (b) If no nomination is received, the Directors may elect a person who satisfies the relevant requirements specified in Part 3 as a replacement Graduate Member in the relevant Category.
- (c) The term of a replacement Graduate Member elected under this Clause is until the declaration of the poll for the next election for Graduate Members.
- (d) Upon the expiry of the term of their membership a Graduate Member elected under this Clause is eligible for re-election.

Becoming an Affiliated College or Large Affiliated College

3.18 Upon a Denominational College or Non-denominational College becoming an additional Affiliated College:

- (a) new Members in Categories A, B and (if applicable) C are to be elected or appointed as soon as practicable;
- (b) a person who satisfies the relevant Custodian Member Eligibility Criteria is to be appointed as a new Custodian Member in Category D or E by the Selector which was:
 - (i) nominated by the additional Affiliated College for this purpose; and
 - (ii) approved by the Directors,as part of the application process to become an additional Affiliated College;
- (c) a person who satisfies the relevant Custodian Member Eligibility Criteria is to be appointed as a new Custodian Member in Category F or G by the Selector which was:
 - (i) proposed by the additional Affiliated College for this purpose; and
 - (ii) approved by the Directors,as part of the application process to become an additional Affiliated College;
- (d) except for the one additional Custodian Member in Category F or G for each additional Affiliated College to be selected in accordance with paragraphs (b) and (c), no further Custodian Members in Categories F and G are to be selected until the next selection of new Custodian Members in accordance with Schedule 2; and
- (e) no new Graduate Members are to be elected until the next election of new Graduate Members in accordance with Schedule 3.

If a Selector fails to appoint a as a new Custodian Member in accordance with paragraphs (b) or (c) within 90 days:

- (A) the Directors must give notice of the failure to the Selector and request the Selector to select a person who satisfies the relevant Custodian Member Eligibility Criteria as a Custodian Member within 30 days; and
- (B) if the failure continues after the expiry of that 30-day period, the Directors may select a person who satisfies the relevant Custodian Member Eligibility Criteria as a Custodian Member in the relevant Category.

3.19 Upon an Affiliated College becoming a Large Affiliated College a new Member in Category C is to be elected or appointed as soon as practicable.

Registers of Members and Selectors

3.20 The Directors must ensure:

- (a) the Register is kept up-to-date in accordance with the Corporations Act; and
- (b) a register of Selectors is maintained and kept up-to-date.

Fiduciary duties of Members

3.21 In exercising their powers and responsibilities as members of ACT under this Constitution and the Corporations Act, Members must act:

- (a) in good faith;
- (b) honestly and fairly in the best interests of ACT; and
- (c) to ensure ACT adheres to the Christian Foundation of ACT and pursues the Objects of

ACT.

Special powers and responsibilities of Custodian Members

- 3.22 In addition to the ordinary powers and responsibilities of Members as members of ACT under this Constitution and the Corporations Act, Custodian Members have additional powers and responsibilities under this Constitution to ensure ACT adheres to the Christian Foundation of ACT and pursues the Objects of ACT:
- (a) in the event of the winding up or dissolution of ACT, by determining the identity of funds or institutions to receive distribution of any property remaining after satisfaction of all ACT's debts and liabilities in accordance with Clause 20.2; and
 - (b) in approving amendments to this Constitution as required by Clause 21.2.

Extraordinary Resolutions

- 3.23 The special powers and responsibilities of the Custodian Members under Clauses 20.2 and 21.2 require certain matters to be approved by an Extraordinary Resolution.

An Extraordinary Resolution requires:

- (a) a Special Resolution to be passed in accordance with this Constitution and the Corporations Act; and
- (b) subsequent to the passing of the Special Resolution, 75% of the Custodian Members approving the determination or amendment, as the case may be, within 90 days of the passing of the Special Resolution pursuant to a Direct Vote.

The Directors may prescribe rules to govern the casting of Direct Votes for the purposes of this Clause, including specification as to the form, method and timing of giving the Direct Vote for the vote to be valid.

The powers and responsibilities of the Custodian Members under paragraph (b) are in addition to the Custodian Members being entitled to vote on the Special Resolution.

4. GENERAL MEETINGS

Annual general meeting

- 4.1 Annual general meetings of ACT are to be held in accordance with the Corporations Act. The business of the annual general meeting must include:
- (a) the consideration of the annual financial report, Directors' report and auditor's report;
 - (b) the election of one-third of the Directors, provided the majority of the Nominations Eligibility Committee has determined a person is an Independent Person prior to the person's nomination for election as an Independent Person;
 - (c) the appointment of the auditor of ACT if there is a vacancy in the office of auditor;
 - (d) the fixing of the auditor's remuneration;
 - (e) the election of four members of the Nominations Eligibility Committee every three years, or the election of a person to be a member of the Nominations Eligibility Committee if there is a vacancy in the membership of the Nominations Eligibility Committee;
 - (f) the appointment of an Independent Person as Visitor every three years, or if there is a vacancy in the office of Visitor, provided the majority of the Nominations Eligibility Committee has determined a person is an Independent Person prior to the person's nomination for appointment as Visitor; and
 - (g) if required the fixing of an interest rate for the purposes Clause 2.4(c).

General meeting

- 4.2 The Directors may convene and arrange to hold a general meeting of ACT whenever they think fit and must do so if requested to do so by a majority of the Custodian Members or required to do so under the Corporations Act.

Notice of general meeting

- 4.3 Notice of a meeting of Members must comply with the requirements of the Corporations Act and may otherwise be given in accordance with Part 15.

If the meeting is to be held in two or more places, the notice must specify the technology that gives the Members a reasonable opportunity to participate and will be used to facilitate the holding of the meeting in that manner.

Calculation of period of notice

- 4.4 In computing the period of notice under Clause 4.3, both the day on which the notice is given or taken to be given and the day of the meeting convened by it are to be disregarded.

Cancellation or postponement of a meeting

- 4.5 Where a meeting of Members (including an annual general meeting) is convened by the Directors they may, whenever they think fit, cancel the meeting or postpone the holding of the meeting to a date and time determined by them. This Clause does not apply to a meeting convened at the request of a majority of the Custodian Members or in accordance with the Corporations Act by a single Director, by Members or by the Directors on the request of Members.

Notice of cancellation or postponement of a meeting

- 4.6 Notice of cancellation or postponement of a general meeting must state the reason for cancellation or postponement and be given:
- (a) to each Member individually; and
 - (b) to each other person entitled to be given notice of a meeting of the Members under the Corporations Act.

Contents of notice of postponement of meeting

- 4.7 A notice of postponement of a general meeting must specify:
- (a) the postponed date and time for the holding of the meeting;
 - (b) a place for the holding of the meeting which may be either the same as or different from the place specified in the notice convening the meeting; and
 - (c) if the meeting is to be held in two or more places, the technology that gives the Members a reasonable opportunity to participate and will be used to facilitate the holding of the meeting in that manner.

Number of clear days for postponement of meeting

- 4.8 The number of clear days from the giving of a notice postponing the holding of a general meeting to the date specified in that notice for the holding of the postponed meeting must not be less than the number of clear days' notice of the general meeting required to be given by this Constitution or the Corporations Act.

Business at postponed meeting

4.9 The only business that may be transacted at a general meeting the holding of which is postponed is the business specified in the notice convening the meeting.

Proxy or attorney at postponed meeting

4.10 Where:

- (a) by the terms of an instrument appointing a proxy or attorney, a proxy or an attorney is authorised to attend and vote at a general meeting to be held on a specified date or at a general meeting or general meetings to be held on or before a specified date; and
- (b) the date for holding the meeting is postponed to a date later than the date specified in the instrument of proxy or power of attorney,

then, by force of this Clause, that later date is substituted for and applies to the exclusion of the date specified in the instrument of proxy or power of attorney unless the Member appointing the proxy or attorney gives to ACT at its Registered Office notice in writing to the contrary not less than 48 hours before the time to which the holding of the meeting has been postponed.

Non-receipt of notice

4.11 The non-receipt of notice of a general meeting or cancellation or postponement of a general meeting by, or the accidental omission to give notice of a general meeting or cancellation or postponement of a general meeting to, a person entitled to receive notice does not invalidate any resolution passed at the general meeting or at a postponed meeting or the cancellation or postponement of a meeting.

5. PROCEEDINGS AT GENERAL MEETINGS

Representation of Member

- 5.1 A Member may be present in person or may be represented at any meeting of ACT by proxy or attorney.
- 5.2 Unless the contrary intention appears, a reference to a Member in Part 5 means a Member who is present in person or a person who is a proxy or attorney of a Member.

Quorum

- 5.3 Subject to Clause 5.6, twelve Members present in person are a quorum at a general meeting.
- 5.4 An item of business may not be transacted at a general meeting unless a quorum is present when the meeting proceeds to consider it. If a quorum is present at the beginning of a meeting it is to be deemed present throughout the meeting unless the chair of the meeting on the chair's own motion or at the instance of a Member, proxy or attorney who is present otherwise declares.
- 5.5 If within 15 minutes after the time appointed for a meeting a quorum is not present, the meeting:
 - (a) if convened by, or on requisition of, Members, is dissolved; and
 - (b) in any other case stands adjourned to the same day in the next week and the same time and place, or to such other day, time and place as the Directors appoint by notice to the Members and others entitled to notice of the meeting.
- 5.6 At a meeting adjourned under Clause 5.5(b) six Members present in person are a quorum and, if a quorum is not present within 15 minutes after the time appointed for the adjourned

meeting, the meeting is dissolved.

Appointment and powers of chair of general meeting

- 5.7 The chair of the Directors is entitled to preside as chair at a general meeting.
- 5.8 If a general meeting is held and the chair of the Directors is not present within 15 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act, the following may preside as chair of the meeting (in order of precedence):
- (a) the deputy chair of the Directors;
 - (b) a Director chosen by a majority of the Directors present;
 - (c) the only Director present; and
 - (d) a Member chosen by a majority of the Members present in person.
- 5.9 The chair of a general meeting:
- (a) has charge of the general conduct of the meeting and of the procedure to be adopted at the meeting;
 - (b) may require the adoption of any procedure which is in the chair's opinion necessary or desirable for proper and orderly debate or discussion and the proper and orderly casting or recording of votes at the general meeting; and
 - (c) may, having regard where necessary to the Corporations Act, terminate discussion or debate on any matter whenever the chair considers it necessary or desirable for the proper conduct of the meeting.
- 5.10 A decision by the chair under Clause 5.9 is final unless overturned by resolution of the general meeting.

Adjournment of general meetings

- 5.11 The chair may, with the consent of any meeting at which a quorum is present, and must, if so directed by the meeting, adjourn the meeting to a new day, time or place, but no business may be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- 5.12 When a meeting is adjourned for 30 days or more, notice of the adjourned meeting must be given as in the case of an original meeting.
- 5.13 Except as provided by Clause 5.12, it is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned meeting.
- 5.14 A resolution passed at a meeting resumed after an adjournment is passed on the day it was passed.

Voting on a resolution

- 5.15 When voting on any resolution or other matter put to a vote at a meeting of Members, each Member has one vote.

Questions decided by majority

- 5.16 Subject to the requirements of the Corporations Act, a resolution is taken to be carried if a simple majority of the votes cast on the resolution are in favour of it.

Direct voting

- 5.17 If the Directors so determine (either generally or for a particular meeting), a Member who is

entitled to vote at a meeting is entitled to a Direct Vote. For the avoidance of doubt, this Clause does not apply to the casting of a Direct Vote in relation to an Extraordinary Resolution.

- 5.18 The Directors may prescribe rules to govern the casting of Direct Votes for the purposes of Clause 5.17, including specification as to the form, method and timing of giving the Direct Vote for the vote to be valid.

Appointment of proxy

- 5.19 A Member entitled to attend and vote at a meeting of Members may appoint a person as the Member's proxy to attend and vote for the Member at the meeting.

- 5.20 An appointment of a proxy is valid if it is signed by the Member making the appointment and contains the following information:

- (a) the Member's name and address;
- (b) ACT's name;
- (c) the proxy's name or the name of the office held by the proxy; and
- (d) the meetings at which the appointment may be used. An appointment may be a standing one.

- 5.21 An undated appointment is to be taken to have been dated on the day it is given to ACT.

- 5.22 An appointment may specify the way the proxy is to vote on a particular resolution. In that event:

- (a) the proxy need not vote on a show of hands, but if the proxy does so, the proxy must vote that way; and
- (b) if the proxy has two or more appointments that specify different ways to vote on the resolution, the proxy must not vote on a show of hands.

This Clause does not affect the way that the person can cast any vote which that person is entitled to exercise by virtue of being a Member themselves.

- 5.23 Unless the contrary intention appears, and except to the extent that the appointment of a proxy expressly limits the exercise by the proxy of the power to vote at a meeting, a proxy has the same rights to attend, vote and otherwise act at the meeting as a Member attending the meeting in person.

- 5.24 An appointment of a proxy does not need to be witnessed.

- 5.25 A later appointment revokes an earlier one.

Receipt of proxy and powers of attorney

- 5.26 An instrument appointing a proxy or a power of attorney may not be treated as valid unless the instrument or power of attorney (and any power of attorney under which the document is signed or, in the case of an unregistered power, a copy of that power or authority certified as a true copy), is or are received by ACT not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument or power of attorney proposes to vote at the Registered Office or at any other place specified for that purpose in the notice convening the meeting.

If the notice convening a general meeting specifies a facsimile number or an email or other electronic address to which an instrument appointing a proxy, or a power of attorney (and related materials) may be sent then receipt by the facsimile machine on that number of a complete and legible facsimile of the document or receipt at that email or electronic address will be taken as a receipt by ACT at the specified place for the purposes of this Clause.

Validity of vote in certain circumstances

5.27 A vote given in accordance with the terms of an instrument of proxy or of a power of attorney is valid notwithstanding:

- (a) the Member who has appointed the proxy or executed the power of attorney has died or become a person who or whose estate is liable to be dealt with in any way under the law relating to mental health; or
- (b) the revocation of the instrument, or of the authority under which the instrument was executed, or of the power,

if notice in writing of the death, circumstances under the law relating to mental health, revocation or transfer given by a person qualified or authorised to give notice (with appropriate evidence as required) has not been received by ACT at the Registered Office before the commencement of the meeting or adjourned meeting at which the instrument is used, or the power is exercised.

Auditor entitled to notice of meeting

5.28 ACT must give its auditor (if any):

- (a) notice of a general meeting in the same way that a Member is entitled to receive notice; and
- (b) any other communications relating to the general meeting that a Member is entitled to receive.

6. THE DIRECTORS

Number of Directors

6.1 The minimum number of directors is nine and the maximum number is twelve.

Election of Directors

6.2 At each annual general meeting, the Members are to elect three Directors.

6.3 At the first annual general meeting in each triennium, the Directors elected pursuant to Clause 6.2 must include:

- (a) a Custodian Member;
- (b) one Independent Person who has administration experience in higher education at a senior level; and
- (c) an Independent Person.

6.4 At the second annual general meeting in each triennium, the Directors elected pursuant to Clause 6.2 must include:

- (a) a principal of an Affiliated College;
- (b) one Independent Person who has financial expertise and financial management experience at a senior level; and
- (c) an Independent Person.

6.5 At the third annual general meeting in each triennium, the Directors elected pursuant to Clause 6.2 must include:

- (a) a principal of an Affiliated College;
- (b) one Independent Person who has commercial expertise at a senior level within the public

or private sector; and

(c) a person who may or may not be an Independent Person.

- 6.6 Each person who is nominated for election as an Independent Person must have been determined by the majority of the Nominations Eligibility Committee to be an Independent Person and, where applicable, as meeting any other criteria specified in Clause 6.3(b), 6.4(b) or 6.5(b) prior to the person's nomination.
- 6.7 Where the number of persons elected as Directors at an annual general meeting who satisfy the requirements of Clause 6.3, 6.4 or 6.5 and Clause 6.6 is less than three, the CEO must declare a vacancy.
- 6.8 The majority of Directors must be Independent Persons.

Appointment of additional Directors

- 6.9 The Directors may appoint up to three additional Directors for a term not exceeding three years, provided that any additional Director who is to be an Independent Person must have been determined by the majority of the Nominations Eligibility Committee to be an Independent Person prior to the person's appointment.

Term of Office

- 6.10 An elected Director holds office until the conclusion of the third annual general meeting following their election and is eligible for re-election.
- 6.11 A Director appointed in accordance with Clause 6.9 holds office until the expiry of their term (or, if no term is specified, until the conclusion of the annual general meeting after their appointment) and is eligible for reappointment.
- 6.12 (a) A person may not hold office as a Director for a continuous period of twelve years or more without being re-elected by Special Resolution (or their appointment being approved by Special Resolution).
- (b) In determining whether a person has served a continuous period of twelve years or more as a Director, any time served as the result of an appointment under Clause 6.13 is to be disregarded.
- (c) If a person who has served a continuous period of twelve years or more as a Director ceases to be a Director, that person may not, for a further 360 days, be elected or appointed as a Director.

Vacancy

- 6.13 If at any time the position of an elected Director becomes vacant, the position must be filled:
- (a) by the Directors appointing a person who satisfies the requirements of the same paragraph of Clause 6.1, 6.2 or 6.3 which applied to the election of the Director whose position has become vacant; and
- (b) in a manner which ensures that the Directors satisfy the requirements of Clauses 6.1 to 6.12 inclusive.

A Director appointed under this Clause holds office until the time when the elected Director they were appointed to replace would have retired in accordance with this Constitution and is eligible for election.

Remuneration of Directors

- 6.14 If ACT in general meeting so resolves, the Directors may be paid remuneration fixed by ACT for their services as Directors.

Travelling expenses

6.15 A Director is entitled to be reimbursed out of the funds of ACT for such reasonable travelling, accommodation and other expenses as the Director may incur when travelling to or from meetings of the Directors or an ACT Committee or when otherwise engaged on the business of ACT.

Director's interests

- 6.16 (a) Subject to complying with the Corporations Act and, if applicable, the ACNC Act regarding disclosure of and voting on matters involving material personal interests, a Director may:
- (i) subject to the approval of a majority of the other Directors:
 - (A) hold any office, act in a professional capacity (or be a member of a firm which acts in a professional capacity) or enter any contract or arrangement with ACT,
 - (B) for the occasional provision of academic or professional services, or the occasional supply of goods, in the ordinary course of business; and
 - (ii) participate in any association, institution, fund, trust or scheme for past or present employees or Directors or persons dependent on or connected with them.
- (b) A Director may do anything mentioned in paragraph (a) despite the fiduciary relationship of the Director's office:
- (i) without any liability to account to ACT for any direct or indirect benefit accruing to the Director; and
 - (ii) without affecting the validity of any contract or arrangement.
- (c) A Director must make known to ACT any conflict of interest or any affiliation that the Director has with an actual or prospective supplier of goods or services to ACT or with an actual or prospective recipient of grant funds from ACT or with an organisation with competing or conflicting objectives.
- (d) A Director must not be present or participate in, vote on or be counted in a quorum when any matter referred to in paragraph (a) or (c) relating to or involving the Director is being considered or decided by the Directors.
- (e) A reference to ACT in this Clause is also a reference to each related body corporate of ACT.

Signing documents

6.17 A Director is not disqualified because of a material personal interest from signing or participating in the execution of a document by or on behalf of ACT.

Vacation of office of Director

- 6.18 In addition to the circumstances in which the office of a Director becomes vacant under the Corporations Act or the ACNC Act, the office of a Director becomes vacant if the Director:
- (a) dies;
 - (b) resigns from the office by notice in writing to ACT;
 - (c) is a person who or whose estate is liable to be dealt with in any way under the law relating to mental health;
 - (d) is ineligible to be a Director under, or is removed pursuant to, the Corporations Act or the ACNC Act;

- (e) is not present personally at three consecutive meetings of the Directors without leave of absence from the Directors;
- (f) is the subject of a resolution of ACT terminating their appointment as a Director;
- (g) in the case of a Director within Clause 6.3(a), the Director is not a Custodian Member;
- (h) in the case of a Director within Clause 6.4(a) or 6.5(a), the Director is not the principal of an Affiliated College; or
- (i) in the case of a Director who is required to be an Independent Person, the Director is not an Independent Person.

7. POWERS AND DUTIES OF DIRECTORS

Governance and business of ACT

7.1 The corporate and academic governance and business of ACT are the responsibility of the Directors, who may exercise all such powers of ACT as are not, by the Corporations Act or by this Constitution, required to be exercised by ACT in general meeting.

Exercise of powers

7.2 Subject to the restrictions in this Clause, the Directors may exercise the following powers of ACT:

- (a) to determine the criteria (including criteria based on the Higher Education Threshold Standards) which a Christian theological college or a Christian higher education institution must satisfy to offer an academic award of ACT; and
- (b) to approve a Christian theological college or a Christian higher education institution as an Affiliated College and authorise the Affiliated College to offer an academic award of ACT, including power:
 - (i) to require the Christian theological college or the Christian higher education institution to affirm their agreement with the Christian Foundation of ACT in a form acceptable to ACT, provided that the Directors must not require the Christian theological college or the Christian higher education institution to affirm or assent to any further doctrinal statement;
 - (ii) to approve the Selectors which are to be invited to select Custodian Members pursuant to Clauses 3.18(c) and (d) and Schedule 2 once the Christian theological college or the Christian higher education institution becomes an Affiliated College;
 - (iii) to execute an Affiliation Agreement with the Christian theological college or the Christian higher education institution setting out the basis on which the Affiliated College is approved to offer an academic award of ACT (including the responsibilities of the Affiliated College to act in a manner consistent, and assist ACT to comply, with the Higher Education Threshold Standards) in a form acceptable to ACT,

provided further that the Directors must:

- (A) give the Members at least 30 days' notice of a proposal to approve a Christian theological college or a Christian higher education institution as an Affiliated College (including details of the Selectors referred to in paragraph (iii)); and
- (B) prior to executing an Affiliation Agreement with the Christian theological college or the Christian higher education institution, consider any comments provided by the Members in relation to the requirements under this Constitution for affiliation as an Affiliated College or approval as a Selector.

- 7.3 In addition, and without limiting the generality of Clause 7.1, the Directors may exercise the following powers of ACT:
- (a) subject to Clause 2.4(c), to borrow or raise money, to charge any property or business of ACT;
 - (b) to issue debentures or give any other security for a debt, liability or obligation of ACT or of any other person;
 - (c) to determine the strategic direction, annual budget and business plan of ACT;
 - (d) to confer academic awards of ACT and by resolution passed by not less than two-thirds of the Directors withdraw awards of ACT;
 - (e) to grant scholarships, prizes, exhibitions, bursaries and other awards of ACT and by resolution passed by not less than two-thirds of the Directors withdraw any such scholarships, prizes, exhibitions, bursaries and other awards of ACT;
 - (f) to foster and lead a robust consortium comprising ACT and the Affiliated Colleges in the systematic study of theology and other disciplines related to Christian ministry, thought and practice; and
 - (g) to develop policies and practices to ensure that the consortium, acting collaboratively and co-operatively as if it were a single higher education provider, complies with Australian federal and state legislation providing for:
 - (i) the funding, regulation and assurance of the quality of Australia's higher education sector; and
 - (ii) the registration and evaluation of the performance of higher education providers.

Appointment of attorney

- 7.4 The Directors may, by power of attorney, appoint any person or persons to be the attorney or attorneys of ACT for the purposes and with the powers, authorities and discretions vested in or exercisable by the Directors for such period and subject to such conditions as they think fit.
- 7.5 Any such power of attorney may contain such provisions for the protection and convenience of persons dealing with the attorney as the Directors think fit and may also authorise the attorney to delegate all or any of the powers, authorities and discretions vested in the attorney.

Minutes

- 7.6 The Directors must cause minutes of meetings to be made and kept in accordance with the Corporations Act.

Execution of negotiable instruments and receipts

- 7.7 All cheques, promissory notes, bankers' drafts, bills of exchange and other negotiable instruments, electronic funds transfers, and all receipts for money paid to ACT, must be signed, drawn, accepted, endorsed or otherwise executed or authorised in such manner and by such persons as the Directors determine from time to time.

Incidental administrative powers

- 7.8 The Directors are empowered:
- (a) to fill any vacancy in any office in ACT for which no provision is made in this Constitution; and
 - (b) to do all such matters and things expedient for the operation of ACT not expressly provided for in this Constitution.

Review

- 7.9 The Directors must cause a review of:
- (a) this Constitution; and
 - (b) the performance of the auditor, to be undertaken at least once every ten years.

8. PROCEEDINGS OF DIRECTORS

Directors' meetings

- 8.1 The Directors may meet for the dispatch of business and adjourn and otherwise regulate their meetings as they think fit. They must hold at least four meetings each year.
- 8.2 A Director may at any time, and a Secretary must on the written request of a Director, convene a meeting of the Directors.

Questions decided by majority

- 8.3 Subject to Clauses 7.3(d) and (e), questions arising at a meeting of Directors are to be decided by a majority of votes of Directors present and entitled to vote and any such decision is for all purposes to be deemed a decision of the Directors.

Chair's casting vote

- 8.4 In the event of an equality of votes the chair of the meeting has a casting vote.

No Proxies

- 8.5 A Director may not appoint a proxy for a meeting of the Directors.

Quorum for Directors' meeting

- 8.6 At a meeting of Directors, the number of Directors whose presence is necessary to constitute a quorum is a majority of the Directors (or any greater number determined by the Directors from time to time), provided that:
- (a) a majority of the Directors present are Independent Persons; and
 - (b) during the consideration of a matter on which a Director is not entitled to vote on any motion that may be moved in relation to that matter, a quorum is present only if the Directors present who are entitled to vote on the motion constitute a majority of the Directors (or any greater number determined by the Directors from time to time).

Remaining Directors may act

- 8.7 The continuing Directors may act notwithstanding a vacancy in their number but, if and so long as their number is reduced below six the continuing Directors may, except in an emergency, act only for the purpose of filling vacancies which the continuing Directors are able to fill to the extent necessary to bring their number up to that minimum or of convening a general meeting.

Chair of Directors

- 8.8 The Directors must appoint one of their number to be the chair and another to be the deputy chair. The deputy chair is entitled to preside as chair if the chair is not present within ten minutes after the time appointed for the holding of the meeting or is unable or unwilling to act.
- 8.9 If a Directors' meeting is held and:

- (a) the chair is not present within ten minutes after the time appointed for the holding of the meeting or is unable or unwilling to act, and
 - (b) the deputy chair is not present or is unable or unwilling to act,
- the Directors present must elect one of their number to be a chair of the meeting.

Committees

- 8.10 The Directors may delegate any of their powers, other than powers required by law to be dealt with by the Directors as a board, to a committee or committees (each an **ACT Committee**, which term includes a committee established by the Academic Board under Clause 8.11) consisting of at least one of their number and such other persons as they think fit.
- 8.11 The Directors must appoint a committee (hereafter referred to as the **Academic Board**), having responsibility for the academic governance of ACT including:
- (a) to foster and maintain the highest standards in teaching, learning, research and scholarship;
 - (b) to oversee all academic activities of ACT;
 - (c) to decide academic policy and approve related procedures;
 - (d) to conduct forums on issues of interest to those engaged in the study of theology and other disciplines related to Christian ministry, thought and practice;
 - (e) to advise on the development and implementation of academic plans of ACT;
 - (f) to provide advice to the Directors as a board and the CEO, as appropriate, on academic matters relating to and affecting ACT's teaching and research activities and its educational programs.

The Academic Board must include at least one Director, the CEO and at least one other person who has appropriate expertise.

The Academic Board may establish, and delegate any of its powers, other than powers required by law (or the delegation of the Directors) to be dealt with by the Academic Board, to one or more committees consisting of at least one of their number and such other persons as they think fit.

- 8.12 An ACT Committee to which any powers have been delegated under Clauses 8.10 and 8.11 must exercise the powers delegated in accordance with any directions of the Directors or the Academic Board, as the case may be, and a power so exercised is deemed to have been exercised by the Directors or the Academic Board, as the case may be.
- 8.13 The members of an ACT Committee (except for the Academic Board) must elect a Director as chair of their meetings. The Academic Board may appoint a person as chair of a committee established by the Academic Board under Clause 8.11, but if it had not done so, the members of the committee must elect one of their number as chair of their meetings.

If a meeting of an ACT Committee is held and:

- (a) a chair has not been elected; or
- (b) the chair is not present within ten minutes after the time appointed for the holding of the meeting or is unable or unwilling to act,

the members involved must elect one of their number to be chair of the meeting.

- 8.14 An ACT Committee may meet and adjourn as it thinks proper.

- 8.15 Questions arising at a meeting of an ACT Committee are to be determined by a majority of

votes of the members involved and voting. The chair has a deliberative vote only.

Circular resolution by Directors

8.16 A resolution in writing signed by the specified number of Directors who are eligible to vote on the resolution (being at least a quorum) is as valid and effectual as if it had been passed at a meeting of the Directors held at the time when the written resolution was signed by the last eligible Director to sign it.

The **specified number** of Directors is all the Directors, excluding any Director who is ill or otherwise indisposed, on leave of absence or outside Australia at the time.

A written resolution may consist of several documents in like form, each signed by one or more Directors. Under this Clause, a reference to signing a document includes approving the contents of a document by facsimile, email or another electronic means approved by the Directors.

Use of technology

8.17 A Directors' meeting may be called or held using any technology that gives the Directors a reasonable opportunity to participate and is consented to by each Director. The consent may be a standing one and may also be implied from attendance at a meeting held using such technology. A Director may only withdraw consent within a reasonable period before the meeting.

Proceedings of committees

8.18 Clauses 8.16 and 8.17 apply to each ACT Committee in the same way as they apply to the Board with any necessary changes.

Validity of acts of Directors and others

8.19 All acts of the Directors, or a person or an ACT Committee or member of an ACT Committee are valid notwithstanding that it is afterwards discovered that there was some defect in the appointment, election or qualification of them or any of them or that they or any of them were disqualified or had vacated office.

Advisory panels

8.20 The Directors may appoint one or more panels of such persons as they think fit to advise them as a board, or to advise an ACT Committee, on the business and affairs of ACT and the exercise of their powers.

9. NOMINATIONS ELIGIBILITY COMMITTEE

Membership and Term

9.1 The Nominations Eligibility Committee is to be constituted by the CEO and four persons elected by ACT.

9.2 The term of the elected members of the Nominations Eligibility Committee will expire at the conclusion of the third annual general meeting following their election and they are eligible for re-election.

Responsibilities of the Nominations Eligibility Committee

9.3 The Nominations Eligibility Committee determines the eligibility:

- (a) of persons selected as Custodian Members prior to the persons becoming Custodian Members, so as to ensure that the Custodian Members only include persons who satisfy the Custodian Member Eligibility Criteria;

- (b) of persons for election as a Director prior to their nomination for election, so as to ensure that the Directors only include persons who satisfy the requirements of Clauses 6.1 to 6.12 inclusive; and
- (c) of a person for appointment as the Visitor prior to the person's nomination for appointment, so as to ensure that the person satisfies the requirements of Clause 4.1(f).

Proceedings of the Nominations Eligibility Committee

9.4 Clauses 8.13 to 8.17 inclusive apply to the Nominations Eligibility Committee in the same way as they apply to the Board with any necessary changes.

Vacancy

9.5 If at any time a vacancy in the office of an elected member of the Nominations Eligibility Committee occurs, the Directors must appoint a person to hold office until the conclusion of the next annual general meeting and that person will be eligible for election as a member of the Nominations Eligibility Committee.

Vacation of office

9.6 A vacancy in the office of an elected member of the Nominations Eligibility Committee occurs if the elected member:

- (a) dies;
- (b) resigns from the office by notice in writing to ACT;
- (c) is a person who or whose estate is liable to be dealt with in any way under the law relating to mental health; or
- (d) is the subject of a resolution of ACT terminating their appointment as a member of the Nominations Eligibility Committee.

10. VISITOR

10.1 The Visitor has full authority and jurisdiction to determine an appeal made from a decision of the Directors to withdraw an award of ACT or to withdraw a scholarship, prize, exhibition, bursary or other award of ACT.

Term of office

10.2 Subject to Clause 10.3, the Visitor holds office until the conclusion of the third annual general meeting following their election and is eligible for re-election.

10.3 If an appeal to the Visitor is pending at the expiry of the term of office of the Visitor and the Visitor is not re-elected at the annual general meeting at the conclusion of which the term expires, the office of the Visitor is extended in respect of the appeal until the notification of the decision determining the appeal is provided by the Visitor to the appellant and the Directors.

Vacancy

10.4 If at any time the office of the Visitor becomes vacant, the Directors must appoint an Independent Person as the Visitor who holds office until the conclusion of the next annual general meeting, provided the majority of the Nominations Eligibility Committee has determined the person is an Independent Person prior to the person's appointment.

Vacation of office

10.5 The office of the Visitor becomes vacant if the Visitor:

- (a) dies;
- (b) resigns from the office by notice in writing to ACT;
- (c) is a person who or whose estate is liable to be dealt with in any way under the law relating to mental health; or
- (d) is the subject of a resolution of ACT terminating their appointment as the Visitor.

11. SECRETARY

Appointment of Secretary

11.1 There must be at least one secretary of ACT who is to be appointed by the Directors.

Suspension and removal of Secretary

11.2 The Directors may suspend or remove a Secretary from that office.

Powers, duties and authorities of Secretary

11.3 The Directors may vest in a Secretary such powers, duties and authorities as they may from time to time determine and the Secretary must exercise all such powers and authorities subject at all times to the control of the Directors.

12. CHIEF EXECUTIVE OFFICER

Appointment of the CEO

12.1 The Directors must appoint a person to be the chief executive officer of ACT for the period, and on the terms, they think fit. They may, subject to the terms of any contract between the CEO and ACT and acting as the board of Directors, at any time remove or dismiss the CEO from that office and may appoint another CEO in their place.

12.2 The Directors may authorise the use by the CEO of one or more academic titles having regard to the category in which ACT is registered as a higher education provider.

Remuneration of the CEO

12.3 The remuneration of the CEO must be fixed by the Directors.

Powers of the CEO

12.4 The Directors may confer on the CEO any of the powers exercisable by them, on such terms and conditions and with such restrictions as they think fit. The Directors may at any time withdraw or vary any of the powers conferred on the CEO.

Attendance at Directors' meetings

12.5 The CEO may attend Directors' meetings, except where they relate to the conduct or performance of the CEO or their salary and conditions of employment, and speak but not vote.

Advisory Panels

12.6 The CEO, with the approval of the Board, may appoint one or more panels of such persons as the CEO thinks fit to advise the CEO on the business and affairs of ACT and the exercise of any of the powers conferred on the CEO.

13. SEAL

Common and duplicate seal

13.1 ACT may have:

- (a) a common seal, and
- (b) a duplicate common seal, which must be a copy of the common seal with the words "duplicate seal" or "certificate seal" added.

13.2 The Directors must provide for the safe custody of each seal of ACT.

Use of common seal

13.3 If ACT has a common seal, it may be used only by the authority of the Directors, or of an ACT Committee authorised by the Directors to authorise the use of the common seal. Every document to which the common seal is affixed must be signed by a Director and be countersigned by another Director, a Secretary or another person appointed by the Directors to countersign that document or a class of documents in which that document is included.

14. INSPECTION OF RECORDS

Inspection by Members

14.1 Subject to the Corporations Act, the Directors may determine whether and to what extent, and at what time and places and under what conditions, the accounting records and other documents of ACT or any of them will be open to inspection by Members.

15. SERVICE OF DOCUMENTS

15.1 Under this Clause, a reference to a document includes a notice and a notification by email or another electronic means approved by the Directors.

Unless expressly stated otherwise in this Constitution, all notices, certificates, statements, demands, appointments, directions and other documents referred to in this Constitution must be in writing.

Methods of service

15.2 ACT may give a document to a Member:

- (a) personally;
- (b) by delivering it by hand or courier, or sending it by post, to the address for the Member in the Register or an alternative address nominated by the Member;
- (c) by sending it to an email or other electronic address nominated by the Member; or
- (d) by notifying the Member by email or another electronic means approved by the Directors and accepted by the Member that:
 - (i) the document is available; and
 - (ii) how the Member may use the nominated access means to access the document.

15.3 If a document is given personally or delivered by hand or courier, the document is deemed to have been delivered on the day it is given or delivered.

15.4 If a document is sent by post, delivery of the document is deemed to be effected by properly addressing, prepaying and posting a letter containing the document, and the document is deemed to have been delivered on the third day after the date of its posting (or, in the case of a document sent by post to an address outside Australia, the seventh day after the date of its

posting).

- 15.5 If a document is sent by facsimile or to an email or another electronic address, delivery of the document is to be deemed:
- (a) to be effected by properly addressing and transmitting the facsimile, email or other electronic transmission, and
 - (b) to have taken place on the day following its transmission.
- 15.6 A document made available by another electronic means approved by the Directors is taken to have been given and received on the day after the date of transmission of the notification specifying that the document is available and how it can be accessed.

Evidence of service

- 15.7 A certificate signed by a Director or a Secretary stating that a document was sent, delivered or given to a Member by post, facsimile, email or other electronic means approved by the Directors on a particular date is evidence that the document was sent, delivered or given on that date and by that means.

16. AUDIT AND ACCOUNTS

College to keep accounts

- 16.1 The Directors must cause ACT to keep accounts of the business of ACT in accordance with the requirements of the Corporations Act.

College to audit accounts

- 16.2 The Directors must cause the accounts of ACT to be audited in accordance with the requirements of the Corporations Act.

17. INDEMNITY

Indemnity of officers

- 17.1 Every person who is or has been a Director, Secretary, CEO or other executive officer of ACT is entitled to be indemnified, to the maximum extent permitted by law, out of the property of ACT against any liabilities for costs and expenses incurred by that person:
- (a) in defending any proceedings relating to that person's position with ACT, whether civil or criminal, in which judgment is given in that person's favour or in which that person is acquitted, or which are withdrawn before judgment; or
 - (b) in connection with any administrative proceedings relating to that person's position with ACT, except proceedings which give rise to civil or criminal proceedings against that person in which judgment is not given in that person's favour or in which that person is not acquitted, or which arise out of conduct involving a lack of good faith; or
 - (c) in connection with any application in relation to any proceedings relating to that person's position with ACT, whether civil or criminal, in which relief is granted to that person under the Corporations Act by the court.
- 17.2 Every person who is or has been a Director, Secretary, CEO or other executive officer of ACT is entitled to be indemnified, to the maximum extent permitted by law, out of the property of ACT against any liability to another person (other than ACT or a related body corporate) as such an officer unless the liability arises out of conduct involving a lack of good faith.

Insurance

17.3 ACT may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring a person who is or has been a Director, Secretary, CEO or other Executive Officer of ACT against liability incurred by the person in that capacity, including a liability for legal costs, unless:

- (a) ACT is forbidden by statute to pay or agree to pay the premium; or
- (b) the contract would, if ACT paid the premium, be made void by statute.

18. MEMBERS' CONTRIBUTIONS

Every Member undertakes to contribute to ACT's property if it is wound up while the Member is a member, or within one year after the Member ceases to be a member, for payment of the debts and liabilities of ACT contracted before the Member ceases to be a member and of the costs, charges and expenses of winding up and for adjustment of the rights of the contributors among themselves, any amount required not exceeding \$10.

19. [NOT USED]

20. WINDING UP

Application of property

20.1 In the event of the winding up or dissolution of ACT, subject to:

- (a) any order or direction of the Attorney-General for the State of New South Wales under Part 4 of the *Charitable Trusts Act 1993* (NSW) or a court of competent jurisdiction; and
- (b) Clause 20.3,

if any property remains after satisfaction of all its debts and liabilities, then, that property may not be paid to or distributed among the Members but must be transferred to one or more funds or institutions:

- (c) that have charitable purposes similar to, or inclusive of, the Objects of ACT; and
- (d) are not-for-profit entities whose governing documents prohibit the distribution of its income and property among its members (if it has members) to at least the same extent as imposed on ACT under this Constitution.

20.2 The funds or institutions will be determined by Extraordinary Resolution at or before the time of dissolution or failing such a determination, as a court of competent jurisdiction may order.

Application of property if deductible gift recipient

20.3 Where ACT has been endorsed as a deductible gift recipient under Subdivision 30-BA of the Tax Act:

- (a) as an entity; or
 - (b) in relation to a fund or institution it operates;
- and
- (c) ACT is wound up;
 - (d) the fund or institution is wound up; or
 - (e) an endorsement under Subdivision 30-BA of the Tax Act is revoked;

then, after satisfaction of all debts and liabilities, any surplus:

- (f) Gifts;
- (g) Deductible Contributions; and
- (h) money received by ACT because of such Gifts or Deductible Contributions;

remaining in ACT, the fund or institution (whichever is relevant) operated by ACT must be transferred to one or more funds or institutions that comply with Clause 20.1 and are each deductible gift recipients.

20.4 Where ACT operates more than one fund or institution for which it is a deductible gift recipient and its endorsement under Subdivision 30-BA of the Tax Act is revoked only in relation to one of those funds or institutions then it may transfer any surplus assets of that fund or institution remaining after payment of all liabilities to any other fund or institution for which it is endorsed as a deductible gift recipient.

21. AMENDMENT OF THIS CONSTITUTION

21.1 Subject to Clause 21.2, this Constitution may be amended by a Special Resolution.

21.2 The following provisions of this Constitution:

- (a) Clause 1.3 setting out the Christian Foundation of ACT;
- (b) Clause 2.1 setting out the Objects of ACT;
- (c) the provisions of Part 3 and Schedules 1-4 relating to the composition, election, appointment or selection of the Members;
- (d) Clause 3.21 setting fiduciary duties of Members;
- (e) Clauses 3.22 setting out special powers and responsibilities of Custodian Members;
- (f) Clause 3.23 setting out the requirements for Extraordinary Resolutions;
- (g) the provisions of Clause 4.1(f) and Part 9 relating to the composition, election or appointment, rights or powers of the Nominations Eligibility Committee;
- (h) Part 20 relating to the winding-up of ACT; and
- (i) this Clause 21.2,

may be only amended by an Extraordinary Resolution.

22. TRANSITIONAL ARRANGEMENTS (2021 AMENDMENTS)

22.1 In this Clause 22:

First Specified Date is the later of:

- (a) the date the amendments to this Constitution which include the insertion of this Clause 22 are approved by Special Resolution; and
- (b) the date the General Synod of the Anglican Church of Australia or the Standing Committee approves those amendments;

Prior Constitution means this Constitution as in force immediately prior to the First Specified Date; and

Standing Committee means the Standing Committee of the General Synod of the Anglican Church of Australia or:

- (a) such other body as from time to time performs the functions currently performed by the Standing Committee; or
- (b) the Executive Committee of the Standing Committee acting with the authority

of the Standing Committee.

Election of Directors after the First Specified Date

22.2 The first triennium (**Initial Triennium**) for the election of Directors in accordance with Clauses 6.3, 6.4 and 6.5 commences on the first annual general meeting after the First Specified Date.⁴

A Director elected in accordance with Article 6.5 of the Prior Constitution remains in office until they cease to be a Director in accordance with Clauses 22.3, 22.4 or 22.5.

22.3 At the first annual general meeting in the Initial Triennium, the following Directors cease to be Directors:

- (a) the bishop of the Anglican Church of Australia elected as a Director in the category specified in Article 6.6(a) of the Prior Constitution;
- (b) the Independent Person elected as a Director in the category specified in Article 6.6(c)(i) of the Prior Constitution; and
- (c) an Independent Person elected as a Director (not being a person elected in a category specified in Article 6.6(c) of the Prior Constitution), as determined by the Directors.

22.4 At the second annual general meeting in the Initial Triennium, the following Directors cease to be Directors:

- (a) a principal of an Affiliated College elected as a Director in the category specified in Article 6.6(b) of the Prior Constitution, as determined by the Directors;
- (b) the Independent Person elected as a Director in the category specified in Article 6.6(c)(ii) of the Prior Constitution; and
- (c) an Independent Person elected as a Director (not being a person elected in the category specified in Article 6.6(c) of the Prior Constitution nor the Independent Person ceasing to be a Director under Clause 22.3(c)) and, if required, as determined by the Directors.

22.5 At the third annual general meeting in the Initial Triennium, the following Directors cease to be Directors:

- (a) the principal of an Affiliated College elected as a Director in the category specified in Article 6.6(b) of the Prior Constitution who did not cease to be a Director under Clause 22.4(a);
- (b) the Independent Person elected as a Director in the category specified in Article 6.6(c)(iii) of the Prior Constitution; and
- (c) the person elected as a Director who did not, or does not, cease to be a Director under Clauses 22.3 or 22.4 or paragraphs (a) or (b).

22.6 Subject to the other provisions of this Constitution, a person who ceases to be a Director under Clauses 22.3, 22.4 or 22.5 is eligible for re-election.

22.7 References to a person in Clauses 22.3, 22.4 and 22.5 include a person appointed to fill a vacancy in the office of Director.

23. TRANSITIONAL ARRANGEMENTS (2022 AMENDMENTS)

23.1 In this Clause 23:

Second Specified Date is the later of:

⁴ Being the annual general meeting in 2022.

- (a) the date the amendments to this Constitution which include the insertion of this Clause 23 are approved by Special Resolution; and
- (b) the date the General Synod of the Anglican Church of Australia or the Standing Committee approves those amendments (or the date on which any conditional approval becomes unconditional);

Prior Constitution means this Constitution as in force immediately prior to the Second Specified Date; and

Standing Committee has the same meaning as in Clause 22.

Primate and certain principals of the Anglican Theological Colleges

23.2 On the day after the Second Specified Date, the persons who were Members under Articles 3.1(a) and 3.1(c) of the Prior Constitution (other than principals of Affiliated Colleges) cease to be Members.

Ex-officio Members after the Second Specified Date

- 23.3 (a) On the day after the Second Specified Date, a person who is not already a Member under the Prior Constitution and who holds an office or position entitling them to be an Ex-officio Member in Category A, B, H or L automatically becomes a Member, subject only to:
- (i) the person providing any consent required under Clause 3.6; and
 - (ii) the provisions of Clauses 3.1(a) and 3.14(g) allowing the Governing Board of an Affiliated College to remove a Member in Category A or B and nominate another person as the Member in the relevant Category.
- (b) As soon as practicable after the Second Specified Date, the CEO must:
- (i) determine whether the EFT for each Affiliated College is 120 or more; and
 - (ii) invite each Large Affiliated College to appoint a Member in Category C.

Custodian Members after the Second Specified Date

- 23.4 (a) Persons who were Members under Article 3.1(d) of the Prior Constitution continue to be Members until the transitional Commencement Date determined in accordance with this Clause, and during such time are deemed to be Custodian Members.
- (b) The initial selection of Custodian Members must take place before the initial election of Graduate Members.
- (c) The initial Selectors, and the prescribed number of Custodian Members they are entitled to select, are set out in the third and fourth columns of the table in Schedule 4 respectively.
- (d) If:
- (i) an initial Selector is not specified in the third column of the table in Schedule 4; or
 - (ii) an initial Selector so specified ceases to be a Selector (see paragraph 4 of Schedule 2 including by declining to act as a Selector),
- then the Directors are to determine the Selector in accordance with paragraph 5 of Schedule 2.
- (e) As soon as practicable after the Second Specified Date, the CEO must invite each Selector to select Custodian Members in Categories D, E, F and G in accordance with Schedule 2 with appropriate changes (including a transitional

Commencement Date and changes to the other dates set out in Schedule 2).

- (f) The transitional Commencement Date must be no later than 210 days after the Second Specified Date.
- (g) Notwithstanding any other provision of this Constitution, the Directors may agree that up to four of the initial Custodian Members are not required to be Independent Persons, if:
 - (i) the sole reason those initial Custodian Members are not Independent Persons is due to them having been a member of the Governing Board of an Affiliated College within the last three years; and
 - (ii) the Directors are satisfied that those initial Custodian Members will satisfy all the requirements of being Independent Persons by no later than 30 June 2024.
- (h) Persons selected as Custodian Members in accordance with this Clause become Custodian Members with effect from the transitional Commencement Date, provided that any person selected in accordance with paragraph 12 of Schedule 2 (if applicable to the initial selection of Custodian Members) becomes a Custodian Member with effect from a subsequent date specified by the Directors.
- (i) The next selection of Custodian Members in accordance with Schedule 2 is to be made after the fifth 30 June following the transitional Commencement Date and prior to the following 30 November.

Graduate Members after the Second Specified Date

- 23.5
- (a) Persons who were Members under Articles 3.1(f) and (g) of the Prior Constitution continue to be Members until the transitional Declaration Date determined in accordance with this Clause, and during such time are deemed to be Graduate Members.
 - (b) The initial election of Graduate Members must take place after the initial selection of Custodian Members.
 - (c) As soon as practicable after the transitional Commencement Date, the CEO will invite nominations from among the Members and conduct an election among the Members in the manner specified in Schedule 3 with appropriate changes (including a transitional Declaration Date and changes to the other dates set out in Schedule 3).
 - (d) The transitional Declaration Date must be no later than 120 days after the transitional Commencement Date.
 - (e) Persons elected as Graduate Members in accordance with this Clause become Graduate Members with effect from the transitional Declaration Date.
 - (f) The next election of Graduate Members in accordance with Schedule 3 takes place after the next selection of Custodian Members.

A Director who ceases to be a Member

- 23.6
- (a) A person who is a Director and was a Member under Article 3.1(d), (f) or (g) of the Prior Constitution and ceases to be a Member by virtue of Clauses 23.4 or 23.5, automatically becomes a Member in Category H, subject only to the person providing any consent required under Clause 3.6.
 - (b) Such a person may continue as a Director until the end of their current term as prescribed by the Prior Constitution notwithstanding that they may no longer

satisfy a requirement under this Constitution to be a Member in a particular Category.

Nominations Eligibility Committee after the Second Specified Date

23.7 At the first annual general meeting after the Second Specified Date, two additional members of the Nominations Eligibility Committee are to be elected as if such positions were vacancies in the membership of the Nominations Eligibility Committee. Accordingly, all four elected members of the Nominations Eligibility Committee hold office until the annual general meeting in 2023.



Schedule 1
Prescribed number of members in each Category

	Category (subject to Part 3)	Prescribed Number	Example ⁵	
Persons representing the interests of Affiliated Colleges	A - Principals	Number of Affiliated Colleges	17	38
	B - Chairs		17	
	C - Additional persons (Large Affiliated Colleges)	Number of Large Affiliated Colleges	4	
Independent Persons representing the interests of Christian denominations or other Christian stakeholders	D - Christian Denomination stakeholder	Number of Denominational Colleges	10	43
	E - Non-denominational Christian stakeholder	Number of Non-denominational Colleges	7	
	F - Christian Denominations	150% of number of Denominational Colleges ⁶	15	
	G - Other Christian organisations	150% of number of Non-denominational Colleges ³	11	
Other persons who have an interest in the governance and ministry of ACT	H - Directors	Number of Directors, excluding those Directors who are Members in another Category	10	32
	I - CEO	One	1	
	J - Higher Degree Graduates	50% of the number of Affiliated Colleges ³	9	
	K - Other Graduates	50% of the number of Affiliated Colleges ³	9	
	L - Student representatives	Three	3	
Total			113	

⁵ Based on the number of Denominational Colleges and Non-denominational Colleges as at 1 January 2022. These two columns are provided for information only and do not form part of this Constitution and may be updated by the Directors from time to time for the purposes of information.

⁶ Rounded up to the nearest whole number.

Schedule 2

Selectors and the selection of Custodian Members

1. The selection of Custodian Members is to be made every five years after 30 June and prior to 30 November in the manner set out in this Schedule.
2. In consultation with the principals and chairs of the Governing Bodies of the Affiliated Colleges, the Directors are to determine:
 - (a) in the case of a Denominational College, the Christian body which is to be invited to select an Independent Person as a Member in Category D;
 - (b) in the case of a Non-denominational College, the Christian organisation which is to be invited to select an Independent Person as a Member in Category E;
 - (c) the Christian bodies which are to be invited to select the prescribed number (as determined in accordance with Schedule 1) of Independent Persons who are members of the relevant denominations as Members in Category F and the number of members that each body is entitled to select; and
 - (d) the Christian organisations which are to be invited to select the prescribed number (as determined in accordance with Schedule 1) of Independent Persons who are members of the relevant organisations as Members in Category G and the number of members that each organisation is entitled to select,

and each Christian body or organisation which is to be so invited must satisfy the criteria set out in paragraph 3 and is referred to as a **Selector**.⁷
3. A Selector must satisfy the following criteria:
 - (a) the Selector must be:
 - (i) an incorporated entity;
 - (ii) the trustees of a trust; or
 - (iii) the holder of an office in a Christian denomination;
 - (b) in the opinion of the Directors, the doctrinal statements, Christian foundations or similar statements adopted by the Selector must be consistent with the Christian Foundation of ACT and it is reasonable to anticipate that Custodian Members selected by the Selector will be able and willing to affirm their agreement with the Christian Foundation of ACT and support for the Objects of ACT as part of the consent required under Clause 3.6; and
 - (c) in the opinion of the Directors, it is reasonable to anticipate that the Selector will be able and willing to appoint Custodian Members who will satisfy the relevant requirements in paragraph 2 and any other relevant requirements specified in Part 3,

(together, the **Custodian Member Eligibility Criteria**).
4. Once determined, a body or organisation only ceases to be a Selector for the purposes of this Schedule if:

⁷ The initial Selectors are specified in Schedule 4 (or are to be determined in accordance with clause 23.4(d)), so after the initial selection of Custodian Members by the initial Selectors, the Directors will only be required to determine a Selector if there is a change in the number of Affiliated Colleges or an initial Selector ceases to be a Selector (see paragraph 4).

- (a) in the case of a Selector determined under paragraphs 2(a) or (b), the relevant Denominational College or Non-denominational College has ceased to be an Affiliated College;
- (b) in the case of a Selector determined under paragraph 2(c), there are no Denominational Colleges directly or indirectly controlled, or recognised, by the synod, assembly or equivalent governing body of the relevant Christian denomination;
- (c) in the case of a Selector determined under paragraph 2(d), there are no Non-denominational Colleges of which the relevant Christian organisation is a stakeholder;
- (d) the body or organisation is dissolved or wound up; or
- (e) the body or organisation declines, or consents to it ceasing, to be a Selector.

Any dispute as to whether a body or organisation has ceased to be a Selector is to be determined by the Directors.

5. When a body or organisation has ceased to be a Selector, the Directors are to determine a replacement Selector:
 - (a) (in the case of a Selector in relation to Categories D and E) in consultation with the principal and chair of the Governing Body of the relevant Affiliated College; or
 - (b) (in the case of a Selector in relation to Categories F and G) in consultation with the principals and chairs of the Governing Bodies of the Denominational Colleges or Non-denominational Colleges respectively.

In making a determination under this paragraph, the Directors must have regard to:

- (i) the Affiliated Colleges, Christian denominations or other Christian stakeholders whose interests were represented by the former Selector;
- (ii) any Christian body or organisation nominated or proposed by the Affiliated Colleges whose interests were represented by the former Selector; and
- (iii) the criteria in paragraph 3,

and the Directors must:

- (1) give the Members at least 30 days' notice of a proposal to determine a replacement Selector; and
- (2) prior to determining a replacement Selector, consider any comments provided by the Members in relation to the criteria specified in paragraph 3.

6. The CEO must invite the Selectors to select Custodian Members every five years after 30 June and prior to 30 November. The CEO must ensure at least 90 days is provided for the Selectors to select Custodian Members.
7. If a Selector is entitled to select more than one Custodian Member, it should aim to reflect a diversity (e.g., age, gender, cultural and linguistic background, and status as a member of the clergy or laity) of persons selected as Custodian Members.
8. Each Selector is to select the number of persons (as determined in accordance with

paragraph 2) who satisfy the relevant Custodian Member Eligibility Criteria as Custodian Member in the relevant Category.

9. In accordance with Clause 3.14(g), a Custodian Member may be removed by the Selector at any time. In accordance with Clause 3.16(a), the Selector may select another person satisfies the relevant Custodian Member Eligibility Criteria to be a Custodian Member in the removed person's place.
10. The eligibility of a person to be selected, or the selection of a person, as a Custodian Member is subject to Clause 9.3(a). If the majority of the Nominations Eligibility Committee has not determined that a person satisfies the Custodian Member Eligibility Criteria, any selection of that person as a Custodian Member is of no effect.
11. A Selector must notify ACT in writing of the person selected as a Custodian Member by no later than 30 November in the relevant year.
12. If a Selector fails to so notify ACT or fails to select the number of persons the Selector is entitled to select:
 - (a) the Directors must give notice of the failure to the Selector and request the Selector to select one or more persons (as the case may be) who satisfy the relevant Custodian Member Eligibility Criteria as a Custodian Member within 30 days; and
 - (b) if the failure continues after the expiry of that 30-day period, the Directors may select one or more persons (as the case may be) who satisfies the relevant Custodian Member Eligibility Criteria as a Custodian Member in the relevant Category.
13. Persons selected as Custodian Members in accordance with this Schedule become Custodian Members with effect from 1 December in the relevant year (**Commencement Date**), provided that a person selected in accordance with paragraph 12 becomes a Custodian Member with effect from a subsequent date specified by the Directors.
14. Without limiting the generality of Clause 7.1, the Directors may enter into any contracts or agreements with a Selector as may be necessary or desirable to enable or facilitate the selection of Custodian Members by the Selector.
15. The CEO may determine other procedures for the selection of Custodian Members in accordance with this Schedule.

Schedule 3

Election of Graduate Members

1. An election of Graduate Members shall take place every five years after 1 January, and prior to 31 March in the manner set out in this Schedule.
2. The CEO must invite nominations from the Members as at the preceding 1 January (including, for the avoidance of doubt, existing Graduate Members) and specify a closing date for nominations.
3. The Members should aim to reflect a diversity (e.g., age, gender, cultural and linguistic background, and status as a member of the clergy or laity) of persons nominated and elected as Graduate Members.
4. Where the number of nominations is equal to the prescribed number of persons (as determined in accordance with Schedule 1), the CEO must declare the nominated persons to be elected.
5. Where the number of nominations is less than the prescribed number of persons (as determined in accordance with Schedule 1), the CEO must declare the nominated persons elected and a vacancy for the remainder of the Members in Category J or K, as the case may be. Any such vacancy is to be filled in accordance with paragraph 7.
6. Where the number of nominations is more than the prescribed number of persons (as determined in accordance with Schedule 1), the CEO must conduct an election among the Members as at the preceding 1 January (including, for the avoidance of doubt, existing Graduate Members) and specify a closing date for the casting of votes and a date for the declaration of the poll (**Declaration Date**).
7. Where the number of nominations is less than the prescribed number of persons (as determined in accordance with Schedule 1) and a vacancy is declared in accordance with paragraph 5, the Directors may elect a person who satisfies the requirements specified in Part 3 as a Graduate Member in the relevant Category.
8. Persons elected as Graduate Members in accordance with this Schedule become Graduate Members with effect from the Declaration Date, provided that a person elected in accordance with paragraph 7 becomes a Graduate Member with effect from a subsequent date specified by the Directors.
9. The CEO may determine other procedures for the election of Graduate Members in accordance with this Schedule.

Schedule 4 Selectors⁸

Affiliated College	Criteria	Selector ⁹	No. 10
Category D - Christian Denomination stakeholder			
Christ College	An Independent Person who holds a senior position within the relevant Christian denomination or is a member of the denomination's governing synod, assembly or equivalent body	The Moderator of the Presbyterian Church in the State of New South Wales	1
Malyon Theological College		The Baptist Union of Queensland (acting through its Board)	1
Mary Andrews College		Anglican Deaconess Ministries Limited (acting through its Board)	1
Morling College		The Assembly of the Baptist Churches of NSW & ACT ¹¹	1
Presbyterian Theological College		The Moderator of the Presbyterian Church of Victoria	1
Queensland Theological College		The Moderator of the Presbyterian Church of Queensland	1
Reformed Theological College		The Synodical Deputies of the Christian Reformed Churches of Australia	1
Ridley College		The Archbishop of Melbourne, Anglican Church of Australia acting with the advice of the Archbishop-in-Council	1
Trinity College Queensland		The Moderator of the Queensland Synod of the Uniting Church in Australia	1
Youthworks College		The Archbishop of Sydney, Anglican Church of Australia acting with the advice of the Archbishop-in-Council	1

⁸ After the initial selection of Custodian Members in accordance with this Constitution the Directors may update this Schedule from time to time to set out the Selectors as recorded in the register of Selectors maintained pursuant to Clause 3.20(b).

⁹ Alternatively, such other body as from time to time performs the functions currently performed by the named Selector, or is acting with the authority of the named Selector, as determined by the CEO.

¹⁰ Number of Custodian Members to be selected by the Selector.

¹¹ The common name of the association established under an Act of the New South Wales Parliament known as the 'Baptist Union Incorporation Act 1919'.

Category E - Non-denominational Christian stakeholder			
Bible College of South Australia	An Independent Person who holds a senior position in, or is a member of the Governing Board of, a Christian stakeholder of the Affiliated College	Australian Fellowship of Evangelical Students (acting through its Board)	1
Brisbane School of Theology		Mount Tamborine Convention (acting through the MTC Board)	1
Chinese Theological College Australia		Sydney Chinese Christian Churches Association (acting through its Executive Committee)	1
Laidlaw College		To be determined following consultation with Laidlaw in accordance with clause 23.4(d)	1
Melbourne School of Theology		Pioneers Ministries Foundation (acting through its General Council)	1
Sydney Missionary & Bible College		OMF International (acting through its Board)	1
Trinity Theological College		The trustees of Trinity Theological College Inc.	1

Denomination or Christian Organisation	Independent Person Criteria	Selector ⁵	No. ⁷
Category F - Christian Denominations			
Anglican Church of Australia	Independent Persons who are members of the Christian denomination and have an interest in the governance and ministry of Denominational Colleges	Anglican Church of Australia Trust Corporation (acting in accordance with a direction of the Standing Committee of the General Synod)	5
The Baptist Union of Australia Incorporated		The Baptist Union of Australia Incorporated (acting through the National Council)	4
Presbyterian Church of Australia		The Moderator-General of the General Assembly of the Presbyterian Church of Australia	4
Uniting Church of Australia		The Moderator of the Queensland Synod of the Uniting Church in Australia	1
Christian Reformed Churches of Australia		The Synodical Deputies of the Christian Reformed Churches of Australia	1

Category G - Other Christian organisations			
As specified in column 3	Independent Persons who are members of Christian organisations and have an interest in the governance and ministry of Non-denominational Colleges	Australian Fellowship of Evangelical Students (acting through its Board)	2
		Church Missionary Society - Australia Limited (acting through its Board)	2
		OMF International (acting through its Board)	2
		Pioneers Ministries Foundation (acting through its General Council)	2
		SIM Australia (acting through its Board)	1
		Wycliffe Bible Translators Australia (acting through its Board)	1
		Fellowship of Independent Evangelical Churches (acting through its Executive Council)	1

